



Mission Valley ROP
Wednesday, December 16, 2015
4 p.m. Governing Council Meeting
MVROP Board Room
(510) 657-1865 Ext. 15141



Agenda

Regular Meeting of the Governing Council
Revised Agenda
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Wednesday, December 16, 2015
Regular Meeting (Open Session) – 4p.m.

Call to order _____p.m.

Pledge of Allegiance

Roll Call:

_____	Nancy Thomas, President
_____	Jonas Dino, Vice President
_____	Larry Sweeney, Clerk
_____	Other

Approval of Agenda:

Motion:	_____
Second:	_____
Vote:	_____

Communication:

- a. Items from the Staff
- b. Oral Communication
 - *CTE Incentive Grant (CTEIG) Update Presentation*
- c. Written Communication
 - *Back to School Night Event Announcement*
 - *MVROP Fall 2015 CTE Advisory Meeting Announcement*
- d. Items from the Board
- e. Public Comment
 - Blue Speaker Card – Items on the agenda
 - Green Speaker Card – Items not on the agenda

Consent Calendar:

- a. **Minutes:**
Approve revised minutes from the Governing Council meeting on October 15, 2015.
- b. **Business and Finance:**
 - B&F#1 Approve Purchase Orders over \$5,000
 - B&F#2 Approve Warrants \$5,000 and above
 - B&F#3 Adopt Resolution Number 1-1516
Accept Donations to Mission Valley ROP
 - B&F#4 Approve Memorandum of Understanding between
MVROP and the Fremont Unified School District-
Irvington High School
 - B&F#5 Approve Memorandum of Understanding between
Irvington High School at Fremont Unified School District
and MVROP- PLTW

- B&F#6 Approve Memorandum of Understanding between Washington High School at Fremont Unified School District and MVROP- PLTW
- B&F#7 Approve Memorandum of Understanding between Mission San Jose High School at Fremont Unified School District and MVROP- PLTW
- B&F#8 Approve Memorandum of Understanding between Hopkins Junior High School at Fremont Unified School District and MVROP- PLTW
- B&F#9 Approve Memorandum of Understanding between Horner Junior High School at Fremont Unified School District and MVROP- PLTW
- B&F#10 Approve Memorandum of Understanding between Thorton Junior High School at Fremont Unified School District and MVROP- PLTW
- B&F#11 Approve Memorandum of Understanding between Walters Junior High School at Fremont Unified School District and MVROP- PLTW
- B&F#12 Approve Memorandum of Understanding between Centerville Junior High School at Fremont Unified School District and MVROP- PLTW
- B&F#13 Approve Memorandum of Understanding between San Diego Superintendent of Schools (the County) and Mission Valley ROP

d. Employment and Personnel:

- E&P#1 Approve Report of Certificated Personnel Actions

End of Consent Calendar:

Motion: _____
 Second: _____
 Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review MOU between MVROP and Fremont, Newark, and New Haven Unified School Districts

Business and Finance #2

Information/ Action

Review and Approve Certification of First Interim Financial Report

Motion: _____
 Second: _____
 Vote: _____

Board of Education #1

Information/ Action

Review and Approve Variable Term Waiver Requests

Motion: _____

Second: _____

Vote: _____

Board of Education #2

Information/ Action

Review and Approve Spring 2015 MVROP Governing Council Meeting Dates

Motion: _____

Second: _____

Vote: _____

Board Requests

Meeting adjourned: _____pm



Communication

MVROP *year* 2015

Back to School Night

October 22 Thurs 6:30-8pm



**MVROP Center Campus
5019 Stevenson Blvd.
Fremont, CA 94538**



We welcome everyone interested to visit our campus and learn about the opportunities available to them through our classes.

For more information, visit www.mvrop.org



Consent Calendar



Minutes

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Revised Minutes
Thursday, October 15, 2015**

Member Sweeney called the meeting to order at 4:14 pm.

Present:

Jonas Dino, Vice President
Larry Sweeney, Clerk

Approval of Agenda:

Member Dino made a motion to approve all items on the October agenda. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items on the October agenda.

Communication:

a. Items from Staff:

Superintendent Thomas Hanson shared information on two senate bills. He shared that Senate Bill 77 (SB 77) was not focused for ROP programs but more for 9-12 General Education programs. He also shared that Assembly Bill 288 (AB 288) provides articulation rules to help bridge the gaps between School Districts, ROP programs, and Community Colleges. Superintendent Thomas Hanson pointed out that there are already articulation agreements amongst local community colleges, school districts, and MVROP so he was not sure what other articulations Ohlone College would be open to.

Superintendent Thomas Hanson informed the board that MVROP will be hosting Back to School Night on October 22, 2015 for teachers to meet with parents and students.

Superintendent Thomas Hanson provided an update on seeking candidates for the open MVROP Program Coordinator position.

b. Oral Communication:

- *MVROP 2015 Teacher of the Year Presentation for Herve Le Biavant*

Superintendent Thomas Hanson shared that Herve Le Biavant was recognized at the Alameda County Teacher of the Year ceremony on October 8, 2015. He presented Herve Le Biavant with a plaque from MVROP in recognition of the award for MVROP Teacher of the Year for 2015.

Members Dino and Sweeney shared that they have heard great things about Mr. Le Biavant and his classroom.

- *MVROP WASC Update*

Director of Educational Services Dr. Cliff Adams-Hart updated the board on the WASC process. The staff is reviewing and answering questions around 10 criterions in groups. The WASC Chair will be Kaye Hentley who will be visiting in late November/early December to help MVROP prepare for the April WASC visit.

Member Sweeny thanked MVROP for their work on WASC as he knows how much work is involved. Superintendent Thomas Hanson shared that so far this WASC process has been his most positive experience with WASC.

c. Written Communication:

- Superintendent Thomas Hanson shared a letter received from the Alameda County Office of Education regarding approval of the MVROP 2015-2016 Adopted Budget
- Superintendent Thomas Hanson shared two flyers that were created by PR Administrator Allison Aldinger that showcased the Project Lead the Way (PLTW) programs being offered at Newark Memorial and Washington High Schools. The plan is to make similar flyers with CTE updates for all the schools in the JPA.

Member Dino liked the flyers and believed that this type of promotion would help change the misconceptions of ROP classes. He suggested promoting the ROP STEM classes to middle schools/junior high students participating in STEM programs.

c. Items from the Board:

- Member Sweeney shared that he attended John F. Kennedy High School's Hall of Fame Event for their 50th Anniversary and recognized Superintendent Thomas Hanson for his prior service as Principal of that school.

Member Sweeney also shared that with the new housing developments in the Warm Springs area, there will be more students attending John F. Kennedy High School and therefore the potential for more ROP courses to serve John F. Kennedy High School students.

d. Items from the Board:

None

e. Public Comment:

None

Consent Calendar

Member Dino made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve the all items in the Consent Calendar.

Business and Finance #1**Review Fiscal Update**

MVROP Director of Business Services, Joyce Veasley, and Superintendent Hanson reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the CTE Incentive Grant (CTEIG) opportunity.

This item is information only.

Business and Finance #2**Review and Approve Superintendent Contract Addendum #1**

Director of Business Services Joyce Veasley asked to amend the Superintendent's contract to include the same 2% salary increase that was provided to all other MVROP staff. Member Dino agreed that it was fair to increase the Superintendent's salary along with the rest of the MVROP staff.

Member Dino made a motion to approve Business and Finance #2, Superintendent's Contract Addendum #1. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #2, Superintendent's Contract Addendum #1.

Business and Finance #3**Review Request for Additional Board Policy**

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance #3 and answered subsequent Board inquiries regarding the need for an additional MVROP Board Policy.

Members Dino and Sweeney discussed the recommendation from Member Thomas at the last Governing Council meeting to consider adopting a policy around a dollar amount regarding spending for consultant agreements that would need approval from the Governing Council. Both Members Dino and Sweeney felt it was not necessary for a policy as they felt that MVROP was very transparent with all of their spending. Director of Business Services Joyce Veasley shared that MVROP does share all spending with the Governing Council in an effort to be transparent. Superintendent Thomas Hanson said that MVROP would review further a possible policy around spending if this is the consensus to do so.

This item is information only.

Board Requests:

None

The meeting was adjourned at 5:05 p.m.

Absent

Nancy Thomas, President

Jonas Dino, Vice President

Larry Sweeney, Clerk



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT

PURCHASE ORDERS OVER \$5,000

BOARD MEETING - DECEMBER 16, 2015

PO PERIOD: SEPTEMBER 23, 2015 - DECEMBER 4, 2015

AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
162842	Keep it Simple Computers 81-0635-0-0000-7701-4315-660-6005	Security Cameras	\$ 6,959.57
163234	New Haven Unified School District 81-0635-0-6999-1001-5880-667-6998	Busing, previous years	\$ 65,675.46
163465	Project Lead the Way 81-0635-0-6507-1001-4310-660-6998	Materials/Supplies	\$ 6,935.73

Mission Valley ROP
Warrants \$5,000 and above
From 9/23/15 to 12/4/15
Fiscal Year 15/16

B&F #2
 December 16, 2015

Date	Warrant #	Vendor	Purpose	Amount	PO number
10/20/15	50625429	PG&E	Monthly Electricity	\$ 15,375.95	
10/23/15	50625558	State of CA - PERS	Monthly Premiums	\$ 8,493.60	
11/03/15	50625687	Keep it Simple Computer	Back up batteries for servers	\$ 5,560.63	162641
11/03/15	50625696	New Haven USD	Payroll reimbursement	\$ 13,088.73	160619
11/10/15	50626012	New Haven USD	Busing	\$ 5,344.61	160618
11/10/15	50626013	PG&E	Monthly Electricity	\$ 15,650.12	
11/17/15	50626462	Delta Dental Plan of CA	Monthly Dental Premiums	\$ 5,075.90	
11/19/15	50602866	New Haven USD	Payroll reimbursement	\$ 13,989.46	160619
11/19/15	50602861	State of CA - PERS	Monthly Premiums	\$ 7,837.93	

	Information
<u>X</u>	Action
	Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**A G E N D A I T E M
B&F #3**

DATE OF BOARD MEETING: December 16, 2015

TITLE: Adopt Resolution No. 3-1516
 Accept Donations to Mission Valley ROP

Background:

Education Code 635160 authorizes governing boards of any school district to initiate and carry on any program, activity or to act otherwise in any manner that is not in conflict with or inconsistent with or preempted by any law and that is not in conflict with the purpose for which school districts are established. Acceptance of gifts to the school district is within the permissive authority granted Boards of Education in the permissive code embodied in Education Code 35160.

Current Status:

<u>Donated to</u>	<u>Donated by</u>	<u>Item(s)</u>	<u>Value</u>
PLTW Center	Ohlone	Microcentrifuge	\$ 293
Law Enforce Ctr	Team TKO	20 foam mats	\$ 400
Culinary NMHS	Donorschoose	Expresso machine w/supplies	\$ 860
Auto Tech JLHS	HPEVS	Electric Motor	\$1900
Auto Tech JLHS	Arlon	Carbon Fiber Vinyl	\$ 975
Auto Tech JLHS	LKQ Corp	Transmission, Shifter, Cables	\$1000
Auto Tech JLHS	Zip-Bit	Engineering Services	\$1920
Fall Advisory	Sweet tomatoes	2 guest passes	\$ 22
Fall Advisory	Blaze Pizza	5 free pizza's	\$ 40
Fall Advisory	Lucky	13 lbs pasta salad	\$ 78
Fall Advisory	Boudin	\$50 gift card	\$ 50
Fall Advisory	Safeway, Hub	\$25 gift card	\$ 25
Fall Advisory	Safeway, Washington	\$25 gift card	\$ 25
Fall Advisory	Costco	\$25 gift card	\$ 25
Fall Advisory	Bronco Billy	School discount	\$ 64

Recommendation:

Staff recommends acceptance of the aforementioned donations to Mission Valley Regional Occupational Program.

Joyce Veasley, 657-1865	ROP Center	Bus. Svcs. Thomas Hanson
Staff Contact Person	Department	Division Superintendent

<u>X</u>	Information
<u>X</u>	Action

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

AGENDA ITEM

B&F # 4

Date of Board Meeting: **December 16, 2015**

TITLE: **Approve Memorandum of Understanding between MVROP
and Fremont Unified School District**

Background:

Irvington High School received funding through the California Partnership Academy grants to create career pathways for at risk students within the Information Technology industry sector. The grant's administrative requirements are fulfilled by a designated credentialed staff member whose assignment is funded through the grant.

Current Status:

Mission Valley ROP is able to provide a credentialed staff person to act as in the California Partnership Academy coordinator position at Irvington High School for the Information Technology Academy (ITA).

Recommendation:

MVROP recommends approval of the Memorandum of Understanding with Fremont Unified School District.

Joyce Veasley	Business Services	Thomas Hanson
Staff Contact	Division	Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 2nd day of June 2015, between Mission Valley Regional Occupational Program (ROP) (hereinafter referred to as MVROP), Fremont Unified School District-Irvington High School (hereinafter referred to as IHS), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **DESCRIPTION OF SERVICES:** MVROP has agreed to allow Hector Albizo, an employee of MVROP, to serve as the Information Technology Academy (ITA) coordinator for Irvington High School for a stipend of \$4,000 during the 2015-2016 school year. For such services, IHS agrees to pay Hector Albizo for the stipend of \$4,000 plus statutory benefits.
- B. **PURPOSE OF MOU:** The purpose of this MOU is to provide credentialed staff for a California Partnership Academy coordinator position at Irvington High School for the Information Technology Academy (ITA).
- C. **DUTIES OF IHS:** IHS agrees to pay Hector Albizo \$4,000 plus statutory benefits for said assignment by direct payroll charge to the following budget code:
01-6385-4-0000-2101-1940-051-2422
- D. **MVROP OBLIGATIONS:** MVROP agrees to allow Hector Albizo to serve as the Information Technology Academy coordinator for IHS for a stipend of \$4,000 plus statutory benefits.
- E. **COMPENSATION:** For the period of this agreement, IHS shall pay Hector Albizo a stipend of \$4,000 plus statutory benefits estimated at 16%. Total amount not to exceed: \$4,640.
- F. **PERIOD OF MOU:** This MOU will be in effect for 180 days of employment during the period August 26, 2015 through June 8, 2016.
- G. **INSURANCE:** MVROP warrants appropriate insurance coverage for employees of MVROP.
- H. **GENERAL TERMS AND CONDITIONS:**
 - 1. **INDEMNIFICATION:** IHS and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by IHS or MVROP in the performance of this agreement.
 - 2. **INSURANCE:** IHS and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision, herein above.

3. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
 4. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
 5. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and IHS shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
 6. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
 7. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- I. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed as follows:

Sarah Smoot
Principal
Irvington High School
41800 Blacow Road
Fremont, CA 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- J. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. IHS and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

K. **FUSD REPRESENTATIVE**

Signature: *Sarah Smoot*
Print Name: Sarah Smoot
Title: Principal
Date Signed: 9/8/15

Signature: *Paul A. Perry*
Print Name: Paul A. Perry
Title: Associate Superintendent
Date Signed: 10/6/15

Signature: *James Mann*
Print Name: James Mann
Title: Superintendent
Date Signed: 10/14/2015

MVROP REPRESENTATIVE

Signature: *Chris Arnesen*
Print Name: Chris Arnesen
Title: Director of Educational Services
Date Signed: 9/4/15

Signature: *Joyce Veasley*
Print Name: JOYCE VEASLEY
Title: Director of Business Services
Date Signed: 9/4/15

Signature: *Thomas Hanson*
Print Name: THOMAS HANSON
Title: Superintendent
Date Signed: 9/4/15

<u>X</u>	Information
<u>X</u>	Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #5

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between Irvington High School at Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP has offered Project Lead The Way courses since 2012-13. In order to produce a continuous stream of third year students that would be coming to the MVROP Center, the foundational courses such as Introduction to Engineering Design and Principles of Engineering must be supported and maintained at the high school sites.

Current Status:

Mission Valley ROP and Irvington High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead The Way (PLTW) coursework for the school year 2015-16. Estimated costs associated with the MOU should not exceed \$3,600.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Irvington High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Irvington High School (hereinafter referred to as IHS) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Irvington High School (IHS) and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. **DESCRIPTION OF SERVICES:** MVROP and IHS have agreed to support foundational PLTW engineering courses Introduction to Engineering Design (IED), and Principles of Engineering (POE) with the following effort:
- C. **IHS OBLIGATIONS:** IHS will provide the teacher to teach IED and/or POE out of school staffing in the 2015-2016 school year.
- D. **MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by PLTW to implement the program and classes, outside of employing a teacher.
 - 1. In the 2015-2016 school year, MVROP will pay the PLTW school membership, summer teacher training costs, provide a teacher stipend for summer training, and provide a MVROP-tagged teacher laptop in addition to \$600 teaching materials budget. To avoid reimbursements, MVROP will require PLTW teachers to submit requisitions to the MVROP business office.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2015-2016 school year, MVROP estimates support for IHS will not exceed \$3,600 for expenditure items described in D1 above.
- E. **IHS AND MVROP VISION:** It is conceptually agreed to by IHS and MVROP that as the PLTW program grows and stabilizes, MVROP would continue to provide PLTW membership, teacher summer training costs, related training stipend/s, classroom instructional material support, VEX kits for POE and computer lab refreshing when necessary. Our joint vision is to cooperatively support up to 3 sections of IED/POE at IHS in order to produce a continuous stream of third year students that would be coming to the MVROP center site for other PLTW courses such as Digital Electronics, Computer Science, and Civil Engineering and Architecture.
- F. **PERIOD OF MOU:** This MOU will be in effect for the 180 instructional days during the 2015 – 2016 school year.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.
- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

James Morris
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

fw

P. **FUSD REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Principal, IHS

Director, Educational Services

Signature: *Sarah Smoot*

Signature: *[Signature]*

Print Name: Sarah Smoot

Print Name: Cliff Adams-Hurst

Date Signed: 8/31/15

Date Signed: 9/14/15

2. Associate Superintendent, Business

Director, Business Services

Signature: *Raul A. Parungao*

Signature: *Joyce Veasley*

Print Name: Raul Parungao

Print Name: JOYCE VEASLEY

Date Signed: 10/23/15

Date Signed: 9/9/15

3. Superintendent

Superintendent

Signature: *Jim Morris*

Signature: *Thomas Hanson*

Print Name: JIM MORRIS

Print Name: THOMAS HANSON

Date Signed: 11-3-2015

Date Signed: 9/14/15

Jane [Signature]
9/20/15

<u>X</u>	Information
<u>X</u>	Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #6

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between Mission San Jose High School at Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP has offered Project Lead The Way courses since 2012-13. In order to produce a continuous stream of third year students that would be coming to the MVROP Center, the foundational courses such as Introduction to Engineering Design and Principles of Engineering must be supported and maintained at the high school sites.

Current Status:

Mission Valley ROP and Mission San Jose High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead The Way (PLTW) coursework for the school year 2015-16. Estimated costs associated with the MOU should not exceed \$3,600.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Mission San Jose High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Mission San Jose High School (hereinafter referred to as MSJHS) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Mission San Jose High School (MSJHS) and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. **DESCRIPTION OF SERVICES:** MVROP and MSJHS have agreed to support foundational PLTW engineering courses Introduction to Engineering Design (IED), and Principles of Engineering (POE) with the following effort:
- C. **MSJHS OBLIGATIONS:** MSJHS will provide the teacher to teach IED and/or POE out of school staffing in the 2015-2016 school year.
- D. **MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by PLTW to implement the program and classes, outside of employing a teacher.
 - 1. In the 2015-2016 school year, MVROP will pay the PLTW school membership, summer teacher training costs, provide a teacher stipend for summer training, and provide a MVROP-tagged teacher laptop in addition to \$600 teaching materials budget. To avoid reimbursements, MVROP will require PLTW teachers to submit requisitions to the MVROP business office.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2015-2016 school year, MVROP estimates support for MSJHS will not exceed \$3,600 for expenditure items described in D1 above.
- E. **MSJHS AND MVROP VISION:** It is conceptually agreed to by MSJHS and MVROP that as the PLTW program grows and stabilizes, MVROP would continue to provide PLTW membership, teacher summer training costs, related training stipend/s, classroom instructional material support, VEX kits for POE and computer lab refreshing when necessary.. Our joint vision is to cooperatively support up to 3 sections of IED/POE at MSJHS in order to produce a continuous stream of third year students that would be coming to the MVROP center site for other PLTW courses such as Digital Electronics, Computer Science, and Civil Engineering and Architecture.
- F. **PERIOD OF MOU:** This MOU will be in effect for the 180 instructional days during the 2015 – 2016 school year.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.
- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

James Morris
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. **FUSD REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Principal, MSJHS

Director, Educational Services

Signature: [Signature]

Signature: [Signature]

Print Name: Zack Larsen

Print Name: Cliff Adams

Date Signed: 8-31-15

Date Signed: 9/14/15

2. Associate Superintendent, Business

Director, Business Services

Signature: [Signature]

Signature: [Signature]

Print Name: Raul Parungao

Print Name: JOYCE VEASLEY

Date Signed: 10/23/15

Date Signed: 9/9/15

3. Superintendent

Superintendent

Signature: [Signature]

Signature: [Signature]

Print Name: Jim Morris

Print Name: THOMAS HANSON

Date Signed: 11-3-2015

Date Signed: 9/14/15

[Signature]
9/20/15

<u>X</u>	Information
<u>X</u>	Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #7

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between Washington High School at Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP has offered Project Lead The Way courses since 2012-13. In order to produce a continuous stream of third year students that would be coming to the MVROP Center, the foundational courses such as Introduction to Engineering Design and Principles of Engineering must be supported and maintained at the high school sites.

Current Status:

Mission Valley ROP and Washington High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead The Way (PLTW) coursework for the school year 2015-16. Estimated costs associated with the MOU should not exceed \$3,600.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Washington High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Washington High School (hereinafter referred to as WHS) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Washington High School (WHS) and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. **DESCRIPTION OF SERVICES:** MVROP and WHS have agreed to support foundational PLTW engineering courses Introduction to Engineering Design (IED), and Principles of Engineering (POE) with the following effort:
- C. **WHS OBLIGATIONS:** WHS will provide the teacher to teach IED and/or POE out of school staffing in the 2015-2016 school year.
- D. **MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by PLTW to implement the program and classes, outside of employing a teacher.
 - 1. In the 2015-2016 school year, MVROP will pay the PLTW school membership, summer teacher training costs, provide a teacher stipend for summer training, and provide a MVROP-tagged teacher laptop in addition to \$600 teaching materials budget. To avoid reimbursements, MVROP will require PLTW teachers to submit requisitions to the MVROP business office.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2015-2016 school year, MVROP estimates support for WHS will not exceed \$3,600 for expenditure items described in D1 above.
- E. **WHS AND MVROP VISION:** It is conceptually agreed to by WHS and MVROP that as the PLTW program grows and stabilizes, MVROP would continue to provide PLTW membership, teacher summer training costs, related training stipend/s, classroom instructional material support, VEX kits for POE and computer lab refreshing when necessary. Our joint vision is to cooperatively support up to 3 sections of IED/POE at WHS in order to produce a continuous stream of third year students that would be coming to the MVROP center site for other PLTW courses such as Digital Electronics, Computer Science, and Civil Engineering and Architecture.
- F. **PERIOD OF MOU:** This MOU will be in effect for the 180 instructional days during the 2015 – 2016 school year.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.
- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

James Morris
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. **FUSD REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Principal, WHS

Director, Educational Services W

Signature: [Signature]

Signature: [Signature]

Print Name: Robert Moran

Print Name: Cliff Adams/Hart

Date Signed: 9/1/15

Date Signed: 9/14/2015

2. Associate Superintendent, Business

Director, Business Services

Signature: [Signature]

Signature: [Signature]

Print Name: Raul Parungao

Print Name: JOYCE VEASLEY

Date Signed: 10/23/15

Date Signed: 9/9/15

3. Superintendent

Superintendent

Signature: [Signature]

Signature: [Signature]

Print Name: Jim Morris

Print Name: THOMAS HANSON

Date Signed: 11-3-2015

Date Signed: 9/14/15

[Signature]
9/20/15

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #8

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between Hopkins Junior High School at Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Hopkins Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2015-16. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Hopkins Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP



Memorandum of Understanding
(MOU)

By this agreement made and entered into the 31st day of July 2015, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Hopkins Junior High School (hereinafter referred to as Hopkins) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Hopkins Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. **DESCRIPTION OF SERVICES:** MVROP and Hopkins have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. **HOPKINS OBLIGATIONS:** HOPKINS will provide the teacher to teach the robotics course out of school staffing in the 2015-2016 school year. The site will plan to maintain the FTE support in future years.
- D. **MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT - PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2015-2016 school year, MVROP will pay the PLTW school membership (\$750), summer teacher conference costs (\$2000), and provide a teacher stipend for summer training (\$1000). Start up Vex Robotics kits will also be provided not to exceed \$10,000.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2015-2016 school year, MVROP estimates support for Hopkins will equal an amount not to exceed \$13,750 for expenditure items described in D1 above.
- E. **HOPKINS AND MVROP VISION:** It is conceptually agreed to by Hopkins and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Hopkins continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.

- F. **PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2015 through June 30, 2016 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.
- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.

N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

James Morris
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. **FUSD REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Principal, Hopkins Junior High

Director, Educational Services

Signature: Mary Miller

Signature: [Signature]

Print Name: Mary Miller

Print Name: Jeff Adams-Hart

Date Signed: 8-5-15

Date Signed: 8/6/2015

2. Associate Superintendent, Business

Director, Business Services

Signature: Raul A. Parungao

Signature: Joyce Veasley

Print Name: Raul Parungao

Print Name: JOYCE VEASLEY

Date Signed: 11/16/15

Date Signed: 8/5/15

3. Superintendent

Superintendent

Signature: James Morris

Signature: Thomas Hanson

Print Name: Jim Morris

Print Name: Thomas Hanson

Date Signed: 11-17-15

Date Signed: 8/6/15

[Signature]

[Signature]

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #9

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between Horner Junior High School at Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Horner Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2015-16. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Horner Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 31st day of July 2015, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Horner Junior High School (hereinafter referred to as Horner) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Horner Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. **DESCRIPTION OF SERVICES:** MVROP and Horner have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. **HORNER OBLIGATIONS:** Horner will provide the teacher to teach the robotics course out of school staffing in the 2015-2016 school year. The site will plan to maintain the FTE support in future years.
- D. **MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT - PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2015-2016 school year, MVROP will pay the PLTW school membership (\$750), summer teacher conference costs (\$2000), and provide a teacher stipend for summer training (\$1000). Start up Vex Robotics kits will also be provided not to exceed \$10,000.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2015-2016 school year, MVROP estimates support for Horner will equal an amount not to exceed \$13,750 for expenditure items described in D1 above.
- E. **HORNER AND MVROP VISION:** It is conceptually agreed to by Horner and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Horner continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.

- F. **PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2015 through June 30, 2016 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.
- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.

N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

James Morris
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. **FUSD REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Principal, Horner Junior High

Director, Educational Services

Signature: Jana L. Holmes

Signature: [Signature]

Print Name: Jana L. Holmes

Print Name: Cliff Hunt

Date Signed: July 29, 2015

Date Signed: 7/30/2015

2. Associate Superintendent, Business

Director, Business Services

Signature: Raul Parungao

Signature: Joyce Veasley

Print Name: Raul Parungao

Print Name: JOYCE VEASLEY

Date Signed: 11/16/15

Date Signed: 7/30/15

3. Superintendent

Superintendent

Signature: James Morris

Signature: Thomas Hanson

Print Name: Jim Morris

Print Name: THOMAS HANSON

Date Signed: 11-17-15

Date Signed: 7/30/15

[Signature]

[Signature]

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #10

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between Thornton Junior High School at Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Thornton Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2015-16. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

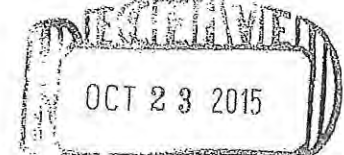
Staff recommends approval of the Memorandum of Understandings between Thornton Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley	Business Services	Thomas Hanson
Staff Contact	Division	Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 31st day of July 2015, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Thornton Junior High School (hereinafter referred to as THORNTON) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Thornton Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. **DESCRIPTION OF SERVICES:** MVROP and Thornton have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. **THORNTON OBLIGATIONS:** Thornton will provide the teacher to teach the robotics course out of school staffing in the 2015-2016 school year. The site will plan to maintain the FTE support in future years.
- D. **MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT - PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2015-2016 school year, MVROP will pay the PLTW school membership (\$750), and up to \$1000 for Vex Robotics kit supplement/replacement needs for year 2 of this effort.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2015-2016 school year, MVROP estimates support for Thornton will equal an amount not to exceed \$1,750 for expenditure items described in D1 above.
- E. **THORNTON AND MVROP VISION:** It is conceptually agreed to by Thornton and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Thornton continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.



- F. **PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period June 1, 2015 through June 30, 2016 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.
- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
-
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.

N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

James Morris
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. **FUSD REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Principal, Thornton Junior High

Director, Educational Services

Signature: St Hicks

Signature: Cliff Adams Hart

Print Name: STAN HICKS

Print Name: CLIFF ADAMS HART

Date Signed: 7/28/15

Date Signed: 10/28/2015

2. Associate Superintendent, Business

Director, Business Services

Signature: Raul A. Parungao

Signature: Joyce Veasley

Print Name: Raul Parungao

Print Name: JOYCE VEASLEY

Date Signed: 11/16/15

Date Signed: 10/23/15

3. Superintendent

Superintendent

Signature: James Morris

Signature: Thomas Hanson

Print Name: Jim Morris

Print Name: THOMAS HANSON

Date Signed: 11-17-15

Date Signed: 10/20/15

James Morris

TH

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #11

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between Walters Junior High School at Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Walters Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2015-16. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Walters Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 31st day of July 2015, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Walters Junior High School (hereinafter referred to as Walters) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Walters Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. **DESCRIPTION OF SERVICES:** MVROP and Walters have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. **WALTERS OBLIGATIONS:** Walters will provide the teacher to teach the robotics course out of school staffing in the 2015-2016 school year. The site will plan to maintain the FTE support in future years.
- D. **MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT - PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2015-2016 school year, MVROP will pay the PLTW school membership (\$750), summer teacher conference costs (\$2000), and provide a teacher stipend for summer training (\$1000). Start up Vex Robotics kits will also be provided not to exceed \$10,000.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2015-2016 school year, MVROP estimates support for Walters will equal an amount not to exceed \$13,750 for expenditure items described in D1 above.
- E. **WALTERS AND MVROP VISION:** It is conceptually agreed to by Walters and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Walters continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.

- F. **PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2015 through June 30, 2016 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.
- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.

N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

James Morris
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. **FUSD REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Principal, Walters Junior High

Director, Educational Services

Signature: [Signature]

Signature: [Signature]

Print Name: Brian Weems

Print Name: Cliff Adams-Hart

Date Signed: 10/23/15

Date Signed: 10/7/2015

2. Associate Superintendent, Business

Director, Business Services

Signature: [Signature]

Signature: [Signature]

Print Name: Raul Parungao

Print Name: JOYCE VEASLEY

Date Signed: 11/16/15

Date Signed: 10/7/15

3. Superintendent

Superintendent

Signature: [Signature]

Signature: [Signature]

Print Name: Jim Morris

Print Name: THOMAS HANSON

Date Signed: 11-17-15

Date Signed: October 7, 2015

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #12

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between Centerville Junior High School at Fremont Unified School District and Mission Valley ROP

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Centerville Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2015-16. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Centerville Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 31st day of July 2015, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Centerville Junior High School (hereinafter referred to as Centerville) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Centerville Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. **DESCRIPTION OF SERVICES:** MVROP and Centerville have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. **CENTERVILLE OBLIGATIONS:** Centerville will provide the teacher to teach the robotics course out of school staffing in the 2015-2016 school year. The site will plan to maintain the FTE support in future years.
- D. **MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT - PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2015-2016 school year, MVROP will pay the PLTW school membership (\$750), summer teacher conference costs (\$2000), and provide a teacher stipend for summer training (\$1000). Start up Vex Robotics kits will also be provided not to exceed \$10,000.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2015-2016 school year, MVROP estimates support for Centerville will equal an amount not to exceed \$13,750 for expenditure items described in D1 above.
- E. **CENTERVILLE AND MVROP VISION:** It is conceptually agreed to by Centerville and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Centerville continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.

- F. **PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2015 through June 30, 2016 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.
- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.

N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

James Morris
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. **FUSD REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Principal, Centerville Junior High

Director, Educational Services

Signature: Kade Petersen

Signature: GHM

Print Name: Kade Petersen

Print Name: Cliff Adams-Hart

Date Signed: 10/23/15

Date Signed: OCT. 7 2015

2. Associate Superintendent, Business

Director, Business Services

Signature: Raul A. Parungad

Signature: Joyce Veasley

Print Name: Raul Parungad

Print Name: JOYCE VEASLEY

Date Signed: 11/16/15

Date Signed: 10/7/2015

3. Superintendent

Superintendent

Signature: James Morris

Signature: Thomas Hanson *JH*

Print Name: Jim Morris

Print Name: Thomas Hanson

Date Signed: 11-17-15

Date Signed: October 7, 2015

James Morris

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #13

Date of Board Meeting: December 16, 2015

TITLE: Memorandum of Understanding between San Diego County Superintendent of Schools (the County) and Mission Valley ROP

Background:

Mission Valley ROP teachers are required to acquire and maintain valid Career Technical Education/Vocational teaching credentials by the Commission on Teacher Credentialing (CTC) and as a condition of employment. The County will act as a Local Educational Agency (LEA) to provide credential services to MVROP teachers who elect to use their services. MVROP will recommend and screen mentors who will provide support to these teachers throughout their credential program.

Current Status:

Mission Valley ROP and the County have created Memorandum of Understandings to outline the joint efforts in assisting teachers with their credential process for the school year 2015-16. The term for the MOU is 2015-2020 and will be renewed annually. There are no costs associated with the MOU.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between San Diego County Superintendent of Schools (the County) and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP

Original requested
8/27/15
#15160758

Memorandum of Understanding
2015 – 2020

Designated Subjects Adult and Career Technical Education Credentials Program

This Memorandum of Understanding (MOU), is entered into this 14 day of AUG, 2015 by and between the San Diego County Superintendent of Schools, herein called the "County" and Mission Valley ROP herein called the "Contractor," who agrees to access the following services from the Superintendent.

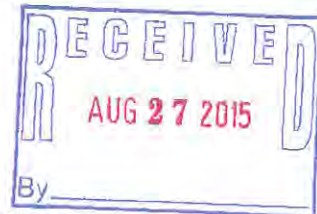
SCOPE OF SERVICES

A. The County agrees to:

1. Act as Local Educational Agency (LEA) in accordance with San Diego County Local Educational Agency agreement with the California Commission on Teacher Credentialing.
 - a. Provide credential services for the review of applications for the Adult and Career Technical Education Designated Subjects Credentials.
2. Distribute Commission on Teacher Credentialing updates for credential standards and program information.
3. Review and organize data from course evaluations and mentor experiences. Report findings at Credential advisory meetings.
4. Organize and publicize annual Credential Advisory meeting.
5. Adhere to the California Commission on Teacher Credentialing educator preparation accreditation system's 7-year cycle of activities.
6. Provide support and linkages to partnering Institution of Higher Educations (IHE).
7. Provide ongoing program improvement collaboration opportunities with IHEs, Districts, employers, and all relevant stakeholders.

B. The Contractor agrees to:

1. Provide Supervisors (evaluative) who are:
 - a. Certificated and experienced in teaching
 - b. Trained in supervision and support of beginning teachers
 - c. Experienced in offering professional development opportunities
 - d. Experienced in providing ongoing support to Support Providers and candidates
 - e. Responsible for collaborating with the County Program staff on selecting qualified mentors and completing all necessary paperwork.
2. Provide Support Provider (non-evaluative) mentors for each preliminary credential candidate (including substitute teachers) upon hire who are:
 - a. Program Approved and meet Minimum Qualifications:
 - i. Hold a Valid Clear California Teaching Credential
 - ii. Verify a minimum of three (3) years of classroom teaching experience
 - iii. Verify recent work experience in an educational setting
 - b. Trained in providing coaching and support to beginning teachers
 - c. Assessed by new teacher candidates for their services
 - d. Competent in providing complete, accurate and timely feedback to new teacher candidates and submitting mentor logs to the Program Mentor Coordinator in September, March and June including information about progress toward competence.



TERMINATION

This MOU may be terminated by either party by mutual agreement with thirty (30) days written notice.

OWNERSHIP OF DOCUMENTS OR WORK

Any documents are equally owned by the County and Contractor.

GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the MOU and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

COMPLIANCE WITH THE LAW

The Contractor shall be subject to and shall comply with all Federal, State, and local laws and regulations applicable with respect to its performance under this MOU including, but not limited to, licensing, employment and purchasing practices and wages, hours and conditions of employment, including nondiscrimination.

FINAL APPROVAL

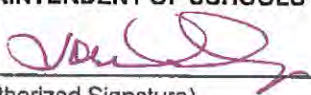
This MOU is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

ENTIRE AGREEMENT

This MOU represents the entire agreement and understanding of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This MOU may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be duly executed, such parties acting by their representative being thereunto duly authorized.

**SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS**


By (Authorized Signature)

Lora Duzyk

Name (Type or Print)

Assistant Superintendent – Business Services

Title

11-23-15
Date

CONTRACTOR


By (Authorized Signature)

Cliff Adams-Hart


Name (Type or Print)

DIRECTOR OF EDUCATIONAL SERVICES

Title

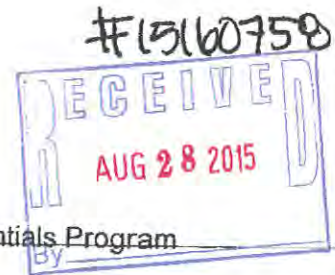
8/17/15
Date

Federal I.D. No./Social Security #


JOYCE VEASLEY
DIRECTOR OF BUSINESS SERVICES
8/14/15

Memorandum of Understanding
2015 – 2020

Designated Subjects Adult and Career Technical Education Credentials Program



This Memorandum of Understanding (MOU), is entered into this 14 day of AUG, 2015 by and between the San Diego County Superintendent of Schools, herein called the "County" and Mission Valley ROP _____ herein called the "Contractor," who agrees to access the following services from the Superintendent.

SCOPE OF SERVICES

A. The County agrees to:

1. Act as Local Educational Agency (LEA) in accordance with San Diego County Local Educational Agency agreement with the California Commission on Teacher Credentialing.
 - a. Provide credential services for the review of applications for the Adult and Career Technical Education Designated Subjects Credentials.
2. Distribute Commission on Teacher Credentialing updates for credential standards and program information.
3. Review and organize data from course evaluations and mentor experiences. Report findings at Credential advisory meetings.
4. Organize and publicize annual Credential Advisory meeting.
5. Adhere to the California Commission on Teacher Credentialing educator preparation accreditation system's 7-year cycle of activities.
6. Provide support and linkages to partnering Institution of Higher Education (IHE).
7. Provide ongoing program improvement collaboration opportunities with IHEs, Districts, employers, and all relevant stakeholders.

B. The Contractor agrees to:

1. Provide Supervisors (evaluative) who are:
 - a. Certificated and experienced in teaching
 - b. Trained in supervision and support of beginning teachers
 - c. Experienced in offering professional development opportunities
 - d. Experienced in providing ongoing support to Support Providers and candidates
 - e. Responsible for collaborating with the County Program staff on selecting qualified mentors and completing all necessary paperwork.
2. Provide Support Provider (non-evaluative) mentors for each preliminary credential candidate (including substitute teachers) upon hire who are:
 - a. Program Approved and meet Minimum Qualifications:
 - i. Hold a Valid Clear California Teaching Credential
 - ii. Verify a minimum of three (3) years of classroom teaching experience
 - iii. Verify recent work experience in an educational setting
 - b. Trained in providing coaching and support to beginning teachers
 - c. Assessed by new teacher candidates for their services
 - d. Competent in providing complete, accurate and timely feedback to new teacher candidates and submitting mentor logs to the Program Mentor Coordinator in September, March and June including information about progress toward competence.

- e. Attend annual Credential Advisory meeting.
3. Provide staff available to assist and support candidates in the processing of credential application materials (i.e., district credential technician).
4. Ensure candidates complete a Program approved Early Orientation within the first 30-days of employment via either an online method or contractor sponsored program. Contractor sponsored Early Orientation content and assessment need to be approved by the Program prior to candidate use. If a Program approved contractor sponsored Early Orientation model is completed, the contractor will provide the candidate and Program with a certificate of completion when all Early Orientation requirements are met.
5. Identify one (1) contact person as liaison with the County.

TOBACCO – FREE FACILITY

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

PERIOD OF MOU AND RENEWAL TERMS

This MOU shall be effective from 8/14/2015 until **June 30, 2020** and is renewable by mutual written agreement.

CONTACT PERSONS

The contact person(s) for the County shall be:

Michele Fort-Merrill, Asst. Supt. HR
6401 Linda Vista Road, Room 406
San Diego, CA 92111
Telephone: (858) 292-3588
Email: mfortmer@sdcoe.net

Chris Reising, Director HR
6401 Linda Vista Road, Room 406
San Diego, CA 92111
Telephone: (858) 292-3556
Email: creising@sdcoe.net

Lillian Harvey, Credentials Technician
6401 Linda Vista Road, Room 404
San Diego, CA 92111
Telephone: (858) 292-3825
Email: lh Harvey@sdcoe.net

The contact(s) for Mission Valley ROP shall be:

Administrator

Name, Title: Cliff Adams-Hart, Director of Educational Services
Address: 5019 Stevenson Blvd
City, ST Zip: Fremont, CA 94538
Telephone: 510-657-1865
Email: cadams-hart@mvrop.org

Administrator

Name, Title: Joyce Veasley, Director of Business Services
Address: 5019 Stevenson Blvd
City, ST Zip: Fremont, CA 94538
Telephone: 510-657-1865
Email: jveasley@mvrop.org

Credential Technician

Name, Title: Kelly Casteneda, Personnel Technician
Address: 5019 Stevenson Blvd
City, ST Zip: Fremont, CA 94538
Telephone: 510-657-1865
Email: kcasteneda@mvrop.org

TERMINATION

This MOU may be terminated by either party by mutual agreement with thirty (30) days written notice.

OWNERSHIP OF DOCUMENTS OR WORK

Any documents are equally owned by the County and Contractor.

GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the MOU and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

COMPLIANCE WITH THE LAW

The Contractor shall be subject to and shall comply with all Federal, State, and local laws and regulations applicable with respect to its performance under this MOU including, but not limited to, licensing, employment and purchasing practices and wages, hours and conditions of employment, including nondiscrimination.

FINAL APPROVAL

This MOU is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

ENTIRE AGREEMENT

This MOU represents the entire agreement and understanding of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This MOU may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be duly executed, such parties acting by their representative being thereunto duly authorized.

**SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS**

By (Authorized Signature)

Lora Duzyk

Name (Type or Print)

Assistant Superintendent – Business Services

Title

Date

11-23-15

CONTRACTOR

By (Authorized Signature)

Cliff Adams-Hart

Name (Type or Print)

DIRECTOR OF EDUCATIONAL SERVICES

Title

8/17/15

Date

Federal I.D. No./Social Security #

Joyce Veasley

JOYCE VEASLEY

DIRECTOR OF BUSINESS SERVICES

8/14/15



Employment & Personnel

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

AGENDA ITEM

_____ Information

Date: December 16, 2015

_____ **X** _____ Action

Title: REPORT OF CERTIFICATED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Certificated Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Certificated Personnel recommendations for: *Leave of Absence*.

**Cliff Adams-Hart
Staff Contact**

**ROP Center
Location**

**Administration
Division**

**Thomas Hanson
Superintendent**

CONSENT ITEMS
MISSION VALLEY ROP

Certificated Personnel

Leave of Absence

NAME	HOURS PER DAY	DEPARTMENT	SUPERVISOR	EFFECTIVE DATES	OTHER
Steve Bui	6 hr	Building & Construction Trades	Jacki Sprague	11/30/15-12/18/15	Paternity Leave
Ngan Ha	80% of 6 hr/ Hourly Adult Class	Health Science & Medical Technology	Jacki Sprague	1/4/16-4/1/16	Maternity Leave

(con4dec15.16)



End of Consent



Business and Finance



Business and Finance #1

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

AGENDA ITEM

Business & Finance #1

Date of Board Meeting: December 16, 2015

TITLE: Review MOU between MVROP and Fremont Unified School District, Newark Unified School District, and New Haven Unified School District

Background:

The State Budget for 2015-16 included significant gains for K-12 school districts. Although the mandated maintenance of effort requirement for ROC/P's has expired, the Governor's 2015-16 budget outlined a new Career Technical Education Incentive Grant (CTEIG). Funds for this grant were increased from the January Preliminary Budget and the June 2015 Adopted State Budget. This grant is intended to maintain current CTE programs and encourage new CTE programs during the implementation of the school district local control funding formula (LCFF). The program provides one-time funding in the amounts of \$400 million (grant term ending June 30, 2017), \$300 million (grant term ending June 30, 2018), and \$200 million (grant term ending June 30, 2019) through competitive grants at three levels based on grades 7-12 ADA. The program includes positive consideration for applicants who establish new programs and maintain programs that serve traditionally underserved populations as well as to "regional collaborations." Part I of the application will determine the allocation dollar amounts, and is due on November 30, 2015. Following that deadline, allocation amounts will be set that will be used as the basis for the budget in Part II of the application. Part II of the application is due on December 21, 2015. We learned just last week that there will be a second submission in January for all LEAs that don't make the first submission date.

Budget Impact:

Participating LEA/Consortiums must match funds as follows: 1:1 (first grant term) 1.5:1 (second grant term) 2:1 (third grant term). The matching funds will be obtained from the funds passed through to Mission Valley ROP from the JPA districts-Fremont, Newark, and New Haven Unified School Districts. Thereafter, the LEA/Consortium must be able to demonstrate that the programs will be sustained for three years after funding concludes, ending June 30, 2021.

Current Status:

Part I of the application has been reviewed by the JPA that consists of Mission Valley ROP, Fremont Unified School District (FUSD), Newark Unified School District (NUSD), and New Haven Unified School District (NHUSD). Given the required elements for successfully obtaining grant funds, Mission Valley is in the best position to apply for the grant to secure funds for the JPA consortium. MVROP has demonstrated this ability through leadership in securing

CTE credentialed teachers and aligning programs and resources to the eleven elements of a high quality CTE Program based upon the Carl D. Perkins, 2006 Act. In order for MVROP to apply for the JPA/Consortium, districts must agree to allocate all or part of their grade 7-12 ADA, have means to match funds, and commit to sustaining CTE programs through June 30, 2021.

Recommendation:

That Mission Valley ROP, acting as the fiscal agent, for the Consortium (JPA-MVROP, FUSD, NUSD, NHUSD), by reviewing the Memorandum of Understanding language, proceed with the CTE Incentive Grant application process.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP



Business and Finance #2

X Information
 X Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #2**

DATE OF BOARD MEETING: December 16, 2015

TITLE: Certification of First Interim Financial Report

Background:

The District is required to certify to the State twice a year as to the fiscal stability of the District. These certifications are based upon financial data as of October 31 and January 31 and are termed, respectively, the First Interim and Second Interim Financial Report(s).

The Certification of Financial Condition may take one of three forms:

- A. Positive Certification-the District will be able to meet its financial obligations for the current fiscal year and subsequent two years.
- B. Qualified Certification-the District may not meet its financial obligations for the current fiscal year or subsequent years.
- C. Negative Certification-the District will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

Current Status:

Based upon the First Interim Report Standards and Criteria as set forth by the State , the District can make a **Positive Certification** as to its financial condition.

Recommendation:

Staff recommends accepting a Positive Certification that Mission Valley ROP will be able to meet its financial obligations for the current fiscal year and subsequent two years.

Joyce Veasley, 657-1865 x3008	ROP Center	Business Services	Thomas Hanson
Staff Contact Person	Location	Division	Superintendent

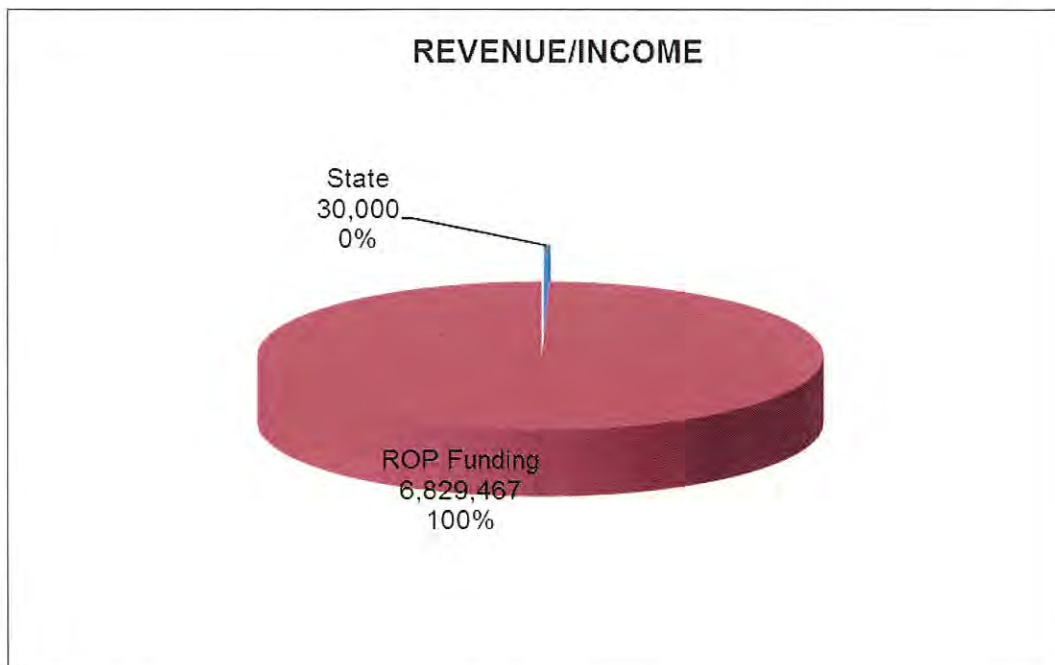
MISSION VALLEY ROP FIRST INTERIM FINANCIAL REPORT 2015-16

The 2015-16 First Interim Financial Report reviews the financial condition of Mission Valley ROP for the period of July 1, 2015 thru October 31, 2015. The report includes an analysis of our current and adopted budget, and projections for the current year and two subsequent fiscal years. As part of the review, MVROP must also certify whether it will be able or unable to meet its financial obligations for the current year and subsequent two years.

I. REVENUE/INCOME

Projected revenues for the year are \$7,536,671 which is 4.8% higher than the Adopted Budget. The increase in ROP funding includes the CTE funds of \$350,000 from Fremont Unified School District. A decrease of \$16,767 in State Revenues is from the Professional Development funds that were subsumed into the Local Control Funding Formula (LCFF) and are now included in Fremont Unified School District's (FUSD) apportionment. Consequently, FUSD will not be passing these funds through to Mission Valley ROP.

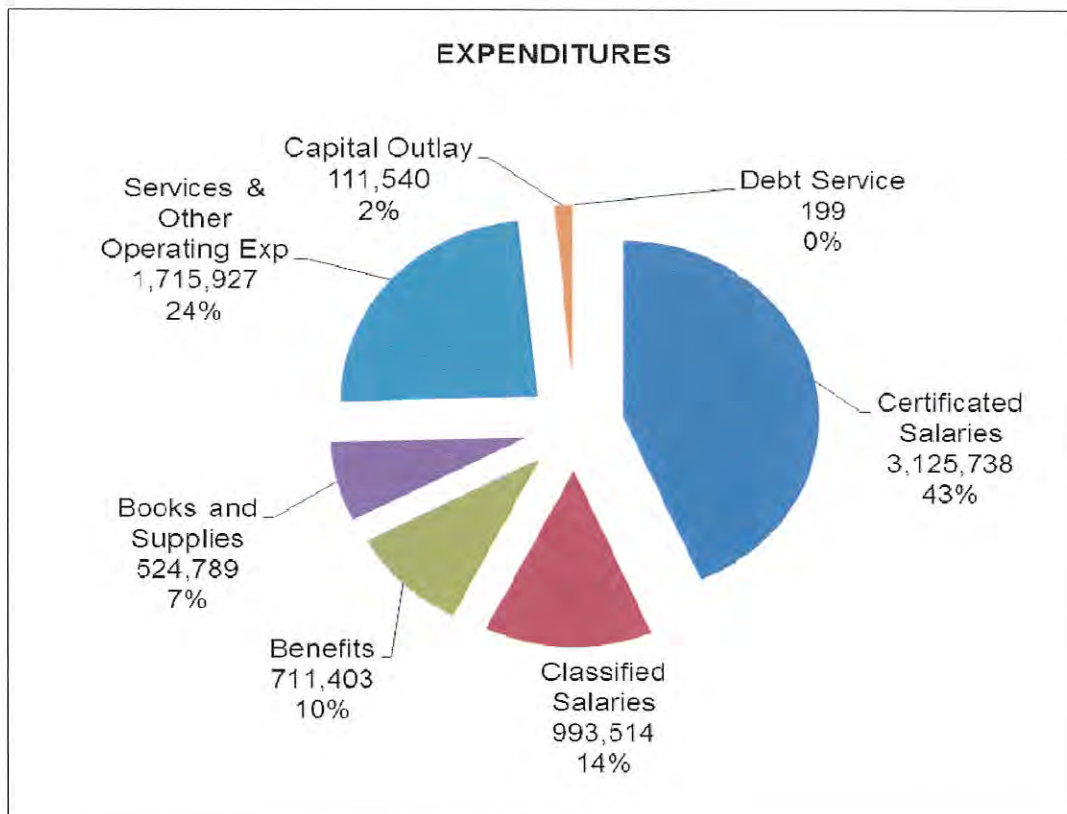
<u>Revenue</u>	<u>Adopted Budget</u>	<u>1st Interim</u>	<u>Change</u>	<u>%</u>
State	30,000	30,000	0	0.0%
ROP Funding	6,799,467	6,829,467	30,000	0.4%
Total	6,829,467	6,859,467	30,000	0.4%



II. EXPENDITURES

Projected expenditures for the year are \$7,183,110, an .4% increase of \$31,845 compared to the Adopted Budget. The decrease in benefits is due to changes in rates including the change in projected STRS rate of 11.1% in the Adopted Budget to the approved rate of 10.73%. The Reserve Allocation Plan has been incorporated into the expenditure budget. The Plan includes expenditures in instructional program enhancements, facility improvements and repairs, instructional materials, supplies and equipment.

<u>Expenditures</u>	<u>Adopted Budget</u>	<u>1st Interim</u>	<u>Change</u>	<u>%</u>
Certificated Salaries	3,125,738	3,125,738	0	0.0%
Classified Salaries	993,514	993,514	0	0.0%
Benefits	757,304	711,403	(45,901)	-6.1%
Books and Supplies	421,137	524,789	103,652	24.6%
Services & Other Operating Expenses	1,741,833	1,715,927	(25,906)	-1.5%
Capital Outlay	111,540	111,540	111,540	100.0%
Debt Service	199	199	0	0.0%
Total Expenditures	7,151,265	7,183,110	31,845	0.4%



III. SUMMARY – REVENUES LESS EXPENDITURES

SUMMARY	Adopted Budget	1st Interim	Change	%
Revenues	6,829,467	6,859,467	30,000	0.4%
Expenditures	7,151,265	7,183,110	31,845	0.4%
Balance- Revenues less Expenditures	(321,798)	(323,643)	(1,845)	0.6%

IV. CRITERIA AND STANDARDS

The Criteria and Standards section reviews our financial data against State established standards in ten (10) different areas. Standards are either “met” or “not met”. MVROP’s First Interim report indicates the following standards were “not met”: (1) Other Expenditures and (2) Transfers in/out, General fund.

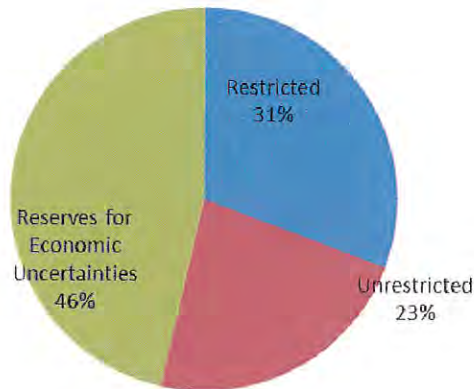
- (1) Mission Valley does not receive Federal funding
- (2) Mission Valley does not have transfers out/in for 2015-16 or subsequent 2 years
- (3)

V. RESERVES/ FUND BALANCE

The projected ending fund balance is \$7,589,471 which is \$7,358 more than Adopted Budget. Of this amount, 64% is considered “unrestricted” and may be used for general purposes. The remaining 36% is considered “restricted” and may only be used for designated purposes. The Reserve for Economic Uncertainties is 21.9% of expenditures which is above the State required minimum of 3%. The components of the ending fund balance are as follows.

<u>Fund Balance</u>	Adopted Budget	1st Interim	Change	%
<u>Restricted:</u>				
Revolving Cash	7,500	7,500	0	0.0%
Prop 1D contingencies	200,000	200,000	0	0.0%
Equipment Reserves	703,000	703,000	0	0.0%
Building Repairs/Improvements	762,000	762,000	0	0.0%
Retiree Reserves	160,000	160,000	0	0.0%
Lottery Carryover, Unrestricted	224,286	224,286	0	0.0%
Prop 20 Lottery Carryover	161,378	161,378	0	0.0%
DSP Carryover	109,365	116,723	7,358	6.7%
Total Restricted	2,327,529	2,334,887	7,358	6.7%
<u>Unrestricted:</u>				
Local Income Carryover	1,577,254	944,671	(632,583)	-40.1%
General Reserve	786,000	786,000	0	0.0%
Total Unrestricted	2,363,254	1,730,671	(632,583)	-26.8%

Reserve for Economic Uncertainties	2,891,330	3,523,913	632,583	21.9%
Total Fund Balance	7,582,113	7,589,471	7,358	0.1%



VI. MULTI-YEAR PROJECTION

Projections for future years 2015-16 and 2016-17 are included in the First Interim Report. The revenue projections are based on 0% COLA. Projected expenditures for salaries include a 3% increase for step and column adjustments and benefits include increases in STRS and PERS rates.

Multi-Year Projection	2015-16	2016-17	Change between 2016-17 & 2015- 16	2017-18	Change between 2016-17 & 2017-18
COLA	1.58%	2.10%	0.52%	2.50%	0.40%
Revenues	6,859,467	6,829,467	(30,000)	6,829,467	0
Expenditures	7,151,265	7,183,110	31,845	7,542,668	359,558
Operating Budget Balance	(291,798)	(353,643)	(61,845)	(713,201)	(359,558)
Beginning Fund Balance/Reserves	8,018,673	7,726,875	(291,798)	7,373,232	(353,643)
Plus/Minus Budget Balance	(291,798)	(353,643)	(61,845)	(713,201)	(359,558)
Ending Fund Balance/Reserves	7,726,875	7,373,232	(353,643)	6,660,031	(713,201)
Reserves for Economic Uncertainties	3,523,913	2,018,312		1,653,313	
% of Expenditures	49%	28%		22%	
Benefit Rates					
STRS	10.73%	12.58%	1.85%	14.43%	1.85%
PERS	12.600%	15.00%	2.40%	16.60%	1.60%
Medicare	1.45%	1.45%	0%	1.45%	0%
Social Security	6.20%	6.20%	0%	6.20%	0%
Unemployment Insurance	0.05%	0.05%	0%	0.05%	0%
Workers Comp	2.26%	2.26%	0%	2.26%	0%
Health & Welfare	1%	1%	0%	1%	0%

VII. CERTIFICATION

Based on our multi-year projection, the fund balance will be positive at the end of this fiscal year and subsequent two fiscal years. Mission Valley ROP is, therefore, able to make a **Positive Certification** in this First Interim Financial Report.

G = General Ledger Data; S = Supplemental Data

		Data Supplied For:			
		2015-16 Original Budget	2015-16 Board Approved Operating Budget	2015-16 Actuals to Date	2015-16 Projected Totals
Form	Description				
01I	General Fund/County School Service Fund	G	G	G	GS
10I	Special Education Pass-Through Fund				
11I	Adult Education Fund				
12I	Child Development Fund				
13I	Cafeteria Special Revenue Fund				
14I	Deferred Maintenance Fund				
15I	Pupil Transportation Equipment Fund				
17I	Special Reserve Fund for Other Than Capital Outlay Projects				
18I	School Bus Emissions Reduction Fund				
20I	Special Reserve Fund for Postemployment Benefits				
21I	Building Fund				
35I	County School Facilities Fund				
40I	Special Reserve Fund for Capital Outlay Projects				
61I	Cafeteria Enterprise Fund				
67I	Self-Insurance Fund				
71I	Retiree Benefit Fund				
CASH	Cashflow Worksheet				S
CHG	Change Order Form				
CI	Interim Certification				S
ICR	Indirect Cost Rate Worksheet				S
MYPI	Multiyear Projections - General Fund				GS
SIAl	Summary of Interfund Activities - Projected Year Totals				
01CSI	Criteria and Standards Review				S

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129, 41023, and 42130)

Signed: _____
JPA Administrator or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the JPA. (Pursuant to EC sections 41023 and 42131)

Meeting Date: December 16, 2015

Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

☒ **POSITIVE CERTIFICATION**

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐ **QUALIFIED CERTIFICATION**

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

☐ **NEGATIVE CERTIFICATION**

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Joyce Veasley

Telephone: 510-657-1865

Title: Director of Business Services

E-mail: jveasley@mvrop.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	This criterion is not checked for JPAs.	n/a	
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	
4	Local Control Funding Formula (LCFF)	This criterion is not checked for JPAs.	n/a	
5	Salaries and Benefits	Projected ratio of total salaries and benefits to total general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.	X	
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?		X
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2014-15) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the JPA operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		X
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	n/a	
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior or current fiscal years?	n/a	
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?	X	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	30,000.00	30,000.00	0.00	30,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	6,799,467.00	6,829,467.00	1,305,868.64	6,829,467.00	0.00	0.0%
5) TOTAL, REVENUES			6,829,467.00	6,859,467.00	1,305,868.64	6,859,467.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,125,738.00	3,125,738.00	974,402.45	3,125,738.00	0.00	0.0%
2) Classified Salaries		2000-2999	993,514.00	993,514.00	375,990.53	993,514.00	0.00	0.0%
3) Employee Benefits		3000-3999	757,304.24	711,403.24	244,513.79	711,403.24	0.00	0.0%
4) Books and Supplies		4000-4999	421,137.00	524,789.00	318,658.58	524,789.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,741,833.00	1,715,927.00	436,950.26	1,715,927.00	0.00	0.0%
6) Capital Outlay		6000-6999	111,540.00	111,540.00	3,335.61	111,540.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	199.00	0.00	199.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,151,066.24	7,183,110.24	2,353,851.22	7,183,110.24		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(321,599.24)	(323,643.24)	(1,047,982.58)	(323,643.24)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(321,599.24)	(323,643.24)	(1,047,982.58)	(323,643.24)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	8,018,673.86	8,018,673.86		8,018,673.86	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,018,673.86	8,018,673.86		8,018,673.86		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,018,673.86	8,018,673.86		8,018,673.86		
2) Ending Balance, June 30 (E + F1e)			7,697,074.62	7,695,030.62		7,695,030.62		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	7,500.00		7,500.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	383,659.27	383,659.27		383,659.27		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	4,412,540.68		3,779,957.68		
Prop 1D Contingencies	0000	9780		200,000.00				
Equipment Reserves	0000	9780		703,000.00				
Building Repairs/Improvements	0000	9780		762,000.00				
Local Income Carryover	0000	9780		1,577,254.00				
Retiree Benefits	0000	9780		160,000.00				
General Reserve	0000	9780		786,000.00				
Lottery Carryover, unrestricted	1100	9780		224,286.68				
Prop 1D Contingencies	0000	9780				200,000.00		
Equipment Reserves	0000	9780				703,000.00		
Building Repairs/Improvements	0000	9780				762,000.00		
Retiree Benefits	0000	9780				160,000.00		
Local Income Carryover	0000	9780				944,671.00		
General Reserve	0000	9780				786,000.00		
Lottery carryover, unrestricted	1100	9780				224,286.68		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	2,891,330.67		3,523,913.67		
Unassigned/Unappropriated Amount		9790	7,313,415.35	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
No Child Left Behind	4036	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	30,000.00	30,000.00	0.00	30,000.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			30,000.00	30,000.00	0.00	30,000.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	20,000.00	20,000.00	2,309.59	20,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	42,000.00	42,000.00	42,390.00	42,000.00	0.00	0.0%
Other Local Revenue								
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	30,000.00	30,780.13	30,000.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other Transfers In		8781-8783	6,737,467.00	6,737,467.00	1,230,388.92	6,737,467.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			6,799,467.00	6,829,467.00	1,305,868.64	6,829,467.00	0.00	0.0%
TOTAL, REVENUES			6,829,467.00	6,859,467.00	1,305,868.64	6,859,467.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,598,528.00	2,598,528.00	750,217.22	2,598,528.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	527,210.00	527,210.00	224,185.23	527,210.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			3,125,738.00	3,125,738.00	974,402.45	3,125,738.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	40,394.00	40,394.00	11,495.88	40,394.00	0.00	0.0%
Classified Support Salaries		2200	198,796.00	198,796.00	66,243.68	198,796.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	288,890.00	288,890.00	107,684.56	288,890.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	437,934.00	437,934.00	178,695.81	437,934.00	0.00	0.0%
Other Classified Salaries		2900	27,500.00	27,500.00	11,870.60	27,500.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			993,514.00	993,514.00	375,990.53	993,514.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	335,391.70	323,826.70	104,571.43	323,826.70	0.00	0.0%
PERS		3201-3202	116,043.02	116,043.02	37,324.45	116,043.02	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	121,327.04	121,327.04	38,863.39	121,327.04	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	2,722.00	11,545.05	2,722.00	0.00	0.0%
Unemployment Insurance		3501-3502	2,059.62	2,059.62	675.32	2,059.62	0.00	0.0%
Workers' Compensation		3601-3602	120,282.14	120,282.14	39,431.39	120,282.14	0.00	0.0%
OPEB, Allocated		3701-3702	62,200.72	25,142.72	12,102.76	25,142.72	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			757,304.24	711,403.24	244,513.79	711,403.24	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	19,085.00	19,085.00	7,226.16	19,085.00	0.00	0.0%
Books and Other Reference Materials		4200	3,352.00	3,468.00	182.10	3,468.00	0.00	0.0%
Materials and Supplies		4300	332,440.00	428,871.00	186,044.33	428,871.00	0.00	0.0%
Noncapitalized Equipment		4400	66,260.00	73,365.00	125,205.99	73,365.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			421,137.00	524,789.00	318,658.58	524,789.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	49,700.00	62,340.00	23,714.03	62,340.00	0.00	0.0%
Dues and Memberships		5300	8,325.00	8,325.00	7,025.41	8,325.00	0.00	0.0%
Insurance		5400-5450	52,114.00	52,114.00	63,764.00	52,114.00	0.00	0.0%
Operations and Housekeeping Services		5500	149,850.00	149,850.00	64,933.96	149,850.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	646,140.00	646,290.00	82,467.99	646,290.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	817,242.00	778,546.00	188,233.31	778,546.00	0.00	0.0%
Communications		5900	18,462.00	18,462.00	6,811.56	18,462.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,741,833.00	1,715,927.00	436,950.26	1,715,927.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	85,000.00	85,000.00	3,335.61	85,000.00	0.00	0.0%
Equipment		6400	26,540.00	26,540.00	0.00	26,540.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			111,540.00	111,540.00	3,335.61	111,540.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	199.00	0.00	199.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	199.00	0.00	199.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			7,151,066.24	7,183,110.24	2,353,851.22	7,183,110.24		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2015/16 Projected Year Totals
6300	Lottery: Instructional Materials	232,496.14
6355	ROCP: Direct Support Professional Training Program	109,365.03
9010	Other Restricted Local	41,798.10
Total, Restricted Balance		<u>383,659.27</u>

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH										
B. RECEIPTS			6,898,462.00	6,586,291.00	6,381,853.00	6,052,991.00	6,238,612.00	6,480,482.00	6,605,412.00	6,565,651.00
LCFF/Revenue Limit Sources										
Principal Apportionment										
Property Taxes										
Miscellaneous Funds										
Federal Revenue										
Other State Revenue						2,925.00	2,925.00	3,450.00	3,450.00	3,450.00
Other Local Revenue				48,997.00	48,998.00	611,952.00	611,952.00	611,952.00	611,952.00	611,952.00
Interfund Transfers In										
All Other Financing Sources										
TOTAL RECEIPTS			0.00	48,997.00	48,998.00	614,877.00	614,877.00	615,402.00	615,402.00	615,402.00
C. DISBURSEMENTS										
Certificated Salaries			43,760.00	46,986.00	291,385.00	291,385.00	291,385.00	291,385.00	291,385.00	291,385.00
Classified Salaries			59,988.00	62,250.00	70,190.00	70,190.00	70,190.00	70,190.00	70,190.00	70,190.00
Employee Benefits			22,605.00	24,605.00	49,210.00	63,242.00	63,242.00	63,242.00	63,242.00	63,242.00
Books and Supplies			4,389.00	137,950.00	39,500.00	63,321.00	26,075.00	36,222.00	36,222.00	36,222.00
Services			144,049.00	107,896.00	53,927.00	67,470.00	48,467.00	184,874.00	184,874.00	184,874.00
Capital Outlay			9,295.00	9,295.00	9,295.00	9,295.00	9,295.00	9,295.00	9,295.00	9,295.00
Other Outgo										
Interfund Transfers Out										
All Other Financing Uses										
TOTAL DISBURSEMENTS			283,086.00	388,982.00	513,507.00	564,903.00	508,654.00	655,208.00	655,208.00	655,208.00
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury					100.00	100.00	100.00	100.00	45.00	
Accounts Receivable				164,632.00	164,632.00	164,632.00	164,632.00	164,636.00		
Due From Other Funds										
Stores										
Prepaid Expenditures										
Other Current Assets										
Deferred Outflows of Resources										
SUBTOTAL			0.00	164,632.00	164,732.00	164,732.00	164,732.00	164,736.00	45.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable			29,085.00	29,085.00	29,085.00	29,085.00	29,085.00			
Due To Other Funds										
Current Loans										
Unearned Revenues										
Deferred Inflows of Resources										
SUBTOTAL			29,085.00	29,085.00	29,085.00	29,085.00	29,085.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing										
TOTAL BALANCE SHEET ITEMS			0.00	135,547.00	135,647.00	135,647.00	135,647.00	164,736.00	45.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(312,171.00)	(204,438.00)	(328,862.00)	185,621.00	241,870.00	124,930.00	(39,761.00)	(39,806.00)
F. ENDING CASH (A + E)			6,586,291.00	6,381,853.00	6,052,991.00	6,238,612.00	6,480,482.00	6,605,412.00	6,565,651.00	6,525,845.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		6,525,845.00	6,486,039.00	6,446,233.00	6,406,427.00				
B. RECEIPTS									
LCOFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								0.00
Property Taxes	8020-8079								0.00
Miscellaneous Funds	8080-8099								0.00
Federal Revenue	8100-8299								0.00
Other State Revenue	8300-8599	3,450.00	3,450.00	3,450.00	3,450.00			30,000.00	30,000.00
Other Local Revenue	8600-8799	611,952.00	611,952.00	611,952.00	611,952.00	1,223,904.00		6,829,467.00	6,829,467.00
Interfund Transfers In	8910-8929								0.00
All Other Financing Sources	8930-8979								0.00
TOTAL RECEIPTS		615,402.00	615,402.00	615,402.00	615,402.00	1,223,904.00	0.00	6,859,467.00	6,859,467.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	291,385.00	291,385.00	291,385.00	291,385.00	121,142.00		3,125,738.00	3,125,738.00
Classified Salaries	2000-2999	70,190.00	70,190.00	70,190.00	70,190.00	170,376.00		993,514.00	993,514.00
Employee Benefits	3000-3999	63,242.00	63,242.00	63,242.00	63,242.00	45,805.24		711,403.24	711,403.24
Books and Supplies	4000-4999	36,222.00	36,222.00	36,222.00	36,222.00			524,789.00	524,789.00
Services	5000-5999	184,874.00	184,874.00	184,874.00	184,874.00			1,715,927.00	1,715,927.00
Capital Outlay	6000-6599	9,295.00	9,295.00	9,295.00	9,295.00			111,540.00	111,540.00
Other Outgo	7000-7499				199.00			199.00	199.00
Interfund Transfers Out	7600-7629								0.00
All Other Financing Uses	7630-7699								0.00
TOTAL DISBURSEMENTS		655,208.00	655,208.00	655,208.00	655,407.00	337,323.24	0.00	7,183,110.24	7,183,110.24
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							445.00	
Accounts Receivable	9200-9299							823,164.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	823,609.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							145,425.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	145,425.00	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00				
E. NET INCREASE/DECREASE (B - C + D)		(39,806.00)	(39,806.00)	(39,806.00)	(40,005.00)	886,580.76	0.00	678,184.00	
F. ENDING CASH (A + E)		6,486,039.00	6,446,233.00	6,406,427.00	6,366,422.00			354,540.76	(323,643.24)
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								7,253,002.76	

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH										
B. RECEIPTS			6,366,422.00	6,263,674.00	6,203,535.00	5,890,958.00	6,144,260.00	6,397,562.00	6,651,389.00	6,905,216.00
LCFF/Revenue Limit Sources										
Principal Apportionment										
Property Taxes										
Miscellaneous Funds										
Federal Revenue										
Other State Revenue						2,925.00	2,925.00	3,450.00	3,450.00	3,450.00
Other Local Revenue				48,997.00	48,998.00	611,952.00	611,952.00	611,952.00	611,952.00	611,952.00
Interfund Transfers In										
All Other Financing Sources										
TOTAL RECEIPTS			0.00	48,997.00	48,998.00	614,877.00	614,877.00	615,402.00	615,402.00	615,402.00
C. DISBURSEMENTS										
Certificated Salaries			43,760.00	46,886.00	291,385.00	291,385.00	291,385.00	291,385.00	291,385.00	291,385.00
Classified Salaries			58,988.00	62,250.00	70,190.00	70,190.00	70,190.00	70,190.00	70,190.00	70,190.00
Employee Benefits										
Books and Supplies										
Services										
Capital Outlay										
Other Outgo										
Interfund Transfers Out										
All Other Financing Uses										
TOTAL DISBURSEMENTS			102,748.00	109,136.00	361,575.00	361,575.00	361,575.00	361,575.00	361,575.00	361,575.00
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury										
Accounts Receivable										
Due From Other Funds										
Stores										
Prepaid Expenditures										
Other Current Assets										
Deferred Outflows of Resources										
SUBTOTAL			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable										
Due To Other Funds										
Current Loans										
Unearned Revenues										
Deferred Inflows of Resources										
SUBTOTAL			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing										
TOTAL BALANCE SHEET ITEMS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(102,748.00)	(60,139.00)	(312,577.00)	253,302.00	253,302.00	253,827.00	253,827.00	253,827.00
F. ENDING CASH (A + E)			6,263,674.00	6,203,535.00	5,890,958.00	6,144,260.00	6,397,562.00	6,651,389.00	6,905,216.00	7,159,043.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		7,159,043.00	7,412,870.00	7,666,697.00	7,920,524.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019							0.00	
Property Taxes	8020-8079							0.00	
Miscellaneous Funds	8080-8099							0.00	
Federal Revenue	8100-8299							0.00	
Other State Revenue	8300-8599	3,450.00	3,450.00	3,450.00	3,450.00			30,000.00	30,000.00
Other Local Revenue	8600-8799	611,952.00	611,952.00	611,952.00	611,952.00	1,223,904.00		6,829,467.00	6,829,467.00
Interfund Transfers In	8910-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		615,402.00	615,402.00	615,402.00	615,402.00	1,223,904.00	0.00	6,859,467.00	6,859,467.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	291,385.00	291,385.00	291,385.00	291,385.00	121,242.00		3,125,738.00	3,125,738.00
Classified Salaries	2000-2999	70,190.00	70,190.00	70,190.00	70,190.00	170,376.00		993,514.00	993,514.00
Employee Benefits	3000-3999							0.00	
Books and Supplies	4000-4999							0.00	
Services	5000-5999							0.00	
Capital Outlay	6000-6599							0.00	
Other Outgo	7000-7499							0.00	
Interfund Transfers Out	7600-7629							0.00	
All Other Financing Uses	7630-7699							0.00	
TOTAL DISBURSEMENTS		361,575.00	361,575.00	361,575.00	361,575.00	291,618.00	0.00	4,119,252.00	7,183,110.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B - C + D)		253,827.00	253,827.00	253,827.00	253,827.00	932,286.00	0.00	2,740,215.00	(323,643.00)
F. ENDING CASH (A + E)		7,412,870.00	7,666,697.00	7,920,524.00	8,174,351.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								9,106,637.00	

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%		0.00%	
3. Other State Revenues	8300-8599	30,000.00	0.00%	30,000.00	0.00%	30,000.00
4. Other Local Revenues	8600-8799	6,829,467.00	-0.44%	6,799,467.00	0.00%	6,799,467.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%		0.00%	
b. Other Sources	8930-8979	0.00	0.00%		0.00%	
c. Contributions	8980-8999	0.00	0.00%		0.00%	
6. Total (Sum lines A1 thru A5c)		6,859,467.00	-0.44%	6,829,467.00	0.00%	6,829,467.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,125,738.00		3,219,510.14
b. Step & Column Adjustment				93,772.14		96,585.30
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,125,738.00	3.00%	3,219,510.14	3.00%	3,316,095.44
2. Classified Salaries						
a. Base Salaries				993,514.00		1,023,319.00
b. Step & Column Adjustment				29,805.00		30,700.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	993,514.00	3.00%	1,023,319.00	3.00%	1,054,019.00
3. Employee Benefits	3000-3999	711,403.24	14.82%	816,828.00	10.30%	900,961.00
4. Books and Supplies	4000-4999	524,789.00	-19.75%	421,137.00	0.00%	421,137.00
5. Services and Other Operating Expenditures	5000-5999	1,715,927.00	-6.22%	1,609,209.00	0.00%	1,609,209.00
6. Capital Outlay	6000-6999	111,540.00	-100.00%		0.00%	
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	199.00	-100.00%		0.00%	
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%		0.00%	
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%		0.00%	
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section G below)						
11. Total (Sum lines B1 thru B10)		7,183,110.24	-1.30%	7,090,003.14	2.98%	7,301,421.44
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		(323,643.24)		(260,536.14)		(471,954.44)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		8,018,673.86		7,695,030.62		7,434,494.48
2. Ending Fund Balance (Sum lines C and D1)		7,695,030.62		7,434,494.48		6,962,540.04
3. Components of Ending Fund Balance (Form 011) (Enter estimated projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	7,500.00		7,500.00		7,500.00
b. Restricted	9740	383,659.27		276,531.70		276,531.70
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	3,779,957.68		3,421,289.00		3,495,348.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	3,523,913.67		1,348,039.00		1,048,050.00
2. Unassigned/Unappropriated	9790	0.00		2,381,134.78		2,135,110.34
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		7,695,030.62		7,434,494.48		6,962,540.04

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	3,523,913.67		1,348,039.00		1,048,050.00
c. Unassigned/Unappropriated	9790	0.00		2,381,134.78		2,135,110.34
d. Negative Restricted Ending Balances						
(Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		
b. Reserve for Economic Uncertainties	9789	0.00		0.00		
c. Unassigned/Unappropriated	9790	0.00		0.00		
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		3,523,913.67		3,729,173.78		3,183,160.34
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		49.06%		52.60%		43.60%
F. RECOMMENDED RESERVES						
1. JPA ADA						
Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)						
		0.00		0.00		0.00
2. Total Expenditures and Other Financing Uses (Line B11)						
		7,183,110.24		7,090,003.14		7,301,421.44
3. Less: Special Education Pass-through						
(Not applicable for JPAs)						
		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)						
		7,183,110.24		7,090,003.14		7,301,421.44
5. Reserve Standard Percentage Level						
(Refer to Form 01CSI, Criterion 10 for calculation details)						
		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)						
		359,155.51		354,500.16		365,071.07
7. Reserve Standard - By Amount						
(Refer to Form 01CSI, Criterion 10 for calculation details)						
		65,000.00		65,000.00		65,000.00
8. Reserve Standard (Greater of Line F6 or F7)						
		359,155.51		354,500.16		365,071.07
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)						
		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the interim certification.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable to JPAs, and the salaries and benefits and deficit spending criteria which measure unrestricted expenditures for districts but total expenditures for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

This criterion is not checked for JPAs.

2. CRITERION: Enrollment

This criterion is not checked for JPAs.

3. CRITERION: ADA to Enrollment

This criterion is not checked for JPAs.

4. CRITERION: Local Control Funding Formula (LCFF) Revenue

This criterion is not checked for JPAs.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

It is likely that for many JPAs the 2014-15 and 2015-16 change from the historical average ratio will exceed the standard because certain revenues that were restricted prior to the LCFF are now unrestricted within the LCFF.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2012-13)	4,213,966.43	5,872,623.81	71.8%
Second Prior Year (2013-14)	4,729,525.20	6,859,752.04	68.9%
First Prior Year (2014-15)	4,470,607.09	7,062,789.94	63.3%
	Historical Average Ratio:		68.0%

JPA's Reserve Standard Percentage (Criterion 10B, Line 4): JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
	5.0%	5.0%	5.0%
	63.0% to 73.0%	63.0% to 73.0%	63.0% to 73.0%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2015-16)	4,830,655.24	7,183,110.24	67.3%	Met
1st Subsequent Year (2016-17)	5,059,657.14	7,090,003.14	71.4%	Met
2nd Subsequent Year (2017-18)	5,271,075.44	7,301,421.44	72.2%	Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET – Ratio of total salaries and benefits to total expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating) for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

JPA's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
JPA's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2015-16)	0.00	0.00	0.0%	No
1st Subsequent Year (2016-17)	0.00		0.0%	Yes
2nd Subsequent Year (2017-18)	0.00		0.0%	Yes

Explanation
(required if Yes)

MVROP does not receive federal funding

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2015-16)	30,000.00	30,000.00	0.0%	No
1st Subsequent Year (2016-17)	30,000.00	30,000.00	0.0%	No
2nd Subsequent Year (2017-18)	30,000.00	30,000.00	0.0%	No

Explanation
(required if Yes)

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2015-16)	6,799,467.00	6,829,467.00	0.4%	No
1st Subsequent Year (2016-17)	6,799,467.00	6,799,467.00	0.0%	No
2nd Subsequent Year (2017-18)	6,799,467.00	6,799,467.00	0.0%	No

Explanation
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2015-16)	421,137.00	524,789.00	24.6%	Yes
1st Subsequent Year (2016-17)	421,137.00	421,137.00	0.0%	No
2nd Subsequent Year (2017-18)	421,137.00	421,137.00	0.0%	No

Explanation
(required if Yes)

2015-16 budget was reduced based on the reserve allocation plan.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2015-16)	1,741,833.00	1,715,927.00	-1.5%	No
1st Subsequent Year (2016-17)	1,609,209.00	1,609,209.00	0.0%	No
2nd Subsequent Year (2017-18)	1,609,209.00	1,609,209.00	0.0%	No

Explanation
(required if Yes)

6B. Calculating the JPA's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Explanation Range
Total Federal, Other State, and Other Local Revenues (Section 6A)				
Current Year (2015-16)	6,829,467.00	6,859,467.00	0.4%	Met
1st Subsequent Year (2016-17)	6,829,467.00	6,829,467.00	0.0%	Met
2nd Subsequent Year (2017-18)	6,829,467.00	6,829,467.00	0.0%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2015-16)	2,162,970.00	2,240,716.00	3.6%	Met
1st Subsequent Year (2016-17)	2,030,346.00	2,030,346.00	0.0%	Met
2nd Subsequent Year (2017-18)	2,030,346.00	2,030,346.00	0.0%	Met

6C. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is not met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed since budget adoption by more than the standard for the current and two subsequent fiscal years.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed since budget adoption by more than the standard for the current and two subsequent fiscal years.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs.

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A JPA that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
JPA's Available Reserve Percentage (Criterion 10C, Line 9)	49.1%	52.6%	43.6%
JPA's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	16.4%	17.5%	14.5%

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	Status
	Net Change in Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2015-16)	(323,643.24)	7,183,110.24	4.5%	Met
1st Subsequent Year (2016-17)	(260,536.14)	7,090,003.14	3.7%	Met
2nd Subsequent Year (2017-18)	(471,954.44)	7,301,421.44	6.5%	Met

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the JPA's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2015-16)	7,695,030.62	Met
1st Subsequent Year (2016-17)	7,434,494.48	Met
2nd Subsequent Year (2017-18)	6,962,540.04	Met

9A-2. Comparison of the JPA's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the JPA's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund (Form CASH, Line F, June Column)			Status
Fiscal Year			
Current Year (2015-16)	6,366,422.00		Met

9B-2. Comparison of the JPA's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	JPA ADA
5% or \$65,000 (greater of)	0 to 300
4% or \$65,000 (greater of)	301 to 1,000
3%	1,001 to 30,000
2%	30,001 to 400,000
1%	400,001 and over

¹ Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238) and then rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

JPA ADA (Form MYPI, Line F1, if available; else defaults to zero and may be overwritten)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
	0	0	0
JPA's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs.

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: All data are extracted or calculated.

	Current Year Projected Year Totals (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1. Total Expenditures and Other Financing Uses (Criterion 8, Item 8B)	7,183,110.24	7,090,003.14	7,301,421.44
2. Plus: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 plus Line B2)	7,183,110.24	7,090,003.14	7,301,421.44
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	359,155.51	354,500.16	365,071.07
6. Reserve Standard - by Amount (\$65,000 for JPAs with less than 1,001 ADA, else 0)	65,000.00	65,000.00	65,000.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	359,155.51	354,500.16	365,071.07

10C. Calculating the JPA's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts	Current Year Projected Year Totals (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	3,523,913.67	1,348,039.00	1,048,050.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	2,381,134.78	2,135,110.34
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)		0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	
8. JPA's Available Reserve Amount (Lines C1 thru C7)	3,523,913.67	3,729,173.78	3,183,160.34
9. JPA's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	49.06%	52.60%	43.60%
JPA's Reserve Standard (Section 10B, Line 7):	359,155.51	354,500.16	365,071.07
Status:	Met	Met	Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your JPA have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your JPA have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

- 1a. Does your JPA have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

Yes

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

Projected revenues for current and subsequent years are contingent upon pass-through by JPA member districts and/or legislative action to extend ROP funding.

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

JPA's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund					
This item is not applicable for JPAs.					
1b. Transfers In, General Fund *					
Current Year (2015-16)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2016-17)	0.00		0.0%	0.00	Not Met
2nd Subsequent Year (2017-18)	0.00		0.0%	0.00	Not Met
1c. Transfers Out, General Fund *					
Current Year (2015-16)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2016-17)	0.00		0.0%	0.00	Not Met
2nd Subsequent Year (2017-18)	0.00		0.0%	0.00	Not Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for Item 1d.

1a. This item is not applicable for JPAs.

1b. NOT MET - The projected transfers in to the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the JPA's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

n/a for JPA

- 1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the JPA's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

n/a for JPA

- 1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6B. Comparison of the JPA's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Increase in annual payment to be funded by general fund or reserves

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

No

2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)
b. OPEB unfunded actuarial accrued liability (UAAL)

Budget Adoption (Form 01CS, Item S7A)	First Interim
554,593.00	554,593.00
474,514.00	474,514.00

- c. Are AAL and UAAL based on the JPA's estimate or an actuarial valuation?

Actuarial	Actuarial
Oct 31, 2013	Oct 31, 2013

- d. If based on an actuarial valuation, indicate the date of the OPEB valuation

3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method

Budget Adoption (Form 01CS, Item S7A)	First Interim
70,355.00	70,355.00
70,355.00	70,355.00
70,355.00	70,355.00

Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

66,994.00	25,142.72
12,791.00	22,619.00
12,791.00	22,619.00

Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

22,619.00	22,619.00
22,619.00	22,619.00
22,619.00	22,619.00

Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

- d. Number of retirees receiving OPEB benefits

12	12
12	12
12	12

Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

4. Comments:

S7B. Identification of the JPA's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for Items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which will be covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to Item 1a, have there been changes since budget adoption in self-insurance liabilities?

n/a

- c. If Yes to Item 1a, have there been changes since budget adoption in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a.	0.00	0.00
b.	0.00	0.00

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a.	0.00	0.00
	0.00	0.00
	0.00	0.00

- b. Amount contributed (funded) for self-insurance programs
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

	0.00	0.00
	0.00	0.00
	0.00	0.00

4. Comments:

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

No

If Yes or n/a, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of certificated (non-management) full-time-equivalent (FTE) positions	35.3	35.3	35.3	35.3

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 5 and 6.

Negotiations Settled Since Budget Adoption

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Current Year
(2015-16)

1st Subsequent Year
(2016-17)

2nd Subsequent Year
(2017-18)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

28,271

6. Amount included for any tentative salary schedule increases

Current Year
(2015-16)

1st Subsequent Year
(2016-17)

2nd Subsequent Year
(2017-18)

0

0

0

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
25,321	25,321	25,321
1.0%	1.0%	1.0%
3.0%	3.0%	3.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

No		
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Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
73,751	75,964	78,243

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

If Yes or n/a, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

No

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of classified (non-management) FTE positions	13.8	13.8	13.8	13.8

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 5 and 6.

Negotiations Settled Since Budget Adoption

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Current Year
(2015-16)

1st Subsequent Year
(2016-17)

2nd Subsequent Year
(2017-18)

Is the cost of salary settlement included in the interim and multiyear
projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

6. Amount included for any tentative salary schedule increases

Current Year
(2015-16)

1st Subsequent Year
(2016-17)

2nd Subsequent Year
(2017-18)

0

0

0

Classified (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
6,068	6,250	6,250
1.0%	1.0%	1.0%
3.0%	3.0%	3.0%

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

No		
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Classified (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
21,438	22,081	22,743
3.0%	3.0%	3.0%

Classified (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
No	No	No
No	No	No

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

No

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of management, supervisor, and confidential FTE positions	7.0	7.0	7.0	7.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

No

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

No

Negotiations Settled Since Budget Adoption

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
0	0	0

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
8,933	9,201	9,477
1.0%	1.0%	1.0%
3.0%	3.0%	3.0%

Management/Supervisor/Confidential Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
25,263	26,021	26,802
3.0%	3.0%	3.0%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
9,200	9,200	9,200

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9 except items A3 and A4, which are not applicable for JPAs; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

- A2. Is the system of personnel position control independent from the payroll system?

Yes

- A3. Is enrollment decreasing in both the prior and current fiscal years?

n/a

- A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior or current fiscal year?

n/a

- A5. Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

- A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?

No

- A7. Is the JPA's financial system independent of the county office system?

Yes

- A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

- A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of Joint Powers Agency First Interim Criteria and Standards Review

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	7,087,084.67
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	7,500.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	4,188,254.00
Prop 1D Contingencies	9780	200,000.00
Equipment Reserves	9780	703,000.00
Building Repairs/Improvements	9780	762,000.00
Local Income Carryover	9780	1,577,254.00
Retiree Benefits	9780	160,000.00
General Reserve	9780	786,000.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	2,891,330.67
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 1100 Lottery: Unrestricted		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	224,286.68
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	224,286.68
Lottery Carryover, unrestricted	9780	224,286.68
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6300 Lottery: Instructional Materials		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	232,496.14
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	232,496.14
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6355 ROCP: Direct Support Professional Training Program		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	109,365.03
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	109,365.03
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 9010 Other Restricted Local		
Description	Object	Board Approved Operating Budget
Ending Fund Balance	979Z	41,798.10
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	41,798.10
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	7,087,084.67
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	7,500.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	3,555,671.00
Prop 1D Contingencies	9780	200,000.00
Equipment Reserves	9780	703,000.00
Building Repairs/Improvements	9780	762,000.00
Retiree Benefits	9780	160,000.00
Local Income Carryover	9780	944,671.00
General Reserve	9780	786,000.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	3,523,913.67
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 1100 Lottery: Unrestricted		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	224,286.68
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	224,286.68
Lottery carryover, unrestricted	9780	224,286.68
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6300 Lottery: Instructional Materials		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	232,496.14
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	232,496.14
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund		
Resource: 6355 ROCP: Direct Support Professional Training Program		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	109,365.03
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	109,365.03
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 9010 Other Restricted Local		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	41,798.10
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	41,798.10
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

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First Interim
2015-16 Projected Totals
Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years).	<u>PASSED</u>
CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations	

must be valid.

PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.

PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).

PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334.

PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.

PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.

PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.

PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).

PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function.

PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).

PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource.

PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a

Special Education Local Plan Area.

PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73).

PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73.

PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73.

PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73.

PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund.

PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund.

PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.

PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.

PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.

PASSED

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (W) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes.

PASSED

CS-YES-NO - (W) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete.

PASSED

EXPORT CHECKS

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided.

PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been provided.

PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form

CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.) PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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First Interim
2015-16 Actuals to Date
Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years).	<u>PASSED</u>
CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations	

must be valid.

PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.

PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).

PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334.

PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.

PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.

PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.

PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).

PASSED

INTRA-FD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function.

PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).

PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

**CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the
affected forms must be opened and saved. PASSED**

Checks Completed.

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First Interim
2015-16 Board Approved Operating Budget
Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years).	<u>PASSED</u>
CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations	

must be valid.

PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.

PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).

PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334.

PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.

PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.

PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.

PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).

PASSED

INTRA-FD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function.

PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).

PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource.

PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a

Special Education Local Plan Area.

PASSED

EXCESS-ASSIGN-REU - (W) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73).

PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73.

PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73.

PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73.

PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund.

PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund.

PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.

PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.

PASSED

CEFB-POSITIVE - (W) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.

PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.

PASSED

Checks Completed.

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First Interim
2015-16 Original Budget
Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

- CHECKFUND - (F) - All FUND codes must be valid. PASSED
- CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED
- CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED
- CHECKGOAL - (F) - All GOAL codes must be valid. PASSED
- CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED
- CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED
- CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED
- CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED
- CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED
- CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED
- CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED
- CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED
- CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations

must be valid.

PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.

PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).

PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334.

PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.

PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.

PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.

PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).

PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.

PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function.

PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).

PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource.

PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a

Special Education Local Plan Area.

PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73).

PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73.

PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73.

PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73.

PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund.

PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund.

PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.

PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.

PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.

PASSED

SUPPLEMENTAL CHECKS

EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.

PASSED

Checks Completed.



Board of Education



Board of Education #1

X **Information**

 X **Action**

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

**AGENDA ITEM
Board of Education #1**

DATE OF BOARD MEETING: December 16, 2015

TITLE: Variable Term Waiver Requests

Background:

Mission Valley ROP hired 3 new certificated employees to fill teaching positions for the 2015/16 school year. Each employee will need to complete a course to receive their Certificate of Completion of Staff Development (CCSD). The employees are:

NAME	SUBJECT	GRADE LEVEL
Michelle Cimino	Health Science & Medical Technology	9-12
Karin Cornils	Information & Communication Technologies	9-12
Walter Cruz Pivaral	Arts, Media, & Entertainment	9-12

Current Status:

The Director of Educational Services and Personnel Technician spoke with all the teachers and explained to them this requirement before they were hired. Each employee will complete a waiver and understands the importance of completing this requirement. Each teacher is expected to complete the CCSD course before the waiver expires on December 31, 2016.

Recommendation:

Approve employment of the teachers with the Variable Term Waiver Request until they can complete the CCSD course.

Cliff Adams-Hart
Staff Contact

ROP Center
Location

Administration
Division

Thomas Hanson
MVROP Superintendent



Board of Education #2

Mission Valley ROP
Governing Council Meeting Schedule
2015/2016 School Year

The Governing Council meets at 4 p.m. on the third Thursday of the month (when not conflicting with a school holiday) in the MVROP Board Room. Dates to be considered for the end of the 2015/2016 school year are as follows:

- **Thursday, January 21, 2016**
- **Thursday, February 18, 2016**
- **Thursday, March 17, 2016**
- **Thursday, April 21, 2016**
- **Thursday, May 19, 2016**
- **Thursday, June 16, 2016**

MVROP Governing Council
Fremont Unified School District
New Haven Unified School District
Newark Unified School District

3rd Thursday
2nd, 4th Wednesday
1st, 3rd Tuesday
1st, 3rd Tuesday



End of Board Packet