



Mission Valley ROP
Thursday, March 17, 2016
4 p.m. Governing Council Meeting
MVROP Board Room
(510) 657-1865 Ext. 15141



Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, March 17, 2016
Regular Meeting (Open Session) – 4p.m.
Closed Session: Following Open Session

Call to order _____ p.m.

Pledge of Allegiance

Roll Call:

_____ Jonas Dino, President
_____ Larry Sweeney, Vice President
_____ Nancy Thomas, Clerk
_____ Other

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

- a. Items from the Staff
- b. Written Communication
 - *Letter from Alameda County Office of Education re: 2015-16 First Interim Report*
 - *“Local Students are Finalists in \$2 Million Samsung Competition”, Fremont Patch, March 1, 2016*
 - *“Mission Valley ROP/ James Logan Named National Finalist”, The Tri-City Voice, March 1, 2016*
 - *“JLHS Students Compete in National Samsung STEM Contest”, MVROP CTE Trending Newsletter, March 11, 2016*
- c. Items from the Board
- d. Public Comment
 - Blue Speaker Card – Items on the agenda
 - Green Speaker Card – Items not on the agenda

Consent Calendar:

- a. **Minutes:**
Approve minutes from the Governing Council meetings on February 18, 2016 and March 1, 2016.
- b. **Business and Finance:**
 - B&F#1 Approve Purchase Orders over \$5,000
 - B&F#2 Approve Warrants \$5,000 and above
 - B&F#3 Adopt Resolution #8-1516
 - Accept Donations to Mission Valley ROP

- c. **Curriculum and Instruction:**
C&I#1 Approve HOSA Fieldtrip, Anaheim, CA

End of Consent Calendar:

Motion: _____
Second: _____
Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review MVROP Fiscal Update

Motion: _____
Second: _____
Vote: _____

Business and Finance #2

Information/Action

Review and Approve Certification of Second Interim Financial Report

Motion: _____
Second: _____
Vote: _____

Board of Education #1

Information/ Action

Review and Approve Revised Job Description for Administrative Secretary Classified Clerical Position

Motion: _____
Second: _____
Vote: _____

Board of Education #2

Information/ Action

Review and Approve New Job Description for Grant Coordinator/ Administrative Assistant Classified Clerical Position

Motion: _____
Second: _____
Vote: _____

Board Requests

Adjourn to Closed Session: _____ p.m.

Agenda _Closed Session

The Board of Education may adjourn to closed session during this meeting pursuant to Government Code Section 3549.1 (the Educational Employment Relations Act) to discuss and/ or give direction to its representatives. During adjournment to Closed Session the Council will consider and/ or take action upon:

- *Public Employment: Superintendent
Superintendent Performance Evaluation
(Government Code Section 54957)*
- *Conference with Labor Negotiator – Board President Jonas Dino
Unrepresented Employee: Superintendent
(Government Code Section 54957)*

Reconvene to Open Session: _____ p.m.

Meeting adjourned: _____ pm



Communication



Alameda County Office of Education

L. Karen Monroe
Superintendent

BOARD OF EDUCATION

Joaquin Rivera
Trustee Area 1

Marlon L. McWilson
Trustee Area 2

Ken Berrick
Trustee Area 3

Aisha Knowles
Trustee Area 4

Fred Sims
Trustee Area 5

Eileen McDonald
Trustee Area 6

Yvonne Cerrato
Trustee Area 7

February 26, 2016

Larry Sweeney, President
Board of Education
Mission Valley ROP
5019 Stevenson Blvd.
Fremont, CA 94538

RE: 2015-16 First Interim Report

Dear President Sweeney:

In accordance with Education Code Section 42127, we have examined the First Interim Report of Mission Valley ROP for fiscal year 2015-16 to determine if it complies with the Criteria and Standards adopted by the State Board of Education, and if it allows the ROP to meet its financial obligations during the upcoming fiscal year.

Based on our review and analysis, we are satisfied that the First Interim Report approved by the ROP's Governing Board on December 16th, 2015 accurately reflects the financial status of the ROP and is consistent with the State's Criteria and Standards. We therefore concur with the ROP's positive certification with our comments/concerns outlined below.

Deficit Spending

The ROP is projecting to deficit spend in 2015-16 through 2017-18. The ROP should continue to plan for expenditure reductions and/or revenue enhancements in future years that will allow the ROP to live within its revenue stream and to fully support expenditures.

ROP Issues

The ROP will need to stay informed of the possibility of their participating districts exercising flexibility with the ROP funds. It is important that the ROP maintain strong communication with the member districts to assess any possible reduction in the ROP's revenue stream.

313 W. Winton Ave.
Hayward, California
94544-1136

(510) 887-0152

www.acoe.org

Conclusion

While progress toward the LCFF targets set for public school districts are being met at a faster rate than originally anticipated, Governor Brown continues to advise caution. He has pointed out that even a moderate cyclical recession, the kind regularly experienced in California and the nation, could quickly drive the state back into a negative financial position. Accordingly, we continue to recommend that LEAs exercise restraint in making ongoing financial commitments. Both the upcoming expiration of Prop 30 funding and the increasing PERS & STRS employer rates necessitate maintaining a flexible multiyear strategy as we move forward.

We want to acknowledge and express our appreciation to Joyce Veasley and the ROP staff, the Governing Board, and the community for their continued diligence and hard work. If you have any questions or concerns regarding our review process, please feel free to call me at (510) 670-4140, or contact Gary Jones at (510) 670-4270.

Sincerely,



L. Karen Monroe, Superintendent
Alameda County Office of Education

LKM:sm

cc: Board of Education, Mission Valley ROP
Thomas Hanson, Superintendent, Mission Valley ROP
Joyce Veasley, Director of Business Services, Mission Valley ROP
Gary Jones, Associate Superintendent, ACOE
Jeffrey B. Potter, Executive Director, ACOE
Shirene Moreira, Director, ACOE

Local Students Are Finalists in \$2 Million Samsung Competition

They've designed a solar-powered electric vehicle charging station to harvest and store energy.

Fremont, CA

By [Bea Karnes \(Patch Staff\)](#) - March 1, 2016 7:44 pm ET

FREMONT, CA - Millions of drivers are switching to electric cars because they're cleaner for the environment than gas-powered vehicles. But if the electricity to charge the cars was generated at power plants using fossil fuels, any gains are minimized.

Enter the sharp students at Mission Valley ROP/James Logan High School in Fremont. They've designed a solar-powered electric vehicle charging station to harvest and store energy. Their efforts have landed them a coveted slot as one of 15 national finalists in the [Samsung Solve for Tomorrow Contest](#). The \$2 million competition challenges students to create a solution to a problem using STEM (Science, Technology, Engineering and Math) education.



Students will travel to New York to present their project live to a panel of judges on March 15. Five grand prize winners will receive an estimated \$120,000 in technology. The minimum the students will win is \$40,000 in technology.

The students were guided by teacher Ebadut Mohamed.

--Image via [Mission Valley ROP](#)

Fremont: School district's student business clubs will undergo major changes

By Aliyah Mohammed - Fremont Bulletin

Posted: 03/10/2016 09:39:43 AM PST

By Aliyah Mohammed

Fremont Unified School District's main career and business development club for students is expected to see significant cuts to its membership starting with the 2016-17 school year.

That's because California Department of Education now requires DECA clubs -- part of an international association of high school and college students and teachers of marketing, management and entrepreneurship -- to come into compliance with federal law in order for students to compete in local, regional and national tournaments. Currently, Fremont Unified's DECA Clubs have a total membership of 800.

But a letter sent to DECA Club chairs at the start of the 2015-16 school year says that per federal and state law students who want to participate in DECA and other career technical school organizations must first take a career technical course. If not, students here cannot participate in such clubs.

For example, a student who wants to participate in DECA must take a course in business or marketing at their high school or in conjunction with a Regional Occupational Program such as Mission Valley ROP in Fremont.

Only Washington High School has one teacher -- Lisa Marie Burns -- with credentials to teach business as well as career technical courses, something uncommon in high schools here. Generally, teachers who have those kinds of credentials teach at Mission Valley ROP, according to James Maxwell, director of secondary education.

According to the state, the California State Plan for Career Technical Education states career course curriculum is explicitly designed to prepare students for employment after postsecondary education or training or directly after high school; more than 50 percent of the curriculum is based on career knowledge and skills; and curriculum is directly informed and validated by industry.

Other career student organizations focus on agriculture, health and human services, home economics and industrial and technology education. In order to compete in these fields a student must take a career course for that specific field.

"They have been running in high schools like clubs, not like career technical education courses," Maxwell said.

He added the district has been looking for solutions since the start of the year, which include collaborating more with Mission Valley ROP. He said the issue with that is one class could be created for 30 students, but there would not be sufficient teachers or classes for all 800 students currently active in DECA.

"We have like 400 kids at Mission involved, 300 at Irvington. Even if we could find business teachers, they are not going to drop their AP and history classes to make DECA happen," Maxwell said, adding American High has a ROP teacher on their site teaching two classes. "That is like 60 kids in two sections, but there are 300 kids in that DECA."

At the Board of Education's Feb. 24 meeting, about 15 speakers addressed the board during oral communication.

The majority of the speakers were DECA students who spoke about how they benefited from being in DECA, which they said also provides experience in solving real world situations and allows them to explore different career options.

Others who spoke were Fremont Planning Commission chair Raj Salwan and Congressional candidate Ro Khanna who asked the school board to come up with solutions because the program was a great asset for Fremont.

Maxwell said the district is willing to offer an afterschool ROP class if qualified teachers can be found. A formal plan to deal with this issue will likely to be brought back to the school board for review later this year.

Mission Valley ROP/James Logan named national finalist

SUBMITTED BY KATE JUDGE

Mission Valley ROP/James Logan High School has been named one of 15 national finalists in the Samsung Solve for Tomorrow Contest – selected from more than 4,100 applicants nationwide. The Samsung Solve for Tomorrow Contest is a program that challenges teachers and students to solve real-world issues in their community using classroom skills in science, technology, engineering and math (STEM). As a national finalist, Mission Valley ROP/James Logan High School will receive at least \$40,000 in technology.

Students engineered a solar-powered electric vehicle charging station to harvest and store energy. Specific activities included:

- Learning about the photovoltaic processes for real-life implementation
- Designing and constructing the station structure and solar array within a specified structure space
- Configuring the battery bank, charge controller inverter and solar array combiner box
- Installing wiring in the station structure to conduct trial runs for accuracy

On Tuesday, March 15, Eba Mohamed and his students will present their project live to a panel of judges at the brand new Samsung 837 building in New York City. Three grand prize winners will be chosen by the panel; a fourth will be chosen by Samsung employees; and a fifth, the Community Choice Award winner, will be determined by public social media voting. The five grand prize winners will receive an estimated \$120,000 in technology.

Social media voting is open beginning 12:00 a.m. ET on March 1 until 11:59 p.m. ET on April 1. To vote for Mission Valley ROP/James Logan High School, voters must post or tweet using the school's dedicated hashtag #SamsungSolveMVROP and #SamsungSolve on Instagram and/or Twitter. Votes are limited one vote per person per day. Multiple votes a day or retweeting and sharing social posts will not count as votes. View Mission Valley ROP/James Logan High School's project video at <http://goo.gl/7nF7wL>.

MISSION VALLEY ROP

Providing relevant Career Technical Education by preparing students for employment and college through industry standard tools, training, and experience.



What's Trending in CTE

↑ March 2016

"My students live in the most competitive region in the world, Silicon Valley. I simply wanted to create a comprehensive STEM project at the highest level, to better prepare my students for their futures. What they have achieved through this learning process will stay with them for a lifetime."

-Eba Mohamed,
MVROP Automotive
Technology Instructor, JLHS



To see what's #trending
in MVROP CTE go to:
www.mvrop.org
or follow us on
Instagram | Facebook |
Twitter

JLHS Students Compete in National Samsung STEM Contest

The Mission Valley ROP Automotive Technology program on the James Logan High School (JLHS) campus officially has a national presence. They have successfully designed and built the only student-constructed solar charging station for electric vehicles in the nation. The project was entered into the Samsung "Solve for Tomorrow" STEM contest, which challenged students to apply Science, Technology, Engineering, and Math (STEM) education to solve practical, real-world issues affecting their community.

The MVROP Automotive Technology program and its students brought to light that while Electric Vehicle (EV) and Plug in Hybrid Vehicle (PHEV) sales are booming in California, this technology creates a new problem. EV's and PHEV's do not create emissions while in use, but the electricity used to charge these vehicles primarily is derived from a dependency on fossil fuels for its creation, therefore having a negative impact on the environment and in our community.

Just prior to Winter Break in December 2015, students were announced as the contest winners for the State of California. A massive amount of hard work, creativity, and dedication were put into creating a three minute video showcasing how the solar EV charging station was constructed and how STEM principles were applied to make the project come to fruition. After impressing Samsung, the program is now one of the top 15 national finalists in the "Solve for Tomorrow" contest. Student representatives for the project will present their design to a panel of judges on March 15 at the New York Samsung office. To show your support for these students you can vote for their project on Twitter and public Instagram accounts by posting both hashtags #samsungsolve and #samsungsolvemvrop.

It is safe to say this is not your average Automotive Technology program. Thanks to the ingenuity of instructor Eba Mohamed, who implemented his experience gained during an IISME fellowship with Lockheed Martin over the summer, the classroom curriculum of this program continues to further enrich the CTE student learning experience. This is what happens when educational partners come together to support student success.



Consent Calendar



Minutes

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, February 18, 2016**

Member Sweeney called the meeting to order at 4:01 pm.

Present:

Larry Sweeney, Vice President
Nancy Thomas, Clerk
Sarabjit Cheema, NHUSD Alternate

Approval of Agenda:

Member Sweeney made a motion to approve all items on the February agenda. Member Thomas made a second to approve the motion. Members voted 3-0 to approve all items on the February agenda.

Communication:

a. Items from Staff:

Superintendent Hanson shared:

- MVROP held its first “Program Showcase” for interested students and their families to learn more about CTE programs at the Center Campus on the evening of January 28 from 6:30 to 8p.m.
- MVROP held its annual Educator’s Brunch for fellow educational community partners on February 4. Plans for the future were shared and presentations from instructors and Administrators were given to those in attendance. Student volunteers from all center programs interacted with guests while they enjoyed a continental breakfast made by the Culinary Arts programs at KHS and AHS.
- Numerous MVROP pre-registration program promotions have been taking place on high school campuses within the JPA Districts. MVROP Administrators and staff have been busy sharing CTE options with interested students preparing for registration.
- The MVROP WASC report is undergoing its final edits. The draft action plan will be highlighted later in the meeting by Cliff Adams-Hart, who has been spearheading the report. It will be printed and mailed within the next two weeks.
- The CAROCP Coastal meeting was held today at the Center Campus. A member from the upcoming WASC Visiting Committee was in attendance.
- MVROP is waiting to hear more news about the CTEIG application. Some minor updates were made to the application regarding a potential grant program coordinator who would be charged with tracking all grant expenses. Overall a positive response was given to Superintendent Hanson when inquiries were made.
- MVROP is currently experiencing challenges selecting the right fit for the vacant program coordinator position. The search continues with hopes that some new applications will bear more qualified candidates.

b. Oral Communication:

The MVROP/ James Logan High Automotive Technology video created for the Samsung “Solve for Tomorrow” contest, which documents the construction of the solar charging station for electric vehicles, was presented to the Governing Council.

MVROP Governing Council
February 18, 2016 Meeting Minutes

c. Written Communication:

MVROP PR Administrator, Allison Aldinger, shared the following item with the Governing Council:

- *Letter from The League of Volunteers (LOV) re: Toy Drive Donations, January 29, 2016*

d. Items from the Board:

Member Thomas shared that the NUSD Chief Business Officer is currently researching into what the issue was concerning the ventilation system in the Bridgepoint High classroom kitchen. To this date, no paperwork has been found.

e. Public Comment:

None

Consent Calendar:

Member Thomas made a motion to approve all items in the Consent Calendar. Member Cheema made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.

Business and Finance #1

Review and Approve Addendum to Mission Valley ROP JPA Agreement

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the Addendum to the Mission Valley ROP JPA Agreement.

Member Thomas made a motion to approve Business and Finance #1, Review and Approve Addendum to the Mission Valley ROP JPA Agreement. Member Cheema made a second to approve the motion. Members voted 3-0 to approve Business and Finance #2, Review and Approve Addendum to the Mission Valley ROP JPA Agreement.

Business and Finance #2

Review and Approve Memorandum of Understanding for Mission Valley ROP and JPA Members for the 2015 Career Technical Education Incentive Grant

MVROP Superintendent Hanson reviewed Business and Finance #2 and answered subsequent Board inquiries regarding the Memorandum of Understanding for Mission Valley ROP and JPA Members for the 2015 Career Technical Education Incentive Grant.

Member Thomas made a motion to approve Business and Finance #2, Review and Approve Memorandum of Understanding for Mission Valley ROP and JPA Members for the 2015 Career Technical Education Incentive Grant. Member Cheema made a second to approve the motion. Members voted 3-0 to approve Business and Finance #2, Review and Approve Memorandum of Understanding for Mission Valley ROP and JPA Members for the 2015 Career Technical Education Incentive Grant.

Board of Education #1

Review WASC Action Plan Draft

MVROP Director of Educational Services, Cliff Adams-Hart, reviewed Board of Education #1 and answered subsequent Board inquiries regarding the WASC Action Plan Draft.

This item is information only.

Board Requests:

Member Cheema would like to be updated on any further development for the Samsung contest for the future. All members concurred. Member Cheema also requested information on the adult MVROP Pharmacy Technology course when enrollment opens.

Adjourn to Closed Session: 4:40 p.m.

Reconvene to Open Session: 5:12 p.m.

No action was taken.

The meeting was adjourned at 5:12 p.m.

Absent
Jonas Dino, President

Larry Sweeney, Vice President

Nancy Thomas, Clerk

**Special Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Tuesday, March 1, 2016**

Member Sweeney called the meeting to order at 4:44 pm.

Present:

Jonas Dino, President
Jan Crocker, NUSD Alternate

Approval of Agenda:

Member Crocker made a motion to approve all items on the Special MVROP March Governing Council Meeting Agenda. Member Dino made a second to approve the motion. Members voted 2-0 to approve all items on the Special MVROP March Governing Council Meeting Agenda.

Consent Calendar:

Governing Council Members reviewed Curriculum & Instruction Item #1, Approve Automotive Technology Fieldtrip, New York, NY.

Member Dino made a motion to approve the Consent Calendar (C&I#1). Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar Consent Calendar (C&I#1).

Board Requests:

None

The meeting was adjourned at 4:45 p.m.

Jonas Dino, President

Larry Sweeney, Vice President

Nancy Thomas, Clerk

Jan Crocker, NUSD Alternate



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT

PURCHASE ORDERS OVER \$5,000

BOARD MEETING - MARCH 17, 2016

PO PERIOD: FEBRUARY 9, 2016 - MARCH 7, 2016

AGENDA ITEM - B&F #1

PO			
NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
<i>No PO's over \$5000</i>			

Mission Valley ROP
Warrants \$5,000 and above
From 2/9/16 to 3/7/16
Fiscal Year 15/16

B&F #2
 March 17, 2016

Date	Warrant #	Vendor	Purpose	Amount	PO number
02/16/16	50662556	B & H Photo	Camera's and supplies, Video Production	\$ 14,481.36	164332
02/16/16	50662558	CALSTRS	Sick Leave penalty for Subasa	\$ 10,857.59	164558
02/16/16	50662640	Ohlone College Ed	Career & College Readiness Services - MOU	\$ 15,675.00	164454
02/16/16	50662567	PG&E	Monthly Electricity	\$ 16,148.14	
02/23/16	50662962	Harris Computer System	Classmate Attendance System	\$ 27,155.00	164161
02/23/16	50662965	Ohlone College Ed	Career & College Readiness Services - MOU	\$ 6,218.75	164454
02/23/16	50662956	State of CA - PERS	Monthly Premiums	\$ 8,207.19	
03/01/16	50663203	Tech Supply	Bench Brake Lathe, Auto Tech WHS	\$ 9,123.30	164515

<u> </u>	Information
<u> X </u>	Action
<u> </u>	Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**A G E N D A I T E M
B&F #3**

DATE OF BOARD MEETING: March 17, 2016

TITLE: Adopt Resolution No. 8-1516
 Accept Donations to Mission Valley ROP

Background:

Education Code 635160 authorizes governing boards of any school district to initiate and carry on any program, activity or to act otherwise in any manner that is not in conflict with or inconsistent with or preempted by any law and that is not in conflict with the purpose for which school districts are established. Acceptance of gifts to the school district is within the permissive authority granted Boards of Education in the permissive code embodied in Education Code 35160.

Current Status:

<u>Donated to</u>	<u>Donated by</u>	<u>Item(s)</u>	<u>Value</u>
Auto Tech Center	Darex	Drill Sharpener	120
Auto Tech JLHS	Pro Fab	Labor for project	400

Recommendation:

Staff recommends acceptance of the aforementioned donations to Mission Valley Regional Occupational Program.

<u>Joyce Veasley, 657-1865</u>	<u>ROP Center</u>	<u>Bus. Svcs. Thomas Hanson</u>
Staff Contact Person	Department	Division Superintendent



Curriculum & Instruction

MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM

AGENDA ITEM

C&I#1

Date of Board Meeting: **March 17, 2016**

TITLE: **Mission Valley ROP/ Nursing Assistant and HOSA
HOSA 2016 State Leadership Conference, Anaheim, CA
April 7-10, 2016**

Background:

Students who have joined HOSA (Health Occupations Student Association), are invited to pursue the Professional Development Program (employability skills) and compete at the HOSA 2016 State Leadership Conference. Students from other HOSA chapters throughout the state will be in attendance at this conference. While at the competition, students will be required to compete against other HOSA chapters. This year the competition will be held on April 7-10, 2016 at the Convention Center located in Anaheim, CA.

Current Status:

Four (4) students total from Mission San Jose High, one (1) student total from Irvington High, one (1) student from James Logan High, and two (2) students total from Kennedy High will attend this conference. Students will be chaperoned by one (1) certificated staff member and one (1) chaperone. Students will depart on Thursday, April 7, 2016 at 6:00 a.m. and will stay at the Marriott Convention Center Hotel located in Anaheim, CA and will return by 7:00 p.m. on Sunday, April 10, 2016. Students will be transported by the certificated staff member and parent chaperone to and from the Convention Center in Anaheim, where the conference takes place. The fieldtrip drivers have approved Declaration of Insurance Forms on file at the school site. Students will miss two (2) instructional days for this trip and are responsible for any missed assignments. There will be no swimming during this trip.

Recommendation:

Approve the trip.

Cliff Adams-Hart, 657-1865
Name/Phone # of
Staff Contact Person

MVROP
Department

Instruction
Division

Thomas Hanson
Superintendent



End of Consent



Business and Finance



Business and Finance #1

<u> X </u>	Information
<u> </u>	Action
<u> </u>	Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #1**

DATE OF BOARD MEETING: March 17, 2016

TITLE: Review MVROP Fiscal Update

Background:

The Governor’s proposed State Budget for 2016-17 was released on January 7, 2016 and reflects continued gains for K-12 school districts including \$1.2 billion in discretionary one-time Proposition 98 funding. In addition, the Career Technical Education Incentive Grant (CTEIG) is an integral part of the budget. The grant application was a two-step process, with step 1 resulting in nearly \$3.4 million dollar maximum allocation for MVROP and JPA districts. Part 2 of the application has been submitted. Final allocations will be confirmed at the March 9, 2016 CDE Board meeting; with award letters being sent on or before March 20, 2018. We anticipate being granted our entire allocation based on our application. It has been planned that in each year CTEIG grantees will have to re-apply each spring after they have submitted an end-of-year report on progress and expenditures.

Current Status:

The State Budget provided no significant changes effecting Mission Valley ROP. Although the 2013-14 maintenance of effort (MOE) is no longer mandated, JPA member districts has plans to continue to fund at current levels based on current budgets. All districts have either formally voted or verbally agreed to extend funding for the next three years, in line with the CTEIG funding.

Recommendation:

None

Joyce Veasley	Business Services	Thomas Hanson
Staff Contact	Division	Superintendent, Mission Valley ROP



Business and Finance #2

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**A G E N D A I T E M
Business & Finance #2**

DATE OF BOARD MEETING: March 17, 2016

TITLE: Certification of Second Interim Financial Report

Background:

The District is required to certify to the State twice a year as to the fiscal stability of the District. These certifications are based upon financial data as of October 31 and January 31 and are termed, respectively, the First Interim and Second Interim Financial Report(s).

The Certification of Financial Condition may take one of three forms:

- A. Positive Certification
The District will be able to meet its financial obligations for the current fiscal year and subsequent two years.
- B. Qualified Certification
The District may not meet its financial obligations for the current fiscal year or subsequent two years.
- C. Negative Certification
The District will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

Current Status:

Based upon the Second Interim Report Standards and Criteria as set forth by the State, the District can make a **Positive Certification** as to its financial condition.

Recommendation:

Staff recommends accepting a Positive Certification that Mission Valley ROP will be able to meet its financial obligations for the current fiscal year and subsequent two years.

Joyce Veasley, 657-1865	ROP Center	Bus. Svcs.	Thomas Hanson
Staff Contact Person	Department	Division	Superintendent

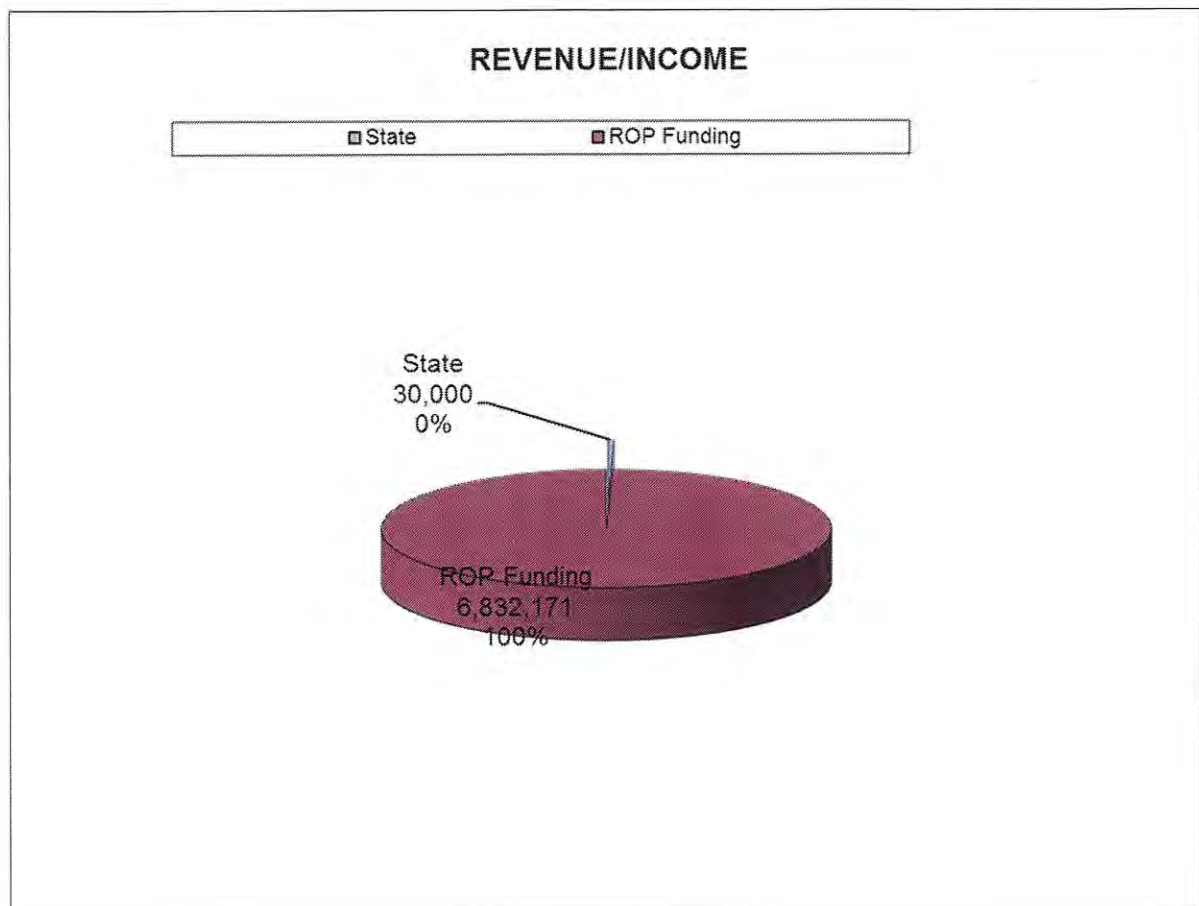
MISSION VALLEY ROP 2015-16 SECOND INTERIM FINANCIAL REPORT

The 2015-16 Second Interim Financial Report reviews the financial condition of Mission Valley ROP for the period of July 1, 2015 through January 31, 2016. The report includes an analysis of our current and adopted budget, and projections for the current year and two subsequent fiscal years. As part of the review, MVROP must also certify whether it will be able or unable to meet its financial obligations for the current year and subsequent two years.

I. REVENUE/INCOME

Projected revenues for the year are \$6,862,171 which is the same as the First Interim Report.

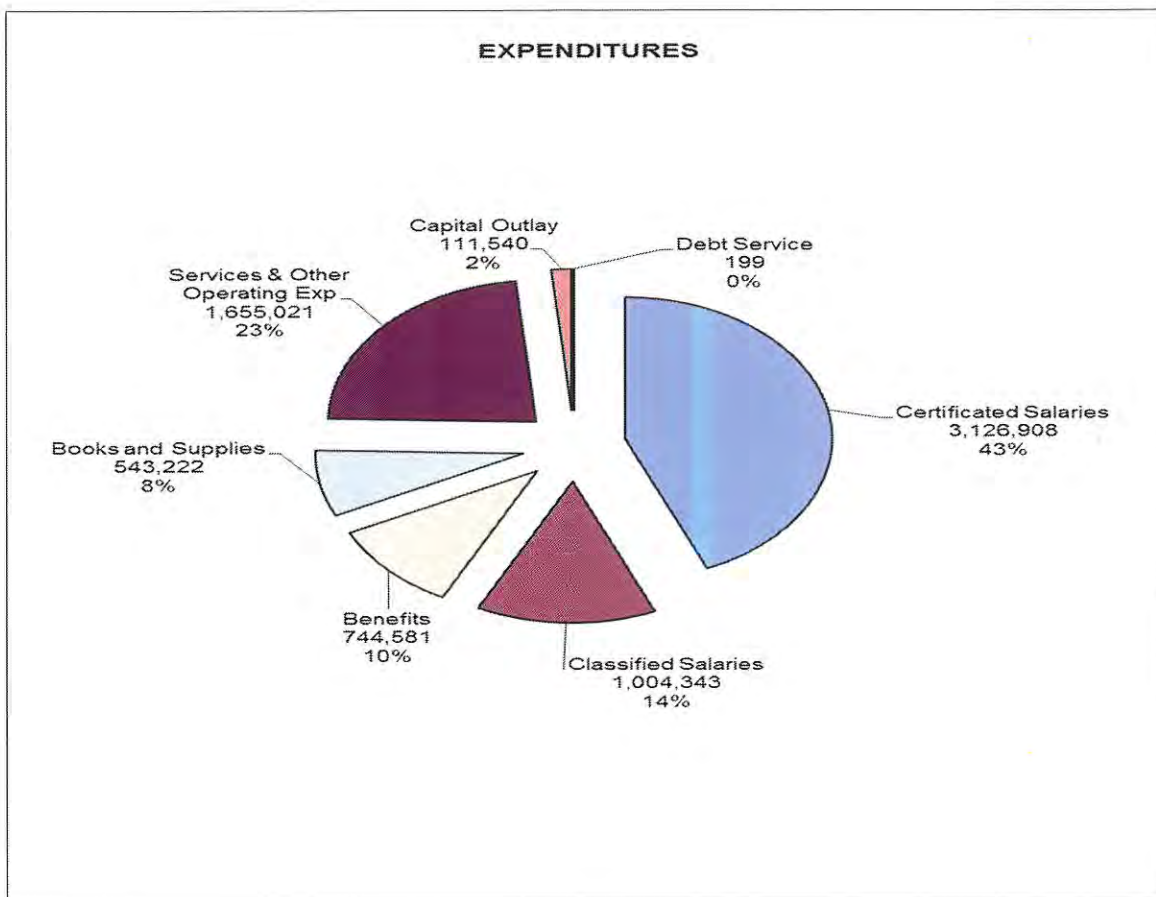
Revenues	1st Interim	2nd Interim	Change	%
Federal	0	0	0	0.00%
State	30,000	30,000	0	0.00%
ROP Funding	6,832,171	6,832,171	0	0.00%
Total	6,862,171	6,862,171	0	0.00%



II. EXPENDITURES

Projected expenditures for the year are \$7,185,814, no change since First Interim.

Expenditures	1st Interim	2nd Interim	Change	%
Certificated Salaries	3,126,908	3,126,908	0	0.00%
Classified Salaries	1,004,343	1,004,343	0	0.00%
Benefits	744,581	744,581	0	0.00%
Books and Supplies	543,222	543,222	0	0.00%
Services & Other Operating Exp	1,655,021	1,655,021	0	0.00%
Capital Outlay	111,540	111,540	0	0.00%
Debt Service	199	199	0	0.00%
Total Expenditures	7,185,814	7,185,814	0	0.00%



III. SUMMARY – REVENUES LESS EXPENDITURES

Summary	1st Interim	2nd Interim
Revenues	6,862,171	6,862,171
Expenditures	7,185,814	7,185,814
Operating Budget Balance	(323,643)	(323,643)

IV. RESERVES/ FUND BALANCE

The projected ending fund balance is \$7,653,232 which is \$282,583 less than Adopted Budget. Of this amount, 67% is considered “unrestricted” and may be used for general purposes. The remaining 33% is considered “restricted” and may only be used for designated purposes. The Reserve for Economic Uncertainties is 24% of expenditures which is above the State required minimum of 3%. The components of the ending fund balance are as follows:

Fund Balance	1st Interim	2nd Interim	Change	%
<u>Restricted</u>				
Revolving Cash	7,500	7,500	0	0.00%
Prop 1D contingencies	200,000	200,000	0	0.00%
Equipment Reserves	703,000	703,000	0	0.00%
Building Repairs/Improvements	762,000	762,000	0	0.00%
Lottery Carryover	224,286	224,286	0	0.00%
Lottery, Prop 20, Carryover	232,496	232,496	0	0.00%
Retiree Reserves	160,000	160,000	0	0.00%
DSP Carryover	109,365	109,365	0	0.00%
Total Restricted Reserves	2,398,647	2,398,647	0	0.00%
<u>Unrestricted</u>				
Local Income Carryover	944,671	944,671	0	0.00%
Total Local Income Carryover	944,671	944,671	0	0.00%
Reserve-Economic Uncertainties	3,523,914	3,523,914	0	0.00%
General Reserve	786,000	786,000	0	0.00%
Total Unrestricted Reserves	5,254,585	5,254,585	0	0.00%
Total Fund Balance	7,653,232	7,653,232	0	0.00%
Reserve-Economic Uncertainties	49.04%	49.04%		

V. MULTI-YEAR PROJECTION

Projections for future years 2015-16 and 2016-17 are included in the Second Interim Report. The revenue projections are based on 0% COLA. Projected expenditures for salaries include a 3% increase for step and column adjustments and benefits include increases in STRS and PERS rates.

Multi-Year Projections	2015-16	2016-17	Change between 15-16 & 16-17	2017-18	Change between 16-17 & 17-18
Revenues	6,862,171	6,829,467	(32,704)	6,829,467	0
Expenditures	7,185,814	7,102,037	(83,777)	7,198,658	96,621
Balance	(323,643)	(272,570)	51,073	(369,191)	(96,621)
Beginning Fund Balance	8,018,673	7,695,030	(323,643)	7,422,460	(272,570)
Ending Fund Balance	7,695,030	7,422,460	(272,570)	7,053,269	(369,191)
Reserves for Economic Uncertainties	3,523,914	2,544,871		2,500,568	
% of Expenditures	49.04%	35.83%		34.74%	

VI. CERTIFICATION

Based on our multi-year projection, the fund balance will be positive at the end of this fiscal year and subsequent two fiscal years. Mission Valley ROP is, therefore, able to make a **Positive Certification** in this Second Interim Financial Report.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129, 41023, and 42130)

Signed: _____ Date: _____
JPA Administrator or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the JPA. (Pursuant to EC sections 41023 and 42131)

Meeting Date: March 17, 2016 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

☒ **POSITIVE CERTIFICATION**

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐ **QUALIFIED CERTIFICATION**

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

☐ **NEGATIVE CERTIFICATION**

As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Joyce Veasley Telephone: 510-657-1865
Title: Director of Business Services E-mail: jveasley@mvrop.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	This criterion is not checked for JPAs.	n/a	
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	
4	Local Control Funding Formula (LCFF)	This criterion is not checked for JPAs.	n/a	
5	Salaries and Benefits	Projected ratio of total salaries and benefits to total general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2014-15) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the JPA operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	X	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	n/a	
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior or current fiscal years?	n/a	
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).		X
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?	X	

G = General Ledger Data; S = Supplemental Data

		Data Supplied For:			
		2015-16 Original Budget	2015-16 Board Approved Operating Budget	2015-16 Actuals to Date	2015-16 Projected Totals
Form	Description				
01I	General Fund/County School Service Fund	G	G	G	GS
10I	Special Education Pass-Through Fund				
11I	Adult Education Fund				
12I	Child Development Fund				
13I	Cafeteria Special Revenue Fund				
14I	Deferred Maintenance Fund				
15I	Pupil Transportation Equipment Fund				
17I	Special Reserve Fund for Other Than Capital Outlay Projects				
18I	School Bus Emissions Reduction Fund				
20I	Special Reserve Fund for Postemployment Benefits				
21I	Building Fund				
35I	County School Facilities Fund				
40I	Special Reserve Fund for Capital Outlay Projects				
61I	Cafeteria Enterprise Fund				
67I	Self-Insurance Fund				
71I	Retiree Benefit Fund				
CASH	Cashflow Worksheet				S
CHG	Change Order Form				
CI	Interim Certification				S
ICR	Indirect Cost Rate Worksheet				S
MYPI	Multiyear Projections - General Fund				GS
SIAI	Summary of Interfund Activities - Projected Year Totals				
01CSI	Criteria and Standards Review				S

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	30,000.00	30,000.00	0.00	30,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	6,799,467.00	6,829,467.00	2,103,475.34	6,832,171.00	2,704.00	0.0%
5) TOTAL, REVENUES			6,829,467.00	6,859,467.00	2,103,475.34	6,862,171.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	3,125,738.00	3,125,738.00	1,531,806.11	3,126,908.00	(1,170.00)	0.0%
2) Classified Salaries		2000-2999	993,514.00	993,514.00	530,863.44	1,004,343.00	(10,829.00)	-1.1%
3) Employee Benefits		3000-3999	757,304.24	711,403.24	370,386.47	744,581.24	(33,178.00)	-4.7%
4) Books and Supplies		4000-4999	421,137.00	524,789.00	355,262.17	543,222.00	(18,433.00)	-3.5%
5) Services and Other Operating Expenditures		5000-5999	1,741,833.00	1,715,927.00	990,021.40	1,655,021.00	60,906.00	3.5%
6) Capital Outlay		6000-6999	111,540.00	111,540.00	8,039.61	111,540.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	199.00	0.00	199.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,151,066.24	7,183,110.24	3,786,379.20	7,185,814.24		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(321,599.24)	(323,643.24)	(1,682,903.86)	(323,643.24)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(321,599.24)	(323,643.24)	(1,682,903.86)	(323,643.24)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	8,018,673.86	8,018,673.86		8,018,673.86	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			8,018,673.86	8,018,673.86		8,018,673.86		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			8,018,673.86	8,018,673.86		8,018,673.86		
2) Ending Balance, June 30 (E + F1e)			7,697,074.62	7,695,030.62		7,695,030.62		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		7,500.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	383,659.27	383,659.27		383,659.27		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		3,779,957.68		
Prop 1D Contingencies	0000	9780				200,000.00		
Equipment Reserves	0000	9780				703,000.00		
Building Repairs/Improvements	0000	9780				762,000.00		
Local Income Carryover	0000	9780				944,671.00		
Retiree Benefits	0000	9780				160,000.00		
General Reserve	0000	9780				786,000.00		
Lottery Carryover, unrestricted	1100	9780				224,286.68		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	7,087,084.67		3,523,913.67		
Unassigned/Unappropriated Amount		9790	7,313,415.35	224,286.68		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
No Child Left Behind	4036	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	30,000.00	30,000.00	0.00	30,000.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			30,000.00	30,000.00	0.00	30,000.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	20,000.00	20,000.00	9,416.29	20,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	42,000.00	42,000.00	42,390.00	42,000.00	0.00	0.0%
Other Local Revenue								
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	30,000.00	31,446.13	32,704.00	2,704.00	9.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other Transfers In		8781-8783	6,737,467.00	6,737,467.00	2,020,222.92	6,737,467.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			6,799,467.00	6,829,467.00	2,103,475.34	6,832,171.00	2,704.00	0.0%
TOTAL, REVENUES			6,829,467.00	6,859,467.00	2,103,475.34	6,862,171.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,598,528.00	2,598,528.00	1,240,299.00	2,599,698.00	(1,170.00)	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	527,210.00	527,210.00	291,507.11	527,210.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			3,125,738.00	3,125,738.00	1,531,806.11	3,126,908.00	(1,170.00)	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	40,394.00	40,394.00	19,793.75	40,394.00	0.00	0.0%
Classified Support Salaries		2200	198,796.00	198,796.00	96,286.66	198,796.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	288,890.00	288,890.00	142,347.36	288,890.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	437,934.00	437,934.00	257,665.07	448,763.00	(10,829.00)	-2.5%
Other Classified Salaries		2900	27,500.00	27,500.00	14,770.60	27,500.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			993,514.00	993,514.00	530,863.44	1,004,343.00	(10,829.00)	-1.1%
EMPLOYEE BENEFITS								
STRS		3101-3102	335,391.70	323,826.70	164,230.78	323,865.70	(39.00)	0.0%
PERS		3201-3202	116,043.02	116,043.02	53,076.69	116,565.02	(522.00)	-0.4%
OASDI/Medicare/Alternative		3301-3302	121,327.04	121,327.04	57,083.78	121,329.04	(2.00)	0.0%
Health and Welfare Benefits		3401-3402	0.00	2,722.00	17,709.93	33,066.00	(30,344.00)	-1114.8%
Unemployment Insurance		3501-3502	2,059.62	2,059.62	1,031.58	2,059.62	0.00	0.0%
Workers' Compensation		3601-3602	120,282.14	120,282.14	60,229.89	120,287.14	(5.00)	0.0%
OPEB, Allocated		3701-3702	62,200.72	25,142.72	16,980.02	27,370.72	(2,228.00)	-8.9%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	43.82	38.00	(38.00)	New
TOTAL, EMPLOYEE BENEFITS			757,304.24	711,403.24	370,386.47	744,581.24	(33,178.00)	-4.7%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	19,085.00	19,085.00	7,226.16	16,285.00	2,800.00	14.7%
Books and Other Reference Materials		4200	3,352.00	3,468.00	182.10	3,268.00	200.00	5.8%
Materials and Supplies		4300	332,440.00	428,871.00	218,056.60	415,464.00	13,407.00	3.1%
Noncapitalized Equipment		4400	66,260.00	73,365.00	129,797.31	108,205.00	(34,840.00)	-47.5%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			421,137.00	524,789.00	355,262.17	543,222.00	(18,433.00)	-3.5%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	49,700.00	62,340.00	27,389.29	63,190.00	(850.00)	-1.4%
Dues and Memberships		5300	8,325.00	8,325.00	7,410.41	10,725.00	(2,400.00)	-28.8%
Insurance		5400-5450	52,114.00	52,114.00	63,764.00	64,114.00	(12,000.00)	-23.0%
Operations and Housekeeping Services		5500	149,850.00	149,850.00	95,460.59	149,850.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	646,140.00	646,290.00	384,500.19	506,753.00	139,537.00	21.6%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	817,242.00	778,546.00	401,553.86	841,727.00	(63,181.00)	-8.1%
Communications		5900	18,462.00	18,462.00	9,943.06	18,662.00	(200.00)	-1.1%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,741,833.00	1,715,927.00	990,021.40	1,655,021.00	60,906.00	3.5%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	85,000.00	85,000.00	8,039.61	85,000.00	0.00	0.0%
Equipment		6400	26,540.00	26,540.00	0.00	26,540.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			111,540.00	111,540.00	8,039.61	111,540.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	199.00	0.00	199.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	199.00	0.00	199.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			7,151,066.24	7,183,110.24	3,786,379.20	7,185,814.24		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)								
			0.00	0.00	0.00	0.00		

Resource	Description	2015/16 Projected Year Totals
6300	Lottery: Instructional Materials	232,496.14
6355	ROCP: Direct Support Professional Training Program	109,365.03
9010	Other Restricted Local	41,798.10
Total, Restricted Balance		383,659.27

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name)										
A. BEGINNING CASH			6,898,462.00	6,586,291.00	6,381,853.00	6,052,991.00	6,238,612.00	6,480,482.00	6,605,412.00	6,565,651.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019									
Property Taxes	8020-8079									
Miscellaneous Funds	8080-8099									
Federal Revenue	8100-8299									
Other State Revenue	8300-8599				2,925.00		2,925.00	3,450.00	3,450.00	3,450.00
Other Local Revenue	8600-8799			48,997.00	48,998.00	611,952.00	611,952.00	611,952.00	611,952.00	611,952.00
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			0.00	48,997.00	48,998.00	614,877.00	614,877.00	615,402.00	615,402.00	615,402.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		43,760.00	46,986.00	291,385.00	291,385.00	291,385.00	291,385.00	291,385.00	291,385.00
Classified Salaries	2000-2999		58,988.00	62,250.00	70,190.00	70,190.00	70,190.00	70,190.00	70,190.00	70,190.00
Employee Benefits	3000-3999		22,605.00	24,605.00	49,210.00	63,242.00	63,242.00	63,242.00	63,242.00	63,242.00
Books and Supplies	4000-4999		4,389.00	137,950.00	39,500.00	63,321.00	26,075.00	36,222.00	36,222.00	36,222.00
Services	5000-5999		144,049.00	107,896.00	53,927.00	67,470.00	48,467.00	184,874.00	184,874.00	184,874.00
Capital Outlay	6000-6599		9,295.00	9,295.00	9,295.00	9,295.00	9,295.00	9,295.00	9,295.00	9,295.00
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629									
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			283,086.00	388,982.00	513,507.00	564,903.00	508,654.00	655,208.00	655,208.00	655,208.00
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not in Treasury	9111-9199				100.00	100.00	100.00	100.00	45.00	
Accounts Receivable	9200-9299			164,632.00	164,632.00	164,632.00	164,632.00	164,636.00		
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	0.00	164,632.00	164,732.00	164,732.00	164,732.00	164,736.00	45.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599									
Due To Other Funds	9610		29,085.00	29,085.00	29,085.00	29,085.00	29,085.00			
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	29,085.00	29,085.00	29,085.00	29,085.00	29,085.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	(29,085.00)	135,547.00	135,647.00	135,647.00	135,647.00	164,736.00	45.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(312,171.00)	(204,438.00)	(328,862.00)	185,621.00	241,870.00	124,930.00	(39,761.00)	(39,806.00)
F. ENDING CASH (A + E)			6,586,291.00	6,381,853.00	6,052,991.00	6,238,612.00	6,480,482.00	6,605,412.00	6,565,651.00	6,525,845.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		6,525,845.00	6,486,039.00	6,446,233.00	6,406,427.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources	8010-8019								0.00
Principal Apportionment	8020-8079								0.00
Property Taxes	8080-8099								0.00
Miscellaneous Funds	8100-8299								0.00
Federal Revenue	8300-8599								0.00
Other State Revenue	8600-8799	3,450.00	3,450.00	3,450.00	3,450.00			30,000.00	30,000.00
Other Local Revenue	8800-8999	611,952.00	611,952.00	611,952.00	611,952.00	1,226,608.00		6,832,171.00	6,832,171.00
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		615,402.00	615,402.00	615,402.00	615,402.00	1,226,608.00	0.00	6,862,171.00	6,862,171.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	291,385.00	291,385.00	291,385.00	291,385.00	122,312.00		3,126,908.00	3,126,908.00
Classified Salaries	2000-2999	70,190.00	70,190.00	70,190.00	70,190.00	181,205.00		1,004,343.00	1,004,343.00
Employee Benefits	3000-3999	63,242.00	63,242.00	63,242.00	63,242.00	78,983.24		744,581.24	744,581.24
Books and Supplies	4000-4999	36,222.00	36,222.00	36,222.00	36,222.00	18,433.00		543,222.00	543,222.00
Services	5000-5999	184,874.00	184,874.00	184,874.00	184,874.00	(60,906.00)		1,655,021.00	1,655,021.00
Capital Outlay	6000-6599	9,295.00	9,295.00	9,295.00	9,295.00			111,540.00	111,540.00
Other Outgo	7000-7499				199.00			199.00	199.00
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		655,208.00	655,208.00	655,208.00	655,407.00	340,027.24	0.00	7,185,814.24	7,185,814.24
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not in Treasury	9111-9199							445.00	
Accounts Receivable	9200-9299							823,164.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	823,609.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							145,425.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	145,425.00	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	678,184.00	
E. NET INCREASE/DECREASE (B - C + D)		(39,806.00)	(39,806.00)	(39,806.00)	(40,005.00)	886,580.76	0.00	354,540.76	(323,643.24)
F. ENDING CASH (A + E)		6,486,039.00	6,446,233.00	6,406,427.00	6,366,422.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								7,253,002.76	

	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH			6,366,422.00	6,263,674.00	6,203,535.00	5,890,958.00	6,144,260.00	6,397,562.00	6,651,389.00	6,905,216.00
B. RECEIPTS										
LCFF/Revenue Limit Sources	8010-8019									
Principal Apportionment	8020-8079									
Property Taxes	8080-8099									
Miscellaneous Funds	8100-8299									
Federal Revenue	8300-8599				2,925.00	2,925.00	2,925.00	3,450.00	3,450.00	3,450.00
Other State Revenue	8600-8799				611,952.00	611,952.00	611,952.00	611,952.00	611,952.00	611,952.00
Other Local Revenue	8910-8929									
Interfund Transfers In	8930-8979									
All Other Financing Sources										
TOTAL RECEIPTS			0.00	48,997.00	48,998.00	614,877.00	614,877.00	615,402.00	615,402.00	615,402.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		43,760.00	46,886.00	291,385.00	291,385.00	291,385.00	291,385.00	291,385.00	291,385.00
Classified Salaries	2000-2999		58,988.00	62,250.00	70,190.00	70,190.00	70,190.00	70,190.00	70,190.00	70,190.00
Employee Benefits	3000-3999									
Books and Supplies	4000-4999									
Services	5000-5999									
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629									
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			102,748.00	109,136.00	361,575.00	361,575.00	361,575.00	361,575.00	361,575.00	361,575.00
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not in Treasury	9111-9199									
Accounts Receivable	9200-9299									
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599									
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Nonoperating										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(102,748.00)	(60,139.00)	(312,577.00)	253,302.00	253,302.00	253,827.00	253,827.00	253,827.00
F. ENDING CASH (A + E)			6,263,674.00	6,203,535.00	5,890,958.00	6,144,260.00	6,397,562.00	6,651,389.00	6,905,216.00	7,159,043.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		7,159,043.00	7,412,870.00	7,666,697.00	7,920,524.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019								
Property Taxes	8020-8079							0.00	
Miscellaneous Funds	8080-8099							0.00	
Federal Revenue	8100-8299							0.00	
Other State Revenue	8300-8599	3,450.00	3,450.00	3,450.00	3,450.00			30,000.00	30,000.00
Other Local Revenue	8600-8799	611,952.00	611,952.00	611,952.00	611,952.00	1,223,904.00		6,829,467.00	6,829,467.00
Interfund Transfers In	8910-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		615,402.00	615,402.00	615,402.00	615,402.00	1,223,904.00	0.00	6,859,467.00	6,859,467.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	291,385.00	291,385.00	291,385.00	291,385.00	121,242.00		3,125,738.00	3,125,738.00
Classified Salaries	2000-2999	70,190.00	70,190.00	70,190.00	70,190.00	170,376.00		993,514.00	993,514.00
Employee Benefits	3000-3999							0.00	711,403.00
Books and Supplies	4000-4999							0.00	524,789.00
Services	5000-5999							0.00	1,715,927.00
Capital Outlay	6000-6599							0.00	111,540.00
Other Outgo	7000-7499							0.00	199.00
Interfund Transfers Out	7600-7629							0.00	
All Other Financing Uses	7630-7699							0.00	
TOTAL DISBURSEMENTS		361,575.00	361,575.00	361,575.00	361,575.00	291,618.00	0.00	4,119,252.00	7,183,110.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Nonoperating									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B - C + D)		253,827.00	253,827.00	253,827.00	253,827.00	932,286.00	0.00	2,740,215.00	(323,643.00)
F. ENDING CASH (A + E)		7,412,870.00	7,666,697.00	7,920,524.00	8,174,351.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								9,106,637.00	

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	30,000.00	0.00%	30,000.00	0.00%	30,000.00
4. Other Local Revenues	8600-8799	6,832,171.00	-0.48%	6,799,467.00	0.00%	6,799,467.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		6,862,171.00	-0.48%	6,829,467.00	0.00%	6,829,467.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				3,126,908.00		3,220,715.00
b. Step & Column Adjustment				93,807.00		96,621.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	3,126,908.00	3.00%	3,220,715.00	3.00%	3,317,336.00
2. Classified Salaries						
a. Base Salaries				1,004,343.00		1,034,148.00
b. Step & Column Adjustment				29,805.00		
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	1,004,343.00	2.97%	1,034,148.00	0.00%	1,034,148.00
3. Employee Benefits	3000-3999	744,581.24	9.70%	816,828.00	0.00%	816,828.00
4. Books and Supplies	4000-4999	543,222.00	-22.47%	421,137.00	0.00%	421,137.00
5. Services and Other Operating Expenditures	5000-5999	1,655,021.00	-2.77%	1,609,209.00	0.00%	1,609,209.00
6. Capital Outlay	6000-6999	111,540.00	-100.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	199.00	-100.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)						
11. Total (Sum lines B1 thru B10)		7,185,814.24	-1.17%	7,102,037.00	1.36%	7,198,658.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(323,643.24)		(272,570.00)		(369,191.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		8,018,673.86		7,695,030.62		7,422,460.62
2. Ending Fund Balance (Sum lines C and D1)		7,695,030.62		7,422,460.62		7,053,269.62
3. Components of Ending Fund Balance (Form 011)						
(Enter estimated projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	7,500.00		7,500.00		7,500.00
b. Restricted	9740	383,659.27		276,531.70		276,531.00
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	3,779,957.68		3,421,289.00		3,495,348.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	3,523,913.67		1,348,039.00		1,048,050.00
2. Unassigned/Unappropriated	9790	0.00		2,369,100.92		2,225,840.62
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)		7,695,030.62		7,422,460.62		7,053,269.62

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	3,523,913.67		1,348,039.00		1,048,050.00
c. Unassigned/Unappropriated	9790	0.00		2,369,100.92		2,225,840.62
d. Negative Restricted Ending Balances						
(Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		3,523,913.67		3,717,139.92		3,273,890.62
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		49.04%		52.34%		45.48%
F. RECOMMENDED RESERVES						
1. JPA ADA						
Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)						
		0.00		0.00		0.00
2. Total Expenditures and Other Financing Uses (Line B11)						
		7,185,814.24		7,102,037.00		7,198,658.00
3. Less: Special Education Pass-through						
(Not applicable for JPAs)						
		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)						
		7,185,814.24		7,102,037.00		7,198,658.00
5. Reserve Standard Percentage Level						
(Refer to Form 01CSI, Criterion 10 for calculation details)						
		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)						
		359,290.71		355,101.85		359,932.90
7. Reserve Standard - By Amount						
(Refer to Form 01CSI, Criterion 10 for calculation details)						
		65,000.00		65,000.00		65,000.00
8. Reserve Standard (Greater of Line F6 or F7)						
		359,290.71		355,101.85		359,932.90
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)						
		YES		YES		YES
G. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the interim certification.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable to JPAs, and the salaries and benefits and deficit spending criteria which measure unrestricted expenditures for districts but total expenditures for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**
This criterion is not checked for JPAs.
2. **CRITERION: Enrollment**
This criterion is not checked for JPAs.
3. **CRITERION: ADA to Enrollment**
This criterion is not checked for JPAs.
4. **CRITERION: Local Control Funding Formula (LCFF) Revenue**
This criterion is not checked for JPAs.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

It is likely that for many JPAs the 2014-15 and 2015-16 change from the historical average ratio will exceed the standard because certain revenues that were restricted prior to the LCFF are now unrestricted within the LCFF.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2012-13)	4,213,966.43	5,872,623.81	71.8%
Second Prior Year (2013-14)	4,729,525.20	6,859,752.04	68.9%
First Prior Year (2014-15)	4,470,607.09	7,062,789.94	63.3%
	Historical Average Ratio:		68.0%

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	5.0%	5.0%	5.0%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	63.0% to 73.0%	63.0% to 73.0%	63.0% to 73.0%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2015-16)	4,875,832.24	7,185,814.24	67.9%	Met
1st Subsequent Year (2016-17)	5,071,691.00	7,102,037.00	71.4%	Met
2nd Subsequent Year (2017-18)	5,168,312.00	7,198,658.00	71.8%	Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. **STANDARD MET** - Ratio of total salaries and benefits to total expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

Salaries include 3% step and column increase; total expenditures include one time expenses in subsequent years.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating) for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

JPA's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
JPA's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2015-16)	0.00	0.00	0.0%	No
1st Subsequent Year (2016-17)		0.00	0.0%	Yes
2nd Subsequent Year (2017-18)		0.00	0.0%	Yes

Explanation
(required if Yes)

MVROP does not receive federal funding

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2015-16)	30,000.00	30,000.00	0.0%	No
1st Subsequent Year (2016-17)	30,000.00	30,000.00	0.0%	No
2nd Subsequent Year (2017-18)	30,000.00	30,000.00	0.0%	No

Explanation
(required if Yes)

\$30,000 is projected for 2nd subsequent year as in 1st subsequent year

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2015-16)	6,829,467.00	6,832,171.00	0.0%	No
1st Subsequent Year (2016-17)	6,799,467.00	6,799,467.00	0.0%	No
2nd Subsequent Year (2017-18)	6,799,467.00	6,799,467.00	0.0%	No

Explanation
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2015-16)	524,789.00	543,222.00	3.5%	No
1st Subsequent Year (2016-17)	421,137.00	421,137.00	0.0%	No
2nd Subsequent Year (2017-18)	421,137.00	421,137.00	0.0%	No

Explanation
(required if Yes)

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2015-16)	1,715,927.00	1,655,021.00	-3.5%	No
1st Subsequent Year (2016-17)	1,609,209.00	1,609,209.00	0.0%	No
2nd Subsequent Year (2017-18)	1,609,209.00	1,609,209.00	0.0%	No

Explanation
(required if Yes)

6B. Calculating the JPA's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Explanation Range
Total Federal, Other State, and Other Local Revenues (Section 6A)				
Current Year (2015-16)	6,859,467.00	6,862,171.00	0.0%	Met
1st Subsequent Year (2016-17)	6,829,467.00	6,829,467.00	0.0%	Met
2nd Subsequent Year (2017-18)	6,829,467.00	6,829,467.00	0.0%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2015-16)	2,240,716.00	2,198,243.00	-1.9%	Met
1st Subsequent Year (2016-17)	2,030,346.00	2,030,346.00	0.0%	Met
2nd Subsequent Year (2017-18)	2,030,346.00	2,030,346.00	0.0%	Met

6C. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is not met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed since first interim projections by more than the standard for the current and two subsequent fiscal years.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed since first interim projections by more than the standard for the current and two subsequent fiscal years.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs.

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A JPA that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
JPA's Available Reserve Percentage (Criterion 10C, Line 9)	49.0%	52.3%	45.5%
JPA's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	16.3%	17.4%	15.2%

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	Status
	Net Change in Fund Balance (Form 01I, Section E) (Form MYPI, Line C)	Total Expenditures and Other Financing Uses (Form 01I, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2015-16)	(323,643.24)	7,185,814.24	4.5%	Met
1st Subsequent Year (2016-17)	(272,570.00)	7,102,037.00	3.8%	Met
2nd Subsequent Year (2017-18)	(369,191.00)	7,198,658.00	5.1%	Met

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the JPA's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2) (Form MYPI, Line D2)		Status
Current Year (2015-16)	7,695,030.62		Met
1st Subsequent Year (2016-17)	7,422,460.62		Met
2nd Subsequent Year (2017-18)	7,053,269.62		Met

9A-2. Comparison of the JPA's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the JPA's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)		Status
Current Year (2015-16)	6,366,422.00		Met

9B-2. Comparison of the JPA's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	JPA ADA	
5% or \$65,000 (greater of)	0	to 300
4% or \$65,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238) and then rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
JPA ADA (Form MYPI, Line F1, if available; else defaults to zero and may be overwritten)	0	0	0
JPA's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs.

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: All data are extracted or calculated.

- Total Expenditures and Other Financing Uses
(Criterion 8, Item 8B)
- Plus: Special Education Pass-through
(Not applicable for JPAs)
- Net Expenditures and Other Financing Uses
(Line B1 plus Line B2)
- Reserve Standard Percentage Level
- Reserve Standard - by Percent
(Line B3 times Line B4)
- Reserve Standard - by Amount
(\$65,000 for JPAs with less than 1,001 ADA, else 0)
- JPA's Reserve Standard**
(Greater of Line B5 or Line B6)

	Current Year Projected Year Totals (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
	7,185,814.24	7,102,037.00	7,198,658.00
	N/A	N/A	N/A
	7,185,814.24	7,102,037.00	7,198,658.00
	5%	5%	5%
	359,290.71	355,101.85	359,932.90
	65,000.00	65,000.00	65,000.00
	359,290.71	355,101.85	359,932.90

10C. Calculating the JPA's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts	Current Year Projected Year Totals (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	3,523,913.67	1,348,039.00	1,048,050.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	2,369,100.92	2,225,840.62
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)		0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. JPA's Available Reserve Amount (Lines C1 thru C7)	3,523,913.67	3,717,139.92	3,273,890.62
9. JPA's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	49.04%	52.34%	45.48%
JPA's Reserve Standard (Section 10B, Line 7):	359,290.71	355,101.85	359,932.90
Status:	Met	Met	Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your JPA have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your JPA have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

- 1a. Does your JPA have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

JPA's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund	This item is not applicable for JPAs.				
1b. Transfers In, General Fund *					
Current Year (2015-16)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2016-17)		0.00	0.0%	0.00	Not Met
2nd Subsequent Year (2017-18)		0.00	0.0%	0.00	Not Met
1c. Transfers Out, General Fund *					
Current Year (2015-16)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2016-17)		0.00	0.0%	0.00	Not Met
2nd Subsequent Year (2017-18)		0.00	0.0%	0.00	Not Met
1d. Capital Project Cost Overruns					
Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?			No		

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for Item 1d.

- 1a. This item is not applicable for JPAs.
- 1b. NOT MET - The projected transfers in to the general fund have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the JPA's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

There were no transfers in

- 1c. NOT MET - The projected transfers out of the general fund have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the JPA's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

There were no transfers out

- 1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the JPA's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your JPA have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C) Yes
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections? No
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2015
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences		01-8781		109,427

Other Long-term Commitments (do not include OPEB)

Building lease	11	01-8781	01-5624	
TOTAL:				109,427

Type of Commitment (continued)	Prior Year (2014-15) Annual Payment (P & I)	Current Year (2015-16) Annual Payment (P & I)	1st Subsequent Year (2016-17) Annual Payment (P & I)	2nd Subsequent Year (2017-18) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds				
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

Building lease	279,901	289,698	289,698	299,837
Total Annual Payments:	279,901	289,698	289,698	299,837
Has total annual payment increased over prior year (2014-15)?	Yes	Yes	Yes	Yes

S6B. Comparison of the JPA's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Increase will be funded by general fund

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment annual payments.

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your JPA provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

No

2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)
b. OPEB unfunded actuarial accrued liability (UAAL)

First Interim (Form 01CSI, Item S7A)	Second Interim
554,593.00	554,593.00
474,514.00	474,514.00

- c. Are AAL and UAAL based on the JPA's estimate or an actuarial valuation?
d. If based on an actuarial valuation, indicate the date of the OPEB valuation

Actuarial	Actuarial
Oct 31, 2013	Oct 31, 2013

3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

First Interim (Form 01CSI, Item S7A)	Second Interim
70,355.00	70,355.00
70,355.00	70,355.00
70,355.00	70,355.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

25,142.72	27,370.72
22,619.00	22,619.00
22,619.00	22,619.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

22,619.00	22,619.00
22,619.00	22,619.00
22,619.00	22,619.00

- d. Number of retirees receiving OPEB benefits
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

12	12
12	12
12	12

4. Comments:

S7B. Identification of the JPA's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for Items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which will be covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to Item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

- c. If Yes to Item 1a, have there been changes since first interim in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

	First Interim (Form 01CSI, Item S7B)	Second Interim
a.	0.00	0.00
b.	0.00	0.00

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

	First Interim (Form 01CSI, Item S7B)	Second Interim
a.	0.00	0.00
	0.00	0.00
	0.00	0.00

- b. Amount contributed (funded) for self-insurance programs
Current Year (2015-16)
1st Subsequent Year (2016-17)
2nd Subsequent Year (2017-18)

b.	0.00	0.00
	0.00	0.00
	0.00	0.00

4. Comments:

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

No

If Yes or n/a, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of certificated (non-management) full-time-equivalent (FTE) positions	35.3	35.3	35.3	35.3

1a. Have any salary and benefit negotiations been settled since first interim projections?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 5 and 6.

Negotiations Settled Since First Interim Projections

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Current Year
(2015-16)

1st Subsequent Year
(2016-17)

2nd Subsequent Year
(2017-18)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Yes

Yes

Yes

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

28,271

Current Year
(2015-16)

1st Subsequent Year
(2016-17)

2nd Subsequent Year
(2017-18)

6. Amount included for any tentative salary schedule increases

0

0

0

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
25,321	25,321	25,321
1.0%	1.0%	1.0%
3.0%	3.0%	3.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
73,751	73,751	73,751
1.0%	1.0%	1.0%

Certificated (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the budget and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?
If Yes or n/a, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

No

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of classified (non-management) FTE positions	13.8	13.8	13.8	13.8

1a. Have any salary and benefit negotiations been settled since first interim projections?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 5 and 6.

Negotiations Settled Since First Interim Projections

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Current Year
(2015-16)

1st Subsequent Year
(2016-17)

2nd Subsequent Year
(2017-18)

Is the cost of salary settlement included in the interim and multiyear
projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

6. Amount included for any tentative salary schedule increases

Current Year
(2015-16)

1st Subsequent Year
(2016-17)

2nd Subsequent Year
(2017-18)

0

0

0

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
6,068	6,068	6,068
1.0%	1.0%	1.0%
3.0%	3.0%	3.0%

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

- If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

No		
----	--	--

--

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
21,438	22,081	22,743
3.0%	3.0%	3.0%

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
No	No	No
No	No	No

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?

No

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2014-15)	Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Number of management, supervisor, and confidential FTE positions	7.0	7.0	7.0	7.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, complete question 2.

If No, complete questions 3 and 4.

No

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

No

Negotiations Settled Since First Interim Projections

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

4. Amount included for any tentative salary schedule increases

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
0	0	0

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
8,933	9,201	9,477
1.0%	1.0%	1.0%
3.0%	3.0%	3.0%

Management/Supervisor/Confidential Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
25,263	26,021	26,802
3.0%	3.0%	3.0%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

Current Year (2015-16)	1st Subsequent Year (2016-17)	2nd Subsequent Year (2017-18)
Yes	Yes	Yes
9,200	9,200	9,200

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9 except items A3 and A4, which are not applicable for JPAs; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

n/a

A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior or current fiscal year?

n/a

A5. Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the JPA's financial system independent of the county office system?

Yes

A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

Yes

A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of Joint Powers Agency Second Interim Criteria and Standards Review

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	7,087,084.67
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	7,500.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	3,555,671.00
Prop 1D Contingencies	9780	200,000.00
Equipment Reserves	9780	703,000.00
Building Repairs/Improvements	9780	762,000.00
Local Income Carryover	9780	944,671.00
Retiree Benefits	9780	160,000.00
General Reserve	9780	786,000.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	3,523,913.67
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 1100 Lottery: Unrestricted		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	224,286.68
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	224,286.68
Lottery Carryover, unrestricted	9780	224,286.68
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6300 Lottery: Instructional Materials		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	232,496.14
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	232,496.14
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6355 ROCP: Direct Support Professional Training Program		
Description	Object	2015-16 Projected Totals
Ending Fund Balance	979Z	109,365.03
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	109,365.03
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

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Second Interim
2015-16 Projected Totals
Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years).	<u>PASSED</u>
CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations	

must be valid.

PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC.

PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699).

PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334.

PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.

PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.

PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.

PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).

PASSED

INTRAFFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund.

PASSED

INTRAFFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.

PASSED

INTRAFFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function.

PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).

PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource.

PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a

Special Education Local Plan Area.

PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73).

PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73.

PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73.

PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73.

PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund.

PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund.

PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.

PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.

PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.

PASSED

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (W) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes.

PASSED

CS-YES-NO - (W) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete.

PASSED

EXPORT CHECKS

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided.

PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been provided.

PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form

CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.) PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.) PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.



Board of Education



Board of Education #1

X **Information**

 X **Action**

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

**AGENDA ITEM
Board of Education #1**

DATE OF BOARD MEETING: March 17, 2016

TITLE: Approve revised job description for Administrative Secretary classified clerical position

Background:

The Administrative Secretary position has been vacant since January 2014.

Current Status:

The Administrative Secretary job description has been updated. The work year will remain the same, 261 days per year. The Classified Clerical Salary Schedule Step remains 4. The range has been updated to reflect the current range of \$24.84-34.35 per hour.

The position will be posted in March-April 2016 and recommendations to hire will be presented to the Governing Board in May 2016.

Recommendation:

Staff recommends approving the updated Administrative Secretary job description.

Joyce Veasley
Staff Contact

ROP Center
Location

Business Services
Division

Thomas Hanson
MVROP Superintendent



ADMINISTRATIVE SECRETARY

DEFINITION

The Administrative Secretary provides technical and clerical support to the Director of Educational Services and other administrative staff. In addition, incumbent assists in maintaining, highly effective public relations; demonstrates flexibility and ability to handle multiple tasks; performs other related duties as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Acts as lead support person for the Mission Valley ROP
- Provides technical and clerical support for the Director of Educational Services and administrative staff.
- Organizes and maintains advisory committee and course compliance documentation.
- Prepares agendas and takes minutes at a variety of Educational Services meetings.
- Acts as liaison with school districts, community colleges, and other community based agencies participating in the MVROP
- Provides information regarding the programs and services of the ROP.
- Designs and produces written documents and materials such as the staff handbook.
- Other duties as assigned.

QUALIFICATIONS

Education:

- Equivalent to the completion of high school with 1-2 years of post-secondary courses related to business and office skills.

Experience:

- Five years of broad and varied secretarial experience, preferably at least two years working in a high school or school district office.

Knowledge of:

- Professional Business English usage, spelling, grammar, punctuation, report writing and composition.
- Rules and regulations governing the operation of programs with a school district.
- Microsoft Office, databases and spreadsheets
- Professional office methods and practices

Skills:

- Excellent written and verbal communication
- High level of reading comprehension

Ability to:

- Learn, interpret and apply laws, rules, regulations, and policies exercising good judgment.
- Compose written communication
- Perform clerical work of above average difficulty with speed and accuracy.
- Accurately analyze situations, including emergency developments, and adopt an effective plan of action.
- Work independently with minimum supervision.
- Meet the public tactfully and courteously in situations requiring diplomacy.
- Drive a motor vehicle

LICENSES AND CERTIFICATES

Possession of a California Driver's License and an acceptable driving record (ongoing requirement)

OTHER CONDITIONS OF EMPLOYMENT:

In accordance with the California Education Code, position incumbents must maintain a conviction free Department of Justice background record.

SALARY SCHEDULE

Classified Clerical

SALARY RANGE

Step 4: \$24.84-34.35

WORK HOURS/WORK YEAR

8 hours per day/261 days per year



Board of Education #2

X **Information**

 X **Action**

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

**AGENDA ITEM
Board of Education #2**

DATE OF BOARD MEETING: March 17, 2016

TITLE: Approve new job description for Grant Coordinator/Administrative Assistant
classified clerical position

Background:

Mission Valley ROP is an awardee of the California Department of Education Career Technical Education Grant. Along with the grant, are fiscal accountability requirements. This position would be dedicated to those accountability requirements as well as provide administrative support to the Business Services department.

Current Status:

The Grants Coordinator/Administrative Assistant will assume the duties as described above. The work year would be, 261 days per year. The Classified Clerical Salary Schedule Step is 4. The range is \$24.84-34.35 per hour.

The position will be posted in March-April 2016 and recommendations to hire will be presented to the Governing Board in May 2016.

Recommendation:

Staff recommends approving the new Grants Coordinator/Administrative Assistant job description.

Joyce Veasley
Staff Contact

ROP Center
Location

Business Services
Division

Thomas Hanson
MVROP Superintendent



GRANTS COORDINATOR/ADMINISTRATIVE ASSISTANT

DEFINITION

Under the general supervision of the Director of Business Services, provides primary operational and support in the area of grant and general administration. The Grants Coordinator performs a variety of clerical and operational support duties that require the ability to learn MVROP and grant policies and procedures.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Maintain grant calendar to keep track of accountability reporting deadlines
- Assist the Director of Business Services in the monitoring, reconciliation, and general maintenance of grant budgets
- Schedule appointments, process travel arrangements and other logistical arrangements as requested
- Prepare agendas and record meeting minutes as required. Maintain department calendar to track of activities, events, and meetings
- Support the instructional budgeting process
- Prepare a variety of materials such as correspondence, reports, forms and other materials
- Open, sort, prioritize, and process incoming and outgoing mail
- Maintain office supplies inventory for Business Services Department
- Other duties as assigned

QUALIFICATIONS

Education:

- Equivalent to the completion of high school with 1-2 years of post-secondary courses related to business, accounting and finance.

Experience:

- One year of experience in accounting, bookkeeping or related field

Knowledge of:

- General administrative principles
- Accounting and bookkeeping principles
- Computer systems operation

Skills:

- Microsoft Office, spreadsheets, databases

Ability to:

- Communicate effectively both verbally and in writing
- Maintain complex financial records

- Maintain a high degree of accuracy
- Provide excellent customer service

LICENSES AND CERTIFICATES

Possession of a California Driver's License and an acceptable driving record (ongoing requirement)

OTHER CONDITIONS OF EMPLOYMENT:

In accordance with the California Education Code, position incumbents must maintain a conviction free Department of Justice background record.

SALARY SCHEDULE

Classified Clerical

SALARY RANGE

Step 4: \$24.84-34.35

WORK HOURS/WORK YEAR

8 hours per day/261 days per year



End of Board Packet