



Mission Valley ROP
Thursday, May 17, 2018
4 p.m. Governing Council Meeting
MVROP Board Room
(510) 657-1865 Ext. 15141



Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, May 17, 2018
Regular Meeting (Open Session) – 4p.m.
Closed Session: Following Open Session

Call to order _____p.m.

Pledge of Allegiance

Roll Call:

_____	Nancy Thomas, President
_____	Sharan Kaur, Vice President
_____	Larry Sweeney, Clerk
_____	Other

Approval of Agenda:

Motion:	_____
Second:	_____
Vote:	_____

Communication:

- a. Items from the Staff
- b. Oral Communication
MVROP AEBG Collaboration Presentation
- c. Written Communication
 - *Letter from Cargill re: Donation, April 10, 2018*
 - *Letter from DSA re: Certification of Compliance for Construction of I- Spray Booth, April 10, 2018*
 - *Letter from The State Contoller’s Office re: Certification Letter- Fiscal Year 2016-17 Mission Valley ROP, April 12, 2018*
 - *“Mission Valley ROP Presents the 15th Annual WHS Car Show”, MVROP Press Release, May 4, 2018*
 - *“Mission Valley ROP Presents the 15th Annual WHS Car Show” Patch Newsletter, May 4, 2018*
- d. Items from the Board
- e. Public Comment
 - Blue Speaker Card – Items on the agenda
 - Green Speaker Card – Items not on the agenda

Consent Calendar:

- a. **Minutes:**
Approve minutes from the Governing Council meeting on April 19, 2018.
- b. **Business and Finance:**

B&F#1	Approve Purchase Orders over \$5,000
B&F#2	Approve Warrants \$5,000 and above

- | | |
|-------|---|
| B&F#3 | Adopt Resolution Number 6 -1718 |
| | Accept Donations to Mission Valley ROP |
| B&F#4 | Approve CTEIG Projects for 2018-19 |
| B&F#5 | Approve Memorandum of Understanding between MVROP and the Tri-Cities One-Stop Career Center |
| B&F#6 | Adopt Resolution Number 7-1718 |
| | Calling for Full and Fair Funding of California's Public Schools |
| B&F#7 | Approve Increase to Classified Administrator Holidays |

End of Consent Calendar:

Motion: _____
 Second: _____
 Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review MVROP Fiscal Update

Business and Finance #2

Information

Review CTEIG Financial Update

Business and Finance #3

Information/Action

Approve Superintendent's Contract Addendum #5

Motion: _____
 Second: _____
 Vote: _____

Business and Finance #4

Information/Action

Review and Receive Preliminary Budget 2018-19

Motion: _____
 Second: _____
 Vote: _____

Board Requests

Adjourn to Closed Session: _____ p.m.

Agenda _Closed Session

The Board of Education may adjourn to closed session during this meeting pursuant to Government Code Section 3549.1 (the Educational Employment Relations Act) to discuss and/ or give direction to its representatives. During adjournment to Closed Session the Council will consider and/ or take action upon:

- *Public Employment: Superintendent
Superintendent Performance Evaluation
(Government Code Section 54957)*
- *Conference with Labor Negotiator – Board President Nancy Thomas
Unrepresented Employee: Superintendent
(Government Code Section 54957)*

Reconvene to Open Session: _____ p.m.

Meeting adjourned: _____ pm



Communication



April 10, 2018

Attn: Ms. Allison Aldinger
Public Relations Administrator
Mission Valley Regional Occupational Program
5019 Stevenson Blvd.
Fremont CA 94538

Re: Donation

Dear Ms. Aldinger;

Cargill is pleased to support MVROP with the enclosed donation in the amount of \$20,000.00. This includes both the matching global partnership and the local business unit's portion. We understand these funds are to be dedicated to your Pathway to Engineering Program. We would appreciate your assistance by depositing/cashing this check **no later than April 30, 2018.**

In anticipation of any recognition of this donation, please contact Deb Brothers at 510-790-8605 or via email at deborah_brothers@cargill.com to obtain approval and logo usage guidelines in the event you do not already have that information. Please forward any acknowledgements, press clippings, news articles, or photographs regarding this donation to the attention of:

Attn: Cargill Contributions Team/Deb Brothers
7220 Central Avenue, Newark, CA 94560
deborah_brothers@cargill.com

Thank you for the opportunity to be of service to your organization.

Sincerely,

A handwritten signature in black ink, appearing to read "Ric Notini".

Ric Notini
Contributions Committee

A handwritten signature in black ink, appearing to read "Aileen Fox".

Aileen Fox
Contributions Committee



April 10, 2018

Certification of Compliance

Dr. Kim Wallace
Fremont Unified School District
4210 Technology Dr
Fremont, CA 94538

Project: Mission Valley Regional Occupational Program-Fremont USD
Application #: 01-114083
File Id #: 1-17
Scope: Construction of 1-spray booth

Dear Dr. Kim Wallace:

The Department of General Services' records indicate that the construction of the referenced project has been completed in accordance with design documents approved by the Department, and that all the Verified Reports covering the construction have been received. Therefore, the Department of General Services Certifies as follows:

This project is in compliance with California State regulations as to the safety of design and construction of public schools, and for the accommodation of persons with disabilities.

As stated in our letter approving the plans and specifications for this project, the Department does not review design documents or construction for compliance with the electrical, mechanical, or plumbing regulations. It is the responsibility of the professional consultants named on the application to verify compliance with appropriate parts of the California Building Code, and to submit Verified Reports documenting compliance.

Sincerely,

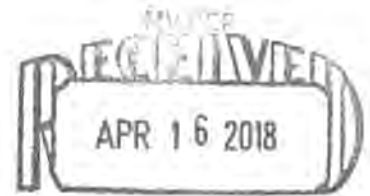
Dessa Rooney
Regional Manager
Division of the State Architect
DR:jg

cc: School Board
Architect/Engineer - DAVID BOGSTAD
File



BETTY T. YEE

California State Controller



April 12, 2018

Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

Re: Certification Letter – Fiscal Year 2016-17 Mission Valley ROP

The State Controller's Office (SCO) has completed its desk review of the referenced entity's annual audit report for the fiscal year ended June 30, 2017. As a result of the review, the SCO certifies that the audit report conforms to the reporting standards contained in the audit guide, *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, Section 19810. Also, the SCO determined that the report generally meets the requirements of Title 2, *Code of Federal Regulations*, Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, Subpart F—Audit Requirements (Uniform Guidance).

The SCO's certification authorizes the auditee to release the portion of the audit fee withheld under the provisions of California Education Code Section 14505. The SCO has notified the auditee that the audit report was certified.

If you have any questions regarding this letter or any other local education agency (LEA) audit issue, please contact a member of my LEA staff by telephone at (916) 324-6442 or by email at leaaudits@sco.ca.gov.

Sincerely,

JIM L. SPANO, CPA, Assistant Division Chief
Financial Audits Bureau
Division of Audits



Mission Valley ROP

CAREER TECHNICAL TRAINING CENTER

5019 Stevenson Blvd · Fremont, CA 94538-2449

(510) 657-1865 · Fax (510) 438-0378 · www.mvrop.org

Date: May 4, 2018

MISSION VALLEY ROP PRESENTS THE 15TH ANNUAL WHS CAR SHOW

FREMONT, CA- The weekend forecast is calling for sunshine, good music, and a large crowd ready to take in an impressive display of trophy-winning classic cars, bikes, and hot-rods when MVROP Automotive Technology students host the 15th Annual WHS Car Show this Saturday, May 5th. The event, coordinated by students under the supervision of 2017 MVROP Teacher of the Year, Doug Nahale, is the highlight of the program and its focus on all things automotive. For months, students dedicate countless hours towards securing event sponsorship, raffle donations, entertainment, advertising, and most importantly, participation from car clubs throughout the Bay Area.

This family-friendly event is celebrating its fifteenth year. Its success and popularity are fueled by not only a tight-knit community of car lovers, but also the desire to support the community via the canned food drive taking place during the event. Students encourage those who attend this Saturday to bring canned good donations, which will benefit the Tri-City Volunteers.

If you are interested in entering your vehicle to compete in the show, there is still time. Those interested should contact Doug Nahale at 510.505.7300 x 67361. Registration begins at 6:30 a.m. Proceeds from the event will go towards equipment for the Automotive Technology Program. All participants in the show compete for bragging rights and the coveted event trophy.

Event Details

Event: Washington High School 15th Annual Car Show
Date: Saturday, May 5, 2018
Time: 8 a.m. to 2:30 p.m.
Location: Washington High School
38442 Fremont Boulevard, Fremont, CA
Website: www.mvrop.org
Phone: 510.505.7300 x 67361

About Mission Valley ROP

Mission Valley ROP (MVROP) is the regional occupational program for the Tri-City area. Established in 1969, MVROP has been instrumental in preparing students for successful business, medical, and technical careers. Through a partnership with Fremont, New Haven, and Newark Unified School Districts, Career Technical Education is provided to nearly 5,000 students (high school and adult) each year. For the latest news and information about MVROP, visit us on the web at www.mvrop.org.

###

Press Contact:

Allison Aldinger, PR Administrator
(510) 492-5141
aaldinger@mvrop.org

PRESS RELEASE

Neighbor Post

MVROP Presents the 15th Annual WHS Car Show

Fun for the whole family!

By Allison Aldinger, Patch Poster | May 4, 2018 6:56 pm ET |

Like 9 Share

This post was contributed by a community member.



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[Subscribe >](#)

Date: Saturday, May 5, 2018

Time: 8 a.m. to 2:30 p.m.

Location: Washington High School

38442 Fremont Boulevard, Fremont, CA

Website: www.mvrop.org

Phone: 510.505.7300 x 67361



Consent Calendar



Minutes

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, April 19, 2018**

Member Thomas called the meeting to order at 4:01 pm.

Present:

Nancy Thomas, President
Larry Sweeney, Clerk

Approval of Agenda:

Member Sweeney made a motion to approve all items on the April agenda. Member Thomas made a second to approve the motion. Members voted 2-0 to approve all items on the April agenda.

Communication:

a. Oral Communication:

MVROP Instructor Mr. Bui gave a presentation to the Governing Council regarding the Construction Technology Program Apprenticeship Development.

b. Items from Staff:

Superintendent Hanson shared:

- MVROP will hold its 2018 Student of the Year Ceremony on Tuesday, May 22nd in the Grand Ballroom of the Fremont Marriott Silicon Valley Hotel. Five MVROP Student of the Year Scholarships will be presented at the end of the ceremony.
- DVA students from the IHS program were announced as the winners for the regional level of the Directing Change Competition. They will now compete for the state prize.
- Cargill has committed to funding \$20k in response to the recent grant submitted by MVROP. These funds will support teacher training for the Project Lead the Way program pathway.
- MVROP will host the WHS Car Show on Saturday, May 5th from 8am to 2:30 p.m.
- MVROP has selected Dr. Dhana Uppula as the 2018 MVROP Teacher of the Year. ACOE will video her classroom and will host its annual ceremony in October of the upcoming school year.

c. Written Communication:

MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- *“Occupational Program Leader Honored for Work in Education”, Tri-City Voice, March 20, 2018*
- *“Focus on Advanced Manufacturing”, U.S. News and World Report, March 27, 2018*

- *MVROP 2018 Student of the Year Ceremony Event Announcement, May 22, 2018*

d. Items from the Board:

None

e. Public Comment:

None

Consent Calendar:

Member Sweeney made a motion to approve all items in the Consent Calendar. Member Thomas made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar.

Business and Finance #1

Review MVROP Fiscal Update

MVROP Business Services Director, Joyce Veasley, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the item.

This item is information only.

Business and Finance #2

Review CTEIG Financial Update

MVROP Business Services Director, Joyce Veasley, reviewed Business and Finance Item #2 and answered subsequent Board inquiries regarding the item.

This item is information only.

Board Requests:

None

Adjourned to Closed Session at 4:32 p.m.

Reconvened to Open Session: 5:11 p.m.

No action was taken during Closed Session.

Meeting adjourned: 5:11 p.m.

Nancy Thomas, President

Sharan Kaur, Vice President

Larry Sweeney, Clerk



Business and Finance

Board Report with Account Number by PO

ReqPay11j

Includes Purchase Orders dated 04/10/2018 - 05/04/2018 ***

Board Meeting Date May 17, 2018

PO Number	Vendor Name	Description	Location	Account Number	Account Amount
PO Type PO					
PO18-02317	LCA ARCHITECTS INC	Rooms 204 & 206, Facilities Improvements	ROP Center	96-6387-0-6000-8500-6220-860-800-6616	36,130.00
				96-6387-0-6000-8500-6226-860-800-6616	2,000.00
PO18-06143	RAY WEAVER GENERAL CONTRACTING	Remodel Room for Cafe	ROP-Newark Memorial HS	96-6387-0-6000-8100-5640-864-800-6621	50,851.04
Total Number of POs					2
Total for PO Type PO					88,981.04

Information is further limited to: (Minimum Amount = 5,000.00, Department = MVROP)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

020 - Fremont Unified School District

Generated for Kim Youngberg (KYOUNGBERG), May 7 2018

9:37AM

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Checks Dated 04/10/2018 through 05/04/2018

Board Meeting Date May 17, 2018

Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51062337	04/18/2018	DELTA DENTAL CLIENT SERVICES	96- -9560- -	4,363.16	
			96- -9561- -	75.47	
			96- -9562- -	922.39	
51062336	04/18/2018	DELTA DENTAL INS. COMPANY ACCOUNTS RECEIVABLE	96- -9564- -	385.70	
51064100	04/25/2018	MISSION VALLEY ROP	96-0000-3701-860-6019	5,922.58	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-0000-4300-860-6010	57.75	
51061281	04/11/2018	SAVE MART SUPERMARKET FILE# 33486-01	96-0000-4300-860-6010	21.65	
51061206	04/11/2018	DALE HARDWARE (DCIS)	96-0000-4300-860-6013	29.98	
51061281	04/11/2018	SAVE MART SUPERMARKET FILE# 33486-01	96-0000-4300-860-6013	106.42	
51064158	04/25/2018	SUPPLY WORKS	96-0000-4300-860-6013	1,163.53	
51064169	04/25/2018	US BANK CORPORATE PAYMENT SYS	96-0000-4300-860-6013	2,770.76	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-0000-4300-860-6013	22.52	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-0000-4310-860-6005	42.57	
51064148	04/25/2018	SHI INTERNATIONAL CORP	96-0000-4310-860-6005	1,491.13	
51063889	04/25/2018	THOMAS H. HANSON	96-0000-5210-860-6001	24.00	
51072830	05/02/2018	BJ TRAVEL	96-0000-5210-860-6001	760.37	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-0000-5210-860-6001	100.00	
51063950	04/25/2018	JOYCE VEASLEY	96-0000-5210-860-6013	208.48	
51064169	04/25/2018	US BANK CORPORATE PAYMENT SYS	96-0000-5210-860-6013	288.00	
51062286	04/18/2018	JACKLYNN R. SPRAGUE	96-0000-5220-860-6001	9.49	
51061174	04/11/2018	ACOE-ATTN: ACCOUNTS RECEIVABLE	96-0000-5300-860-6001	100.00	
51064012	04/25/2018	CAROC-P-NORTH ORANGE CO ROP HOWARD BURKETT	96-0000-5300-860-6013	4,000.00	
51072921	05/02/2018	NEWARK CHAMBER OF COMMERCE	96-0000-5300-860-6013	53.75	
51061263	04/11/2018	PACIFIC GAS & ELECTRIC CO	96-0000-5510-860-6013	376.58	
51062425	04/18/2018	SPURR	96-0000-5520-860-6013	2,845.69	
51063968	04/25/2018	ALAMEDA CO WATER DISTRICT	96-0000-5530-860-6013	151.58	
51062405	04/18/2018	AMERICAN EXPRESS FOR V REPUBLIC SERVICES	96-0000-5550-860-6013	45.82	
			96-0000-5560-860-6013	1,239.46	
51062394	04/18/2018	PAC INTEGRATIONS INC	96-0000-5640-860-6013	187.78	
51062423	04/18/2018	SONITROL	96-0000-5640-860-6013	134.00	
51064127	04/25/2018	R & S ERECTION OF SOUTHERN ALAMEDA CO INC.	96-0000-5640-860-6013	363.45	
51061310	04/11/2018	US BANK EQUIPMENT FINANCE	96-0000-5670-860-6013	627.14	
51062299	04/18/2018	ABS ALARM CO AFA REDEMPTION CENTER	96-0000-5670-860-6013	198.00	
51062451	04/18/2018	XEROX CORPORATION	96-0000-5670-860-6013	2,671.52	
51072875	05/02/2018	FLANDERS HEAT & AIR SYSTEM INC	96-0000-5670-860-6013	1,290.43	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 04/10/2018 through 05/04/2018				Board Meeting Date May 17, 2018	
Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51063982	04/25/2018	AMPLIFIED IT	96-0000-5801-860-6005	2,250.00	
51072901	05/02/2018	KEEP IT SIMPLE COMPUTER CTR	96-0000-5801-860-6005	436.88	
51064100	04/25/2018	MISSION VALLEY ROP	96-0000-5801-860-6013	90.04	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-0000-5813-860-6013	75.00	
51062306	04/18/2018	AMPLIFIED IT	96-0000-5815-860-6005	300.00	
51062397	04/18/2018	PDQ.COM CORPORATION	96-0000-5816-860-6005	450.00	
51072993	05/02/2018	ZOHO CORPORATION	96-0000-5816-860-6005	1,900.00	
51072920	05/02/2018	MRC SMART TECHNOLOGY SOLUTIONS	96-0000-5910-860-6013	7.98	
51072821	05/02/2018	AT&T	96-0000-5920-860-6013	750.42	
51063931	04/25/2018	JOE S. SIMAS	96-0000-5921-860-6013	20.00	
51064027	04/25/2018	COMCAST	96-0000-5940-860-6005	166.23	
51072921	05/02/2018	NEWARK CHAMBER OF COMMERCE	96-0000-9330- -	161.25	
51061297	04/11/2018	BOARD OF EQUALIZATION SPECIAL TAXES AND FEES	96-0000-9507- -	3,149.77	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-851-6506	1,775.04	
51062305	04/18/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-851-6506	103.30	
51064118	04/25/2018	PATON GROUP	96-6387-4300-851-6506	1,016.20	
51072985	05/02/2018	USCUTTER INC	96-6387-4300-851-6506	753.40	
51062409	04/18/2018	SAFEWAY INC	96-6387-4300-851-6621	201.27	
51062420	04/18/2018	SMART & FINAL	96-6387-4300-851-6621	92.74	
51064131	04/25/2018	SAFEWAY INC	96-6387-4300-851-6621	117.67	
51064146	04/25/2018	SMART & FINAL	96-6387-4300-851-6621	219.66	
51072962	05/02/2018	SMART & FINAL	96-6387-4300-851-6621	92.93	
51061292	04/11/2018	SMART & FINAL	96-6387-4300-852-6621	129.65	
51062420	04/18/2018	SMART & FINAL	96-6387-4300-852-6621	139.45	
51064146	04/25/2018	SMART & FINAL	96-6387-4300-852-6621	391.38	
51072962	05/02/2018	SMART & FINAL	96-6387-4300-852-6621	313.87	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-853-6110	491.48	
51062311	04/18/2018	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4300-853-6110	64.68	
51063996	04/25/2018	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4300-853-6110	3,520.43	
51072824	05/02/2018	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4300-853-6110	13,006.24	
51061292	04/11/2018	SMART & FINAL	96-6387-4300-854-6621	14.19	
51062420	04/18/2018	SMART & FINAL	96-6387-4300-854-6621	132.16	
51064146	04/25/2018	SMART & FINAL	96-6387-4300-854-6621	423.70	
51072962	05/02/2018	SMART & FINAL	96-6387-4300-854-6621	410.78	
51062353	04/18/2018	HARBOR FREIGHT TOOLS	96-6387-4300-854-6703	24.01	
51062355	04/18/2018	HOME DEPOT CREDIT SERVICES DEPT 32-2500091081	96-6387-4300-854-6703	539.04	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-856-6110	202.44	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51061281	04/11/2018	SAVE MART SUPERMARKET FILE# 33486-01	96-6387-4300-856-6621	45.88	
51062409	04/18/2018	SAFEWAY INC	96-6387-4300-856-6621	26.42	
51062420	04/18/2018	SMART & FINAL	96-6387-4300-856-6621	558.60	
51064146	04/25/2018	SMART & FINAL	96-6387-4300-856-6621	494.96	
51072962	05/02/2018	SMART & FINAL	96-6387-4300-856-6621	135.48	
51063996	04/25/2018	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4300-860-6106	10,513.82	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6506	205.36	
51062387	04/18/2018	NASCO	96-6387-4300-860-6506	76.58	
51064051	04/25/2018	EDVOTEK INC	96-6387-4300-860-6506	147.43	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6602	174.10	
51061206	04/11/2018	DALE HARDWARE (DCIS)	96-6387-4300-860-6602	16.35	
51064119	04/25/2018	PAUL CONWAY SHIELDS INC	96-6387-4300-860-6602	211.69	
51064141	04/25/2018	SCHOOL SPECIALTY	96-6387-4300-860-6602	727.43	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6603		
51061206	04/11/2018	DALE HARDWARE (DCIS)	96-6387-4300-860-6603	5.45	
51064135	04/25/2018	SCANTRON CORPORATION	96-6387-4300-860-6603	65.33	
51072855	05/02/2018	DALMATIAN FIRE EQUIPMENT INC	96-6387-4300-860-6603	2,073.75	
51062298	04/18/2018	AB SUPPLY	96-6387-4300-860-6701	1,141.24	
51062347	04/18/2018	GOFF'S ENTERPRISES INC	96-6387-4300-860-6701	10,085.33	
51062355	04/18/2018	HOME DEPOT CREDIT SERVICES DEPT 32-2500091081	96-6387-4300-860-6701	309.26	
51063967	04/25/2018	AIRGAS USA LLC	96-6387-4300-860-6701	11.19	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6703	390.85	
51062353	04/18/2018	HARBOR FREIGHT TOOLS	96-6387-4300-860-6703	737.12	
51063972	04/25/2018	ALLIED AUTO STORES	96-6387-4300-860-6703	24.90	
51064113	04/25/2018	OREILLY AUTO PARTS	96-6387-4300-860-6703	36.74	
51064147	04/25/2018	SNAP ON INDUSTRIAL DIVISION OF IDSC HOLDINGS LLC	96-6387-4300-860-6703	505.46	
51072822	05/02/2018	AUTOMOTIVE ELECTRONICS SERVICE	96-6387-4300-860-6703	280.81	
51072867	05/02/2018	EDWARDS AND SONS AUTOMOTIVE EQUIPMENT SERVICE INC	96-6387-4300-860-6703	1,055.84	
51062355	04/18/2018	HOME DEPOT CREDIT SERVICES DEPT 32-2500091081	96-6387-4300-860-6706	2,050.85	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6998	297.91	
51061261	04/11/2018	OFFICE DEPOT	96-6387-4300-860-6998	482.57	
51062305	04/18/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6998	170.04	
51062392	04/18/2018	OFFICE DEPOT	96-6387-4300-860-6998	3,353.71	
51064110	04/25/2018	OFFICE DEPOT	96-6387-4300-860-6998	205.94	
51072925	05/02/2018	OFFICE DEPOT	96-6387-4300-860-6998	246.28	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 04/10/2018 through 05/04/2018				Board Meeting Date May 17, 2018	
Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-862-6115	3,180.05	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-862-6507	38.25	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-864-6202	850.74	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-864-6202	22.67	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-864-6621	1,225.83	
51061206	04/11/2018	DALE HARDWARE (DCIS)	96-6387-4300-864-6621	970.92	
51061281	04/11/2018	SAVE MART SUPERMARKET FILE# 33486-01	96-6387-4300-864-6621	482.91	
51062420	04/18/2018	SMART & FINAL	96-6387-4300-864-6621	254.98	
51062437	04/18/2018	TRIMARK ECONOMY RESTAURANT FIX	96-6387-4300-864-6621	165.40	
51064133	04/25/2018	SAVE MART SUPERMARKET FILE# 33486-01	96-6387-4300-864-6621	55.01	
51064146	04/25/2018	SMART & FINAL	96-6387-4300-864-6621	493.20	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-864-6621	208.75	
51072962	05/02/2018	SMART & FINAL	96-6387-4300-864-6621	941.90	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-865-6621	22.93	
51061281	04/11/2018	SAVE MART SUPERMARKET FILE# 33486-01	96-6387-4300-865-6621	159.68	
51064146	04/25/2018	SMART & FINAL	96-6387-4300-865-6621	43.82	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6106	1,702.17	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-867-6507	37.92	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6608	198.99	
51061281	04/11/2018	SAVE MART SUPERMARKET FILE# 33486-01	96-6387-4300-867-6621	401.85	
51062420	04/18/2018	SMART & FINAL	96-6387-4300-867-6621	324.82	
51064146	04/25/2018	SMART & FINAL	96-6387-4300-867-6621	341.04	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-867-6621	40.58	
51072962	05/02/2018	SMART & FINAL	96-6387-4300-867-6621	251.84	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6703	577.32	
51061206	04/11/2018	DALE HARDWARE (DCIS)	96-6387-4300-867-6703	246.48	
51061294	04/11/2018	SNAP ON INDUSTRIAL DIVISION OF IDSC HOLDINGS LLC	96-6387-4300-867-6703	431.12	
51062353	04/18/2018	HARBOR FREIGHT TOOLS	96-6387-4300-867-6703	77.86	
51072885	05/02/2018	HARBOR FREIGHT TOOLS	96-6387-4300-867-6703	536.13	
51062409	04/18/2018	SAFEWAY INC	96-6387-4300-868-6621	106.99	
51062420	04/18/2018	SMART & FINAL	96-6387-4300-868-6621	64.81	

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Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51064131	04/25/2018	SAFEWAY INC	96-6387-4300-868-6621	328.88	
51061176	04/11/2018	SYNCB/AMAZON #6045787810138129	96-6387-4310-851-6503	3,457.11	
51063989	04/25/2018	AMERICAN EXPRESS FOR V APPLE ACCT# 3787 517063 11018	96-6387-4310-860-6106	2,783.60	
51063996	04/25/2018	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4400-853-6110	9,300.76	
51064147	04/25/2018	SNAP ON INDUSTRIAL DIVISION OF IDSC HOLDINGS LLC	96-6387-4400-860-6703	2,273.26	
51061294	04/11/2018	SNAP ON INDUSTRIAL DIVISION OF IDSC HOLDINGS LLC	96-6387-4400-867-6703	1,183.42	
51062393	04/18/2018	OREILLY AUTO PARTS	96-6387-4400-867-6703	4,023.83	
51062406	04/18/2018	ROBO 3D INC	96-6387-4410-867-6507	3,029.33	
51063936	04/25/2018	JACKLYNN R. SPRAGUE	96-6387-5210-860-6001	127.66	
51072746	05/02/2018	MASIHA FAROOQ	96-6387-5210-860-6506	11.92	
51061257	04/11/2018	NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS	96-6387-5210-860-6601	650.00	
51061270	04/11/2018	PEPPERMILL HOTEL CASINO RENO ATTN: A/R ROXANNE HUFFMAN	96-6387-5210-860-6601	744.50	
51072918	05/02/2018	MISSION VALLEY ROP REVOLVING CASH	96-6387-5210-860-6623	911.28	
51064015	04/25/2018	CHABOT-LAS POSITAS COLLEGE OSHA TRAINING CENTER	96-6387-5210-860-6706	750.00	
51072830	05/02/2018	BJ TRAVEL	96-6387-5210-860-6706	192.96	
51061223	04/11/2018	GLOBAL RESERVATIONS INC	96-6387-5210-862-6616	701.44	
51061258	04/11/2018	NATA	96-6387-5210-862-6616	250.00	
51063929	04/25/2018	JANAY SHEPHERD	96-6387-5220-860-6606	198.93	
51063948	04/25/2018	MIMI VAN KIRK	96-6387-5220-867-6507	84.58	
51063946	04/25/2018	DHANA L. UPPULA	96-6387-5220-867-6608	123.72	
51063971	04/25/2018	ALEPH OBJECTS INCORPORATED	96-6387-5650-851-6506	497.00	
51062358	04/18/2018	HUNTER SERVICE	96-6387-5650-860-6703	332.75	
51072867	05/02/2018	EDWARDS AND SONS AUTOMOTIVE EQUIPMENT SERVICE INC	96-6387-5650-860-6703	969.33	
51062413	04/18/2018	SCBA SAFETY CHECK INC.	96-6387-5660-860-6602	125.18	
51072854	05/02/2018	D AND D COMPRESSOR INC	96-6387-5670-860-6701	609.50	
			96-6387-5670-860-6703	238.52	
51062308	04/18/2018	ARAMARK UNIFORM SERVICES	96-6387-5801-854-6703	39.54	
			96-6387-5801-860-6701	54.28	
51063990	04/25/2018	ARAMARK UNIFORM SERVICES	96-6387-5801-867-6703	120.20	
51062432	04/18/2018	AMERICAN EXPRESS FOR V TECH MUSEUM	96-6387-5803-860-6506	120.00	
51062433	04/18/2018	AMERICAN EXPRESS FOR V TECH MUSEUM	96-6387-5803-862-6616	205.00	
51062398	04/18/2018	LANEY CAFETERIA	96-6387-5803-864-6621	600.00	
51072824	05/02/2018	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-5816-860-6101	2,387.77	
51062375	04/18/2018	LCA ARCHITECTS INC	96-6387-6220-860-6616	6,832.20	
51064090	04/25/2018	LCA ARCHITECTS INC	96-6387-6220-860-6701	312.50	

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Checks Dated 04/10/2018 through 05/04/2018				Board Meeting Date May 17, 2018	
Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51062375	04/18/2018	LCA ARCHITECTS INC	96-6387-6226-860-6616	7.45	
51064090	04/25/2018	LCA ARCHITECTS INC	96-6387-6226-860-6701	43.88	
51064094	04/25/2018	MAR CON BUILDERS, INC.	96-6387-6240-860-6701	64,335.75	
51062333	04/18/2018	CONSULAB EDUCATECH INC	96-6387-6400-867-6703	8,750.00	
51072794	05/02/2018	3 ROCKS TECHNOLOGY	96-6387-6410-851-6503	7,679.00	
51072854	05/02/2018	D AND D COMPRESSOR INC	96-6387-9330- -	1,195.27	
51064094	04/25/2018	MAR CON BUILDERS, INC.	96-6387-9505-860-6701	478.67	
Total Number of Checks			101	245,367.03	

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<u> </u>	Information
<u> X </u>	Action
<u> </u>	Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**A G E N D A I T E M
B&F #3**

DATE OF BOARD MEETING: May 17, 2018

TITLE: Adopt Resolution No. 6-1718
 Accept Donations to Mission Valley ROP

Background:

Education Code 635160 authorizes governing boards of any school district to initiate and carry on any program, activity or to act otherwise in any manner that is not in conflict with or inconsistent with or preempted by any law and that is not in conflict with the purpose for which school districts are established. Acceptance of gifts to the school district is within the permissive authority granted Boards of Education in the permissive code embodied in Education Code 35160.

Current Status:

<u>Donated to</u>	<u>Donated by</u>	<u>Item(s)</u>	<u>Value</u>
PLTW	Cargill	Check	\$20,000.00
Culinary AHS	Staff	Check	\$ 35.00
Medical Assist	Students	Checks	\$ 708.00

Recommendation:

Staff recommends acceptance of the aforementioned donations to Mission Valley Regional Occupational Program.

<u>Joyce Veasley, 657-1865</u>	<u>ROP Center</u>	<u>Bus. Svcs. Thomas Hanson</u>
Staff Contact Person	Department	Division Superintendent

FOR MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

Karen Monroe
County Superintendent of Schools
313 West Winton Avenue
Hayward, CA 94544-1198

Fremont, California

Date: May 17, 2018

Pursuant to the provision of the Education Code Section 42600, we, the undersigned, constituting a majority of the members of the governing board of the above-named district, do hereby transmit this resolution requesting an increase in income of said school district for the following reasons:

Local Income - Donations

INCOME APPROPRIATION	ACCOUNT NO.	AMOUNT
Local Income	96-9601-0-0000-0000-8699-000-000-0000	\$ 20,000
Local Income	96-0000-0-0000-0000-8699-xxx-000-xxx	\$ 743
		\$ 20,743

EXPENDITURE APPROPRIATION	ACCOUNT NO.	AMOUNT
PLTW Travel and Conferences	96-9601-0-6000-1000-5210-860-800-6998	\$ 20,000
Culinary Arts AHS, Rosen	96-0000-0-6000-1000-4300-856-800-6621	\$ 35
Medical Assisting, Cimino	96-0000-0-6000-1000-4300-860-800-6609	\$ 708
		\$ 20,743

Respectfully submitted,

Clerk of the Governing Council
Mission Valley ROP
Alameda County, State of California

_____ Request Approved

_____ Not Approved

Posted by: _____

X Information
 X Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
B&F #4**

DATE OF BOARD MEETING: May 17, 2018

TITLE: Approve CTEIG Projects for 2018-19

Background:

MVROP was awarded the Career Technical Education Grant (CTEIG) with payments commencing in 2015-16. The purpose of the grant is to provide high quality new and enhance existing programs. Through communication with districts, teachers, and administrators, priorities have been established as to the types of projects and students served.

Current Status:

In keeping with our commitment to allocate funds in the same percentages as they are received from JPA member districts, several projects representing various districts are being proposed for 2018-19. These projects will benefit students in multiple programs, districts and at the center.

Fiscal Impact:

Major projects (with some carryover from 2017-18 budget)	\$832,144
Technology projects (with some carryover from 2017-18 budget)	<u>222,000</u>
Total Projected Major and Technology Projects	\$1,054,144

Recommendation:

Staff recommends approving CTEIG Projects for 2018-19.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

2018-19 Major Projects

District	Location	Estimated Cost	Description	Approved Date	Projected Completion
ROP Center	Auto Body Refinishing	\$47,264	Mixing System Upgrade	Pending Approval	2018-19
ROP Center	Engineering	\$45,000	Computer Upgrade	Pending Approval	2018-19
ROP Center	Law Enforcement/Homeland Security	\$37,000	Force Simulator - FATS 100P	Pending Approval	2018-19
ROP Center	Law Enforcement/Fire Science	\$200,000	Changing Room	17-18 Budget Carryover	2018-19
Fremont	Automotive Technology-WHS	\$45,282	Full Integrated Alignment Rack	Pending Approval	2018-19
Fremont	Information & Communication Tech-Irvington	\$28,642	Samsung Laptops for cybersecurity sandbox	Pending Approval	2018-19
Fremont	Information & Communication Tech-Irvington	\$27,018	Cisco Spark Board interactive learning system	Pending Approval	2018-19
Fremont	Culinary Arts 1 & 2-Irvington	\$81,938	Culinary Arts Classroom	Pending Approval	2018-19
Fremont	Culinary Arts 1 & 2-WHS	\$70,000	Culinary Arts Classroom	Pending Approval	2018-19
New Haven	Culinary Arts 1 & 2-Logan	\$250,000	Culinary Arts Classroom	17-18 Budget Carryover	2018-19
	Total	\$832,144			

Project Proposal Narrative 2018-19

Date: 4/20/18 Instructor Name: Johnny Cimino

Program/Course(s): Auto Body Refinishing Location: K-3

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Spies Hecker paint mixing system upgrade. Students will be able to mix their own paint, correct amount needed for the job, and avoid wasting material.

B. Details on how this project will benefit Students: (including approximate number of students)

This system will benefit students by learning how to look up the paint code, mix, and create a paint for each project. (70+ students per year)

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Tom Hanson		
Cliff Adams-Hart		

D. Describe input from advisory members used in determining the importance of this project

All advisors are on board and in favor of this mixing system. This will complete the Spray Booth Project since they go hand and hand together.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

This type of paint system is used in the industry today making it a great asset to our program. The store owner said this is very good paint line "Spies Hecker".

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

All body shops that do quality work have a system like this one. If students can look up the paint code and mix the correct color and correct amount for each paint job it will save us money and time making the student a valuable asset in the industry.

G. Please provide any other information that makes this a viable project

H. Approximate cost and recommended vendors for the project

The estimated cost for this project \$47, 264. Al Copado from Color Source Inc. in one of our advisors. He recommend this system for us to use. (All advisors are in favor)

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: J. Sprague Date: 5/9/18

Director of Educational Services: gma Date: 5/9/18

Director of Business Services: Jane Headley Date: 5/7/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: 5/2/18 Instructor Name: Karin Cornils

Program/Course(s): Engineering Location: ROP Center

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Upgrade the computer lab for Computer Science and Digital Electronics class.

B. Details on how this project will benefit Students: (including approximate number of students)

This would benefit up to 90 students by providing them with modern computer resources to handle Project Lead the Way Engineering courses.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Joyce Veasley		
Cliff Adams-Hart		

D. Describe input from advisory members used in determining the importance of this project

N/A

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

This project will allow students to learn software and hardware development on modern computer systems. This field is in high demand in the Silicon Valley/Bay Area. The class prepares students for careers in Software Engineering and Computer Engineering fields.

G. Please provide any other information that makes this a viable project

H. Approximate cost and recommended vendors for the project

\$45,000 - Dell

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator:  Date: 5/10/18

Director of Educational Services:  Date: 5/9/18

Director of Business Services:  Date: 5/9/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: April 11, 2018 Instructor Name: Jay Crawford

Program/Course(s): Law Enforcement/Homeland Security Location: MVROP Main Campus

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Purchase or a Use of Force Simulator, FATS 100P by Meggitt, which would be incorporated into the curriculum at several points including report writing, courtroom testimony, officer safety, tactics, use of force and felony car stops. Although the unit is mobil, it can be mounted in the classroom ceiling and activated from the teacher's desk so IT would not be needed to set it up each time. Purchase of the system includes installation.



B. Details on how this project will benefit Students: (including approximate number of students)

Students need experience in making critical decisions, knowing when force is appropriate, discerning what level of force is reasonable and necessary and how to deescalate situations that are getting out of hand. This is training that is being called for more and more by the general public in reaction to instances of questionable uses of force by law enforcement.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Thomas Hanson	MVROP	MVROP
Cliff Adams-Hart	MVROP	MVROP
Peggy Nutz	MVROP	MVROP

D. Describe input from advisory members used in determining the importance of this project

Ms. Nancy Thomas asked about firearms training at the last advisory meeting and it was the recommendation of the committee that training be incorporated. This system allows students to try to talk the subject down, and provides options such as tazer and pepper spray.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

Brandnn Hayward

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

Use of Force is an essential part of any law enforcement training and deescalation of force training is being demanded more and more by the general public. An example of how serious this issue is in modern policing is the report, "The Effectiveness of Use of Force Simulation Training Final Report" by Dr. Craig Bennell, Department of Psychology, Carleton University, Canada which was found through Interpol.

G. Please provide any other information that makes this a viable project

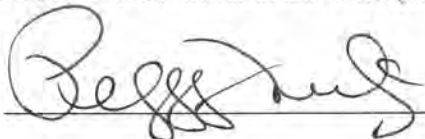
There are 250 programed simulations each with 5 variations that are based on actual use of force instances. The scenarios use live action sequences that can be varied on the fly in reaction to remarks made by the student who is using the program. The projection screen is large and easily viewed by the entire class as each takes a turn in a simulation. Because of the variations that are available in a program, the observing students cannot anticipate what is about to happen based

H. Approximate cost and recommended vendors for the project

The Maggett FATS 100P is about \$37,000 including instructor training and installation.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator:  Date: 5/8/18

Director of Educational Services:  Date: 5/9/18

Director of Business Services:  Date: 5/9/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: 5/7/18 Instructor Name: Doug Nahale

Program/Course(s): Automotive Technology Location: WHS

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Replace alignment rack with a ground system.

B. Details on how this project will benefit Students: (including approximate number of students)

New updated rack is a lot safer then old one is broken will help students to do the newer vehicles and make it a lot easier to perform alignments.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Steve Kay	WHS	FUSD
Dr. Jacki Sprague		

D. Describe input from advisory members used in determining the importance of this project

The members from Chabot College Kurt Shadbolt & Jim Baum, then knowing my alignment rack is broken it is important to fix it. The new rack will help the students.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

Conversation with Steve Kay on how important it is to replace the broken rack with the most updated alignment rack out there. Safety is our number priority when it comes to the students.

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

With the new alignment rack it would support the students with the state of the art equipment that is out in the shops today. It will give the students the opportunity to compete with other people in the industry.

G. Please provide any other information that makes this a viable project

With the help of the new updated equipment, it will help the students be up to date with what is out in the shops today and possible certification down the road for these students.

H. Approximate cost and recommended vendors for the project

Total investment \$45, 282. Recommended vendor for this project Hunter Engineering Company.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: J. S. [Signature] Date: 5/9/18

Director of Educational Services: _____ Date: _____

Director of Business Services: *[Signature]* Date: 5/9/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: May 6, 2018 Instructor Name: Hector Albizo
Program/Course(s): Information & Communication Tech Location: Irvington High School

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Thirty-six Samsung NP900X3L-K08US Notebook 9 13.3" Laptops for use with the cybersecurity sandbox. The sandbox gives students the capability to practice any cybersecurity technique in an isolated environment. Techniques that in a production environment could cause harm to the network. So how do we allow students to practice and hone their skills? In a cybersecurity sandbox. These laptops will be used exclusively with the sandbox in lieu of the desktops which are physically connected to the FUSD network. The FUSD as well as all school districts most certainly do not want to risk the chance of compromising the network which could result by using the same computer. Some may submit that using dual NICs (Network Interface Card) would suffice. However, with dual NICs there is always the possibility to run exploits taught in class on the FUSD network. Using laptops directly connected to the sandbox would remove without a doubt any possibility of the district's network being negatively impacted. The sandbox currently has 9 pods of routers and switches which could accommodate 2 students at most, 3 is pushing it and learning ceases due to lack of access. With a average class size of about 30 students, throughput of students and participation is limited. With laptops all students could have access and participate simultaneously. We are already wired for these activities, all that is missing is the laptops.

B. Details on how this project will benefit Students: (including approximate number of students)

This project is intended to benefit, (if class projections come to fruition), about 60 cybersecurity students and a class of 30 Internet Engineering students in ICT annually. All these projects for ICT will put MVROP/Irvington at the leading edge of educational technology and most importantly improve student skill set in order to provide qualified cybersecurity candidates. That is what we intend to do as we surge with the continued build out of our lab. The demand is there, we are attempting to establish the pipeline to the labor market and/or higher education. It is my understanding that no other high school and most junior colleges do not have the capability that now exists at Irvington.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
P. Nutz	A. Melsby	

D. Describe input from advisory members used in determining the importance of this project

Our advisory members from IBM, Google, City of Fremont, Cisco have always been an integral part of our program. They provide me with their perspective and advice on the evolution of the industry which helps to establish the direction of our program. This project has received favorable reception from membership.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

In talking to other technical support personnel they understand the need and view this project very favorably.

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

This project applies to CA Standards for career readiness in that it teaches them how to maximize their individual learning and productivity using the latest technology, teaching them to become problem solvers in a collaborative environment. 2.1 "Recognize the elements of communication using a (new) sender-receiver model" in a networked environment. 4.0 et al., "Use existing and emerging technology e.g., intrusion detection and prevention to investigate and conduct what if scenarios. 9.0 et al., "Identify the characteristics of successful teams, including leadership, cooperation, collaboration..." Understand that the modern world of cybersecurity requires an expanded global view." "participate in interactive teamwork to solve real world network communication security issues and problem resolution.


G. Please provide any other information that makes this a viable project


H. Approximate cost and recommended vendors for the project

Amazon cost @ \$699.00 per unit x 35 plus 1 Tripp Lite 32-Port AC Charging Cart Storage Station \$957.53 = \$26,157.17 + 9.5% tax \$28,642.10

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator:  Date: 5/10/18

Director of Educational Services:  Date: 5/10/18

Director of Business Services:  Date: 5/10/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: May 6, 2018 Instructor Name: Hector Albizo
Program/Course(s): Information & Communication Tech Location: Irvington High School

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Cisco Spark Board interactive learning system. I was tasked to lead a group of faculty in ascertaining the benefits of a vehicle for blended/distance learning. Three systems were reviewed, they were; Slack, Microsoft Teams, and Cisco Spark. Admittedly, there are a number of similarities and capabilities, However, as a Cisco Academy, the integration of Cisco Spark with Cisco's NetSpace and DevNet is much more seamless.

B. Details on how this project will benefit Students: (including approximate number of students)

The way we teach and students learn is changing. This project is intended to benefit all students in ICT (about 140) with the potential to export throughout MVROP and the FUSD, positioning this district at the leading edge of educational technology and benefits to students regardless of geographical location. Project collaboration is now an integral part of the hi-tech industry. Students who ultimately pursue a career in technology can surely expect to enter into many forms of collaboration. I would feel confident to say, even those who chose other career fields will also at some point experience hi-tech collaboration. In education we have the potential to implement blended learning, project based learning not only with students in class but also with other Cisco Academy students around the country or world, an exchange of lessons learned and shared experiences. A number of separate but integrated project based teams can access the board at any predetermined time. The development and use of technology related educational apps, continues to grow and is an integral part of this platform. With the growth of IoT, app development and big data, lessons and projects can be accessed from anywhere through any device i.e., desktop, laptop, Chrome Book, smartphones including Apple devices. This system makes use of the Cloud and is capable of building (in the future) hybrid solutions (in-house/external-Cloud); for example, SDN (Software Defined Networking) and CyberSecurity becoming evermore complex. Hi-tech personnel not to mention all others within different industry sectors are always on the go, this system would allow ready access from class to class or SME (subject matter experts) or other guest to enhance student learning. The interactive white board viewed on each side allows for note-taking, shared resources, Power Point presentations and other multimedia with the capability to store in the cloud for future ready access for those not in school and participating at the time.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
P. Nutz	A. Melsby	J. Siam
T. Hanson	M. Guzman	

D. Describe input from advisory members used in determining the importance of this project

Our advisory members from IBM, Google, City of Fremont, Cisco have always been an integral part of our program. They provide me with their perspective and advice on the evolution of the industry. This helps define and direct the direction of our program. Thoughts initially start out as simple discussion items but are quickly seen as coming to fruition such as, Cloud Computing, Software Defined Networks, IoT, Security, Big Data analytics and Collaboration. There is a consensus that the Spark Board should occupy a space in the educational landscape. They see the application of the benefits discussed below as a viable educational enhancement.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

Dhana Uppula stated, "...the fact that they (end users) do not need Spark Board on their side makes it doable."

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

This project applies to CA Standards for career readiness in that it teaches them how to maximize their individual learning and productivity using the latest technology, teaching them to become problem solvers in a collaborative environment regardless of geographical location. 2.1 "Recognize the elements of communication using a (new) sender-receiver model." 4.0 et al., "Use existing and emerging technology, to investigate, research..." 9.0 et al., "Identify the characteristics of successful teams, including leadership, cooperation, collaboration..." "Understand that the modern world is an international community and requires an expanded global view." "participate in interactive teamwork to solve real information and Communication Technologies sector issues and problems." 10.4, 10.11, 10.14 "Collaborate with industry experts for specific technical knowledge and skills."

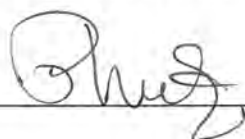
G. Please provide any other information that makes this a viable project


H. Approximate cost and recommended vendors for the project

Cost quoted at \$27,018.12 by AMS.NET

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator:  Date: 5/10/18

Director of Educational Services:  Date: 5/10/18

Director of Business Services:  Date: 5/10/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: March 28, 2018 Instructor Name: Mark Rodocker

Program/Course(s): Culinary Arts 1 & 2 Location: Irvington High School

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Update of kitchen including: rewiring of electrical, replumbing, fixing exhaust system, removing wooden cabinetry and replacing with Metro rack units, installation of Traulsen 2-door (or possibly 3-door unit with freezer) refrigerator, installation of six convection ovens, purchase of six stainless steel worktables, replacement of Formica countertops with stainless steel. In addition, a wall may need to be pushed back in order to make additional space.

B. Details on how this project will benefit Students: (including approximate number of students)

Updated kitchen will serve between approximately 175 students each year, providing them with an industry standard work environment where I can teach them the processes required in a professional culinary workplace (much moreso than in the Home Economics kitchen environment we are currently working in).

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Tom Hanson	Amanda Melsby	
Cliff Adams-Hart		
Joyce Veasley		

D. Describe input from advisory members used in determining the importance of this project

Advisory members seconded the importance of providing a professional environment to our students in order for them to understand the rigors of this workplace.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

I have received positive feedback from my cluster leader and members (especially since many of them have undergone similar kitchen remodels, upgrading their Home Economics kitchens to a more professional environment). They have seconded the importance of this for students looking to enter into the Culinary workforce or continuing on to further their education.

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

Having students work in a professional, industry-standard kitchen provides them with the appropriate training ground to understand the processes that occur in this environment (planning and setup, communication and coordination, working/cooking conditions, clean-up).

G. Please provide any other information that makes this a viable project

Since the kitchen I am currently working in is functional, this remodel is not a requirement until the funds and manpower can be made available (and piece-mealed together if need be). I believe this makes the project more viable since the timeline is more flexible.

H. Approximate cost and recommended vendors for the project

Depending on the scope of the project, the cost could vary wildly (I have not spoken with an architect or contractor, so I do not know what can or would be done). The choices presented to me could vary the cost from around \$50,000 for a more cosmetic upgrade to over \$200,000 for a substantial gut-job.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: J. Sprague Date: 4/20/18

Director of Educational Services: CMA Date: 5/9/18

Director of Business Services: Mike Headley Date: 5/4/2018

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: May 6, 2018 Instructor Name: Vivien Buhain

Program/Course(s): Culinary Arts 1 & 2 Location: Washington High School (WHS)

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

This project proposal is for the expansion/renovation of the Culinary Arts classroom at WHS. Currently, the classroom has one storage area that also houses the main electrical panel for the building. A classroom expansion will be necessary to add more storage. The expansion of the classroom will also be necessary in order to keep the tables and chairs away from the main cooking areas. The sinks, pipes and the disposal system are unsuitable for proper dish washing and will need replacing.

B. Details on how this project will benefit Students: (including approximate number of students)

This project will benefit approximately 125 students every year. Being able to work in a classroom that replicates a commercial kitchen will give students an advantage going into the work force.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Dr. Joyce Veasley		
Dr. Cliff Adams-Hart		
D. Jacki Sprague		

D. Describe input from advisory members used in determining the importance of this project

The advisory board members during the November 2017 meeting recognized the importance of this project and has agreed that renovation/expansion of the Culinary Arts classroom at Washington HS is necessary.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

The Hospitality Cluster members were present at the advisory meeting in November 2017 and have agreed that the Culinary Arts classroom at Washington HS needs to be updated and renovated in order to create a more safe and professional environment.

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

Creating a classroom environment that is able to replicate a commercial kitchen with updated equipment will give students an advantage going into the work force. Understanding the "flow of the kitchen", and knowing how to work commercial grade equipment will augment their skills and experience.

G. Please provide any other information that makes this a viable project

The kitchen classroom at WHS was built between 1997-2007 as a "Home Economics" classroom. The program was not able to survive and for about 12 years the classroom was occupied by the Special Education department leaving sinks and equipment unused. This caused the deterioration of water pipes, garbage disposals and accumulation of dust in the hood vents. The space can no longer hold the amount of students and equipment needed to improve the program.

H. Approximate cost and recommended vendors for the project

Approximate cost: \$70,000

Recommended Vendors: MVROP approved vendor TBD

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____

Date: _____

Director of Educational Services: _____

Date: _____

Director of Business Services: _____

Date: _____

School Site: _____

Date: _____

Governing Council Meeting Approval Date _____

2018-19 IT Projects

District	Location	Estimated Cost	Description	Approved Date	Projected Completion
MVROP	ROP Center	\$25,000	Backup Battery Replacements for switches and servers	17-18 Budget Carryover	2018-19
MVROP	ROP Center	\$37,000	Wireless site survey and replacement of existing wireless access points in order to support more wireless devices in classrooms	17-18 Budget Carryover	2018-19
MVROP	MVROP Technology	\$75,000	Telephone system upgrade	17-18 Budget Carryover	2018-19
MVROP	ROP Center	\$85,000	Storage Are Network (SAN)	Pending Approval	2018-19
	Total	\$222,000			

Project Proposal Narrative 2018-19

Date: 5/2/18 Instructor Name: Luke Robertson

Program/Course(s): Support (All) Location: ROP Center

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Backup battery units will protect switches and servers in case of power surges or power outages. In case of a power outages, this will ensure student work that is saved on our servers will be protected and not lost.

B. Details on how this project will benefit Students: (including approximate number of students)

This benefits all ROP students who utilize our network because it will protect devices that students use and rely on to access the local network and Internet.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Joyce Veasley		
Tom Hanson		
Cliff Adams-Hart		

D. Describe input from advisory members used in determining the importance of this project

IT consultant - KIS

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

G. Please provide any other information that makes this a viable project


H. Approximate cost and recommended vendors for the project

Estimated cost is \$25,000

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____ Date: _____

Director of Educational Services:  Date: 5/9/18

Director of Business Services:  Date: 5/7/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: 5/2/18 Instructor Name: Luke Robertson

Program/Course(s): Support (All) Location: ROP Center

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

At the ROP Center, more classrooms and teachers are relying on wireless technology to instruct classes. There are an increasing number of students who bring their own devices, classrooms which rely upon wireless, and staff. Our current wireless infrastructure will no longer be supported and is not able to handle the increased client usage. This proposal is seeking to upgrade the wireless infrastructure to handle the increased usage and capacity.

B. Details on how this project will benefit Students: (including approximate number of students)

This project will benefit all MVROP Center students. This will provide wireless coverage for all classrooms and student spaces. Many of the programs utilize wireless for their laptops, tablets, and cell phones. We have a number of laptop and table carts which are used by a number of classrooms.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Joyce Veasley		
Tom Hanson		
Cliff Adams-Hart		

D. Describe input from advisory members used in determining the importance of this project

IT Consultant - KIS IT Consultant has performed a wireless site survey to evaluate the requirements for deploying a wireless system that is more robust than the current wireless system. The current Wi-Fi network is a prosumer, off-the-shelf solution that has its limitations. Many schools have moved to a more robust solution that fits the education sector.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

G. Please provide any other information that makes this a viable project

Currently, our Wi-Fi handles over 500 devices each day. This number is expected to increase as more students have Wi-Fi enabled smartphones, tablets, laptops. Additionally, some classrooms are moving towards laptop carts. These can be moved to various classrooms and wireless access points must be in those areas to adequately cover the number of devices.

H. Approximate cost and recommended vendors for the project

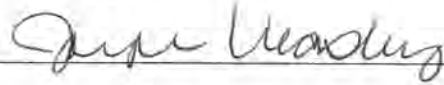
The approximate cost is \$37,000

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____ Date: _____

Director of Educational Services:  _____ Date: _____

Director of Business Services:  _____ Date: 5/4/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: 5/2/18

Instructor Name: Luke Robertson

Program/Course(s): Support (All)

Location: ROP Center

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Mission Valley ROP relies on an internal telephone system as a primary way of communicating internally (faculty, staff), schools sites, and parents. Our current phone system is integrated with Fremont Unified School District. We are proposing to upgrade our telephone system to a VoIP and upgrade parts of the PA system in conjunction with FUSD RFP 257-05-15-18

B. Details on how this project will benefit Students: (including approximate number of students)

The phone system upgrade will improve the reliability, efficiency, and safety over the current system. The phone system will benefit student communication between parents, school sites, and teachers. The phones will also enhance security in emergency situations with improved information to emergency responders.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Joyce Veasley		Joseph Siam
Tom Hanson		Michael Murray
Cliff Adams-Hart		

D. Describe input from advisory members used in determining the importance of this project

Mission Valley ROP is joining the efforts of FUSD based on their recommendation for district wide communication telephone services. This project has been approved by the Fremont Technology Advisory Board.

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

I have contacted Fremont's Chief Technology Officer, Joseph Siam, about the implementation and necessity of this project.

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

N/A

G. Please provide any other information that makes this a viable project

The new phone system will also bring new modern and advanced features that are currently unavailable to staff and faculty. New features will include voicemail sent to email accounts, the ability to display messages and alerts via the phone system, and improved information for emergency responders. Fremont Unified School District helps maintain our current phone system and is planning to upgrade to the same system. We would be joining FUSD as they plan their phone system upgrade.

H. Approximate cost and recommended vendors for the project

The estimated cost for the phone system, licenses, PA integration, an installation is \$75,000. Fremont has submitted an RFP for this project. Once they select a vendor, we will have more accurate pricing. FUSD will select a recommended vendor at the middle of May 2018 and submit for FUSD Board approval.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____ Date: _____

Director of Educational Services: CJMA Date: 5/9/18

Director of Business Services: Jane Wadley Date: 5/7/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2018-19

Date: 5/1/18

Instructor Name: Luke Robertson

Program/Course(s): Support (All)

Location: ROP Center

- Single/related item purchase of \$25,000 or more
- Purchase that involves a facilities change (including construction or installation)

Please respond to the following:

A. Description of the project

Mission Valley ROP Center has a storage area network (SAN) that provide disk space for servers and file storage for staff and students. The current SAN is end-of-life and the performance is limited with the growing usage of Arts, Media, and Entertainment classes, including other classes at the Center. A storage switch is also recommended in order to have high availability and increased performance to reduce storage bottlenecks.

B. Details on how this project will benefit Students: (including approximate number of students)

The Arts, Media, and Entertainment classes use file servers to store large media files. These classes would benefit greatly with increased performance for cross discipline collaboration on projects. All students who use our local wired network would benefit from centralized storage to back up student work.

C. Names of administrators with whom you have discussed project

MVROP	School Site	School District
Joyce Veasley		
Tom Hanson		
Cliff Adams-Hart		

D. Describe input from advisory members used in determining the importance of this project

(See Attached File "Network Assessment Report for Mission Valley ROP")

E. Please provide details of other individuals from whom you received input (including cluster leader/members)

Project Proposal Narrative 2018-19

F. How does this project connect with industry standards and job opportunities for students?

File storage provide resources to all students to create assignments that relate to their industry. The will also helps students learn team collaboration on video, audio, and graphic assignments. Team collaboration is essential in the media industry.

G. Please provide any other information that makes this a viable project

This storage solution also provides a more robust tool for Disaster Recovery.

H. Approximate cost and recommended vendors for the project

The estimated cost for the storage device and related network storage switch is \$85,000. Our recommended vendor is KIS.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____ Date: _____

Director of Educational Services:  Date: 5/9/18

Director of Business Services:  Date: 5/4/18

School Site: _____ Date: _____

Governing Council Meeting Approval Date _____

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #5

Date of Board Meeting: May 17, 2018

TITLE: Approve Memorandum of Understanding between MVROP
and the Tri-Cities One-Stop Career Center

Background:

For years, Mission Valley ROP was a mandated partner of the Tri-Cities One-Stop Career Center in accordance with the Workforce Investment Act (WIA). That federal legislation was reauthorized and renamed the Workforce Innovation and Opportunity Act (WIOA) where we are not mandated partners with the One-Stop, however, we are still “highly encouraged” by the Alameda County Workforce Development Board to find avenues to work together. So as there has been a change in federal language, there has not been a change in the regional expectations of Mission Valley and One-Stop to do real work together.

Current Status:

Mission Valley ROP and The Tri-Cities One-Stop Career Center have created a Memorandum of Understanding specifying the partnering services that are mutually agreeable and feasible for the period of July 1, 2018, through June 30, 2019.

Fiscal Impact:

The cost of services not to exceed \$77,000.

Recommendation:

MVROP recommends approval of the Memorandum of Understanding with The Tri-Cities One-Stop Career Center and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)
for the 2018-2019 school year

By this agreement made and entered into between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Ohlone College (hereinafter referred to as Ohlone) for career development services provided by the Ohlone College Tri-Cities Career Center (hereinafter referred to as Career Center) in consideration of mutual covenants, the parties hereto agree as follows:

- A. **PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Ohlone and MVROP to provide access for MVROP students and teachers to Ohlone resources. Workforce Innovation and Opportunity Act (WIOA) funding only provides Career Center access to adult clients, therefore, if MVROP wishes to gain access to Career Center resources for juveniles while enrolled in CTE programs at MVROP, a fee for services agreement is necessary.
- B. **DESCRIPTION OF SERVICES:** Ohlone staff will provide teacher and staff training and resources about Ohlone College's Certificate and Degree programs. Provide instruction to MVROP students in areas of career readiness workshop series in classrooms and at designated centers within the Tri-Cities Areas. This effort will target three specific areas for MVROP student and staff. 1) Provide career expert knowledge and consultation to Career Centers at each of the five high schools in Fremont, one high school in Newark and one high school in Union City. Ohlone staff will provide onsite supports to these schools. 2) Each High School will receive regular, tailored attention to bolster community college information and updated career pathways implementation. 3) Identified MVROP classes will received in-class tutorials on job readiness through a series of workshops, which cover a variety of labor market information and job search strategies. Specifically, Business and Professional Development teachers at each of the JPA's continuation high schools will receive regular programming on Job Readiness workshop modules, prepared and presented by Ohlone.

Specialized calendars of activities/event will be created to implement the successful and effective effort between teachers and staff at each site.

- C. **OHLONE OBLIGATIONS:** Ohlone will provide the supervision and preparation time for staff to implement programming in each of the three areas of MVROP programming described above.
- D. **MVROP OBLIGATIONS:** MVROP will pay for services as they are provided monthly not to exceed \$77,000. A description of the typical month of fees for service are as follows. Services may include any of the following:

Job Readiness Workshop Series:

The curriculum is set to highlight the foundation of students understanding of the process of obtaining employment when students are ready for the professional world of work. By participating in the Job Readiness workshop series, students will have an understanding

and information about planning for career pathways. In addition, students will learn to access available career resources both in-person and online. Students will complete a portfolio for career pathways that includes a self-assessment, list of qualifications, resume, labor market research, interview preparation and job search knowledge. Direct connection between high school and Ohlone will inform students of the resources available for post-secondary education.

CURRICULUM

1. Choosing Your Lifestyle

- a. Introduction (Set)
- b. California Career Zone: <https://www.cacareerzone.org/budget/>
- c. Assessing Your Job Skills
- d. Home Work: Complete the California Career zone on your own, choose 5 occupations that match your interests and skills.

Objective: Students will identify their own marketable skills.

Outcomes:

- 1- Students will complete the self-assessment skills worksheet and occupational awareness.

2. Starting Your Career

- a. Intro and Reflect
- b. Career Pathways Ideas: <http://cacareercafe.com/explore/>
- c. Draw My Life Demo
- d. Activity: Student Draw My Life
- e. Sharing Lives: Validation of life experiences
- f. Reflection and Lessons Learned

Objective: Student will define their own career paths based on their own interest and life experiences.

Outcomes:

- 1- Students will pull from their own experiences interest and values to make career decisions.

3. Finding Your Job Leads

- a. Intro and Reflection
- b. Virtual Recruiters: <https://Facebook.com/mvrop.wrp>
<https://www.facebook.com/trisha.tran9887>
 - i. Connect with us
- c. Social Media's impact on employment:
<http://theundercoverrecruiter.com/infographic-how-recruiters-use-social-media-screen-applicants/>
- d. Resources online and offline.
 - i. Networking in their circle and beyond.

Objective: Students will be shown how to utilize resources to obtain labor market information. Students will be coached on safe and effective social media practices for employment.

Outcomes:

- 1- Students will utilize online job boards and social media effectively.

4. Creating Your Resume

- a. Intro and Reflection
- b. Resume trends: Past Versus Present
- c. Activity: Breaking down the Job Description
 - i. Circle skills already have
 - ii. Underline Skills need to develop
- d. Breaking down the Resume Structures
 - i. Headers: Voicemail, email address, Linked In
 - ii. Developing Skill section
- e. Develop a Professional Statement
- f. Homework: resume development

Objective: Students will learn about the components that constitute an effective resume. Students will learn how to begin the resume development process.

Outcomes:

- 1- Students will assess their qualification for their chosen career paths
- 2- Students will furnish a professional resume

5. Perfecting Your Interview

- a. Intro and Reflect
- b. Activity: Candidate Selection
- c. Interview 101
- d. Demonstration of effective interviewing

Objective: Students will discover effective strategies/techniques to prepare for job interviews.

Outcome:

- 1- Demonstrate at least one method of researching for an interview.
- 2- Ability to respond to employment interview questions.

6. Financing Your Future

- a. Financial Aid Resources
- b. Additional Scholarship Information

Objective: Students will learn about financial resources to support post-secondary education.

Outcome:

- 1- Demonstrate at least one method of researching for financial aid.

Career Centers Technical Assistance Sessions:

Ohlone is committed to providing expert knowledge about career information to provide students with resources pertaining to career choices and labor market information. Beyond direct job readiness instruction to students, Ohlone will collaborate with the Career Technician at each of the local high schools to provide technical assistance. The technical assistance sessions are designed to support and share information with Career Technicians about current labor market information, CTE programs at Ohlone, and current job readiness techniques. Below are a list of career readiness workshops available to local high school career technicians to select for students. Ohlone staff will coordinate with interested career technicians to provide selected workshops on-site at local high schools.

1. Job Search Trends for Youth

- Learning Objective: Students will determine best practices according to general trends for labor market and job search strategies.
- Outcomes: Students will identify resources for career development.

2. Career Interest Exploration & Decoding Your Result

- Learning Objective: Students will compare their own career interest versus career assessment inventories.
- Outcomes: Students will identify their career interests based on self-assessment inventories.

3. Exploring Career Outlook

- Learning Objective: Students will identify two websites for career exploration
- Outcomes: Students will identify career pathways according to outlook research.

4. Building a Professional Resume

- Learning Objective: Students will develop an effective resume template.
- Outcomes: Students will create and design a professional resume.

5. Resume Critique

- Learning Objective: Students will review draft resumes
- Outcomes: Students will improve their resumes

6. Delivering an Effective Interview

- Learning Objective: Students will utilize interviewing resources to help them maneuver through a job interview
- Outcomes: Students will identify effective interviewing techniques

7. Virtual Interviewing Practices

- Learning Objective: Students will learn about the trends of virtual interviewing. They will utilize appropriate tools and online resources.
- Outcomes: Students will identify effective virtual interviewing techniques.

8. Mock Interviewing

- Learning Objective: Students will practice effective group interviewing techniques.
- Outcomes: Students will identify effective group interviewing techniques.

9. Professionalism 101

- Learning Objective: Students will define professionalism.
- Outcomes: Students will identify effective and professional etiquette for the workplace.

10. Financing Your Future

- Learning Objective: Students will understand more about resources to pay for colleges and different options to finance higher education
- Outcomes: Students will identify resources about financial aid for college

11. Using Social Network for Job Search

- Learning Objective: Students will utilize social media to enhance their job search.
- Outcomes: Students will utilize online job boards and social media sites to conduct a job search

12. LinkedIn Now!

- Learning Objective: Students will learn about LinkedIn and its role in building a professional social network on and off line.
- Outcomes: Students will create an account on LinkedIn and will add connections.

13. Internships 101

- Learning Objective: Students will be introduced to the concept of internships and its value to entering the workforce
- Outcomes: Students will identify at least one internship jobsite

Open House Event:

To further bridge MVROP students to college, Ohlone will host an annual "College Career Day" fieldtrip event for students during the end of the academic year at Ohlone College. Ohlone will provide students with information pertaining to Ohlone College certificate and degree programs and student support services. Students will participate in a peer-mentor led campus tour and assembly that connects them to the Career Center, counseling services, financial aid, admissions, Extended Opportunity Programs and Services (EOP&S), Ohlone College Puente Project, and other student organizations and resources.

Ohlone will provide students with an overview of the following academic programs:
(subject to change)

- Science, Engineering, and Mathematics Division

- Information Communication Technology
- Multimedia
- Radio Broadcasting
- Registered Nursing

Ohlone will work with MVROP staff to host up to 200 students from MVROP main campus, Robertson High School, Conley-Caraballo High School, Bridgepoint High School, and Newark Memorial High School as part of College Career Day. For many students, this event provides a first opportunity to visit a college campus.

Estimate below is an anticipated costs on monthly invoice:

Billing Period: SAMPLE 2018	
Ohlone College	
Monthly Service Invoice	
Name of Course/Date:	
Location:	
Total Instruction Hours	20
Total Course Prep Hours	6
Consultations, Meetings, Special Events/Date:	
Total Consultation/Meeting/Special Event Hours	3
Contracted Amount	
Expenses	
Monthly Lecture Instruction	\$3,000.00
Monthly Consultations/Meetings/Special Events	\$450.00
Coordination/Prep Hours	\$900.00
Benefits (20%)	\$870.00
Instructional Supplies	\$100.00
Non-Instructional Supplies	\$0.00
Other Operating Expenses	\$0.00
Monthly Program Expenses	\$5,320.00
Direct and Indirect Adm. Services Expenses (20% of Monthly Program Expenses)	\$1,064.00
Total Monthly Expenses	\$6,384.00

- E. **OHLONE AND MVROP VISION:** The collaborative effort between Ohlone and MVROP is to raise students' awareness about continuing education, career pathways and additional resources beyond the academic setting of the high school (i.e. Community Colleges and University).
- F. **PERIOD OF MOU:** This MOU will be in effect during the period **July 1, 2018** through **June 30, 2019**.

GENERAL TERMS AND CONDITIONS:

- G. **INDEMNIFICATION:** Ohlone and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by Ohlone or MVROP in the performance of this agreement.
- H. **INSURANCE:** Ohlone and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and Ohlone shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

Daniel Newell
Director, Tri-Cities Career Center
Ohlone College
39399 Cherry Street, Room 1211
Newark, CA 94560

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** this Agreement constitutes the entire understanding of the parties. Ohlone and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. **ONE-STOP REPRESENTATIVE**

MVROP REPRESENTATIVE

1. Director, Tri-cities Career Center

Director, Educational Services

Signature: [Signature]

Signature: [Signature]

Print Name: Daniel Newell

Print Name: CLIFF ADAMS-HART

Date Signed: 4/27/18

Date Signed: 5/1/2018

2.

Director, Business Services

Signature: _____

Signature: [Signature]

Print Name: _____

Print Name: JOYCE VEASLEY

Date Signed: _____

Date Signed: 4/30/18

3.

Superintendent

Signature: _____

Signature: [Signature]

Print Name: _____

Print Name: Thomas Hanson

Date Signed: _____

Date Signed: 4/30/18

_____ Information
_____ **X** Action
_____ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
B&F #6**

DATE OF BOARD MEETING: May 17, 2018

TITLE: Adopt Resolution Number 7-1718 Calling for Full and
Fair Funding of California's Public Schools

Background:

California ranks 45th nationally in the percentage of taxable income spent on education. In 2016, a California School Boards Association (CSBA) report, *California's Challenge: Adequately Funding Education in the 21st Century*, updated the *Getting Down to Facts* data and determined that, adjusting for inflation, an additional \$22 to \$40 billion annually would be required to provide all public school students with access to a high-quality education.

Current status:

Mission Valley ROP will forward a signed copy of the Resolution to CSBA to advance the cause of adequate funding for California Schools, Exhibit: CSBA Resolution.

Fiscal Impact: None

Recommendation:

Approve Resolution Number 7-1718.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent



Resolution Calling for Full and Fair Funding of California's Public Schools

WHEREAS, California has the sixth largest economy in the world, and the largest Gross Domestic Product (GDP) of any state in the nation; and

WHEREAS, despite California's leadership in the global economy, the state falls in the nation's bottom quintile on nearly every measure of public K-12 school funding and school staffing; and

WHEREAS, California ranks 45th nationally in the percentage of taxable income spent on education, 41st in per-pupil funding, 45th in pupil-teacher ratios and 48th in pupil-staff ratios; and

WHEREAS, K-12 school funding has not substantially increased, on an inflation-adjusted basis, for more than a decade; and

WHEREAS, under the Local Control Funding Formula (LCFF), state funding for K-12 schools has only this year recently returned to levels predating the Great Recession of 2007; and

WHEREAS, the modest revenue increases since the implementation of LCFF have been eroded by rapidly increasing costs for health care, pensions, transportation and utilities; and

WHEREAS, 58 percent of California's public school students are eligible for free and reduced-price lunch — 13 percent above the national average — and 23 percent of California students are English learners, more than twice the national average; and

WHEREAS, California's investment in public schools is out of alignment with its wealth, its ambitions, its demographics and the demands of a 21st-century education; and

WHEREAS, in 2007, a bipartisan group of California leaders commissioned a report titled *Getting Down to Facts*, which stated it would take an additional \$17 billion annually to meet the State Board of Education achievement targets for K-12 schools; and

WHEREAS, in 2016, a California School Boards Association (CSBA) report, *California's Challenge: Adequately Funding Education in the 21st Century*, updated the *Getting Down to Facts* data and determined that, adjusting for inflation, an additional \$22 billion to \$40 billion annually would be required to provide all public school students with access to a high-quality education; and

WHEREAS, California funds schools at roughly \$1,961 per student less than the national average, which translates to approximately \$3,462 per student when adjusted for California being a high-cost state; and

WHEREAS, California trails the average of the top 10 states by almost \$7,000 in per-pupil funding; and

WHEREAS, in *Robles-Wong v. State of California*, a group of plaintiffs led by CSBA argued that California's school funding system violated Article IX of the State Constitution by denying all students access to an education that prepares them for economic security and full participation in our democratic institutions; and

WHEREAS, the California Supreme Court declined to hear the case by a 4-3 margin, prompting Justice Goodwin H. Liu to write: "It is regrettable that this court, having recognized education as a fundamental right in a landmark decision 45 years ago [*Serrano v. Priest* (1971) 5 Cal.3d 584], should now decline to address the substantive meaning of that right."; and

WHEREAS, in order to prepare our students for participation in a democratic society and an increasingly competitive, technology-driven global economy, California must fund schools at a level sufficient to support student success; and

WHEREAS, despite its vast wealth, California has consistently underfunded public education while widening its scope, adding new requirements and raising standards without providing appropriate resources to prepare all students for college, career and civic life; and

WHEREAS, if California is to close opportunity and achievement gaps and create a public school system that offers consistently high levels of education, the State must provide schools with the resources to meet the needs of their specific populations;

NOW, THEREFORE BE IT RESOLVED, that the governing board of the **Mission Valley Regional Occupational Program, Governing Council** urges the State Legislature to fund California public schools at the national average or higher by the year 2020, and at a level that is equal to or above the average of the top 10 states nationally by 2025 and to maintain, at a minimum, this level of funding until otherwise decreed.

Adopted this 17 day of the month of May in 2018.

Motion made by: _____

Second made by: _____

List members voting "aye:" _____

List members voting "no:" _____

List members abstaining: _____

List members not present: _____

Please return approved resolution via email to
Troy Flint, Senior Director, Communications/Public Information Officer at tflint@csba.org

_____ Information
_____ **X** Action
_____ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
B&F #7**

DATE OF BOARD MEETING: May 17, 2018

TITLE: Approve Increase to Classified Administrator Holidays

Background:

MVROP Classified Administrators receive one less holiday than Classified Non-Management staff.

Current status:

Classified Administrators receive fifteen holidays throughout the work-year, while Classified Administrators receive fourteen holidays. Staff recommends increasing the Classified Administrator holidays to fifteen, commencing with the 2018-19 school year. The additional day will be placed on the Friday before the Spring break. There will not be extra compensation for Classified Administrators, only one less work day. The days will vary each year depending on which day of the week the holiday falls on.

Holidays	Current 14 Days	Current 15 Days
Independence Day	7/4/17	7/4/18
Labor Day	9/4/17	9/3/18
Veterans' Day	11/10/17	11/12/18
Thanksgiving Break	11/22/17	11/21/18
Thanksgiving Break	11/23/17	11/22/18
Thanksgiving Break	11/24/17	11/23/18
Winter Break	12/25/17	12/24/18
Winter Break	12/26/17	12/25/18
Winter Break	12/27/17	12/26/18
Winter Break	1/1/18	12/31/18
Winter Break	1/2/18	1/1/19
Martin Luther King Jr. Day	1/15/18	1/21/19
Presidents' Day	2/19/18	2/18/19
Friday before the Spring Break	N/A	4/19/19
Memorial Day	5/28/18	5/27/19

Fiscal Impact: None

Recommendation:

Staff recommends increasing the Classified Administrator holidays to fifteen.

Joyce Veasley

Staff Contact

Business Services

Division

Thomas Hanson

Superintendent



Agenda Item Details

Meeting	Feb 22, 2017 - Regular Meeting of the Board of Education
Category	13. CONSENT CALENDAR - HUMAN RESOURCES/COLLECTIVE BARGAINING
Subject	13.1 Increase Year Round Classified Administrator Holidays
Access	Public
Type	Action (Consent)
Preferred Date	Feb 22, 2017
Absolute Date	Feb 22, 2017
Fiscal Impact	No
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Staff recommends increasing the year round classified administrator holidays to fifteen.

Public Content

Background

FSMA and FUSD senior staff met and conferred about the work year calendar. In reviewing the work year calendar, FSMA certificated administrators receive one more holiday than FSMA classified administrators throughout the work year.

Current Status

FSMA certificated administrators receive fifteen holidays throughout the work-year, while FSMA classified administrators receive fourteen holidays. Staff recommends increasing the classified administrator holidays to fifteen, commencing with the 2016/2017 school year. The additional day will be placed on the Friday before Spring break. There will not be extra compensation for classified administrators, only one less work day. The days will vary each year depending on which day of the week the holiday falls on.

Holidays	Current 14 Days	Proposed 15 Days
Independence Day	7/4/16	7/4/16
Labor Day	9/5/16	9/5/16
Veterans' Day	11/11/16	11/11/16
Thanksgiving Break	11/23/16	11/23/16
Thanksgiving Break	11/24/16	11/24/16
Thanksgiving Break	11/25/16	11/25/16
Winter Break	12/23/16	12/23/16
Winter Break	12/26/16	12/26/16
Winter Break	12/27/16	12/27/16
Winter Break	12/30/16	12/30/16
Winter Break	1/2/17	1/2/17
Martin Luther King Jr. Day	1/16/17	1/16/17
Presidents' Day	2/20/17	2/20/17
Friday before Spring Break	N/A	4/14/17
Memorial Day	5/29/17	5/29/17

Policy Implications

There are no policy implications.

Prepared by: Raúl M. Zamora

Administrative Content

Motion & Voting

Take action to approve the Consent Calendar

Motion by Michele Berke, second by Yang Shao.

Final Resolution: Motion Carries

Yea: Michele Berke, Desrie Campbell, Ann Crosbie, Yang Shao, Larry Sweeney



End of Consent



Business and Finance



Business and Finance #1

X Information
 Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #1**

DATE OF BOARD MEETING: May 17, 2018

TITLE: Review MVROP Fiscal Update

Background:

The Governor's 2018-19 budget proposal was released in January and there are aspects that could impact both MVROP and JPA member districts. MVROP is continuing to work on program improvements and major projects as well as considering new projects made possible by CTEIG funding.

Current Status:

MVROP JPA member districts will continue to fund MVROP at the current level through June 30, 2019. Funding commitments have not been established for the 2019-20 school year. MVROP will initiate discussions next fall with JPA districts in order to address plans for 2019-20 funding.

MVROP has received installments of CTEIG funds for 2015-16, and 2016-17. Included in the installments was an increase to the award due to the reallocation of funds from California Department of Education (CDE) in the 2015-16 year. MVROP submitted both required reports this past fall for year 2 of the CTE Incentive Grant on financial activity and indicators of high quality CTE. Mission Valley is currently in the third year of funding.

Upcoming major projects include the Culinary Classroom at Logan High School - NHUSD, a Culinary Arts Café at Newark Memorial – NUSD. Demolition and construction of the NUSD Café has been completed. Both projects require ongoing cooperation and communication between MVROP/District/Site Administration, instructors, architects and future contractors.

The following are the next steps in the Governor's 2018-19 Proposed Budget:

- May Revision – Revenue projections are not expected to increase from preliminary budget
- On-time budget by June 15
- Budget Perspectives Workshops in May & July

Information with possible impact on JPA Member Districts and MVROP

- Assemblyman (66th District) Al Muratsuchi introduced AB 2808 last month to increase spending on California schools by \$35 billion in a bid to address chronic underfunding for the 2018-19 school year.

Recommendation:

None

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent



Business and Finance #2

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #2**

DATE OF BOARD MEETING: May 17, 2018

TITLE: Review CTEIG Financial Update

Background:

The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02. As the fiscal agent of the JPA representing the Fremont, New Haven, and Newark, Unified School Districts, MVROP received an initial grant award of \$7,312,595 Million to be expended over a three-year period, ending in 2017-18 with the opportunity to fully expend funds by the end of 2018-19. Matching funds required by the grant will be provided by JPA pass through funds, currently at maintenance of effort levels through 2018-19.

Current status:

In addition to the original CTEIG allocation, MVROP in 2016-17 received an additional \$851,630 due to the reallocation of total grant funds that were not disbursed. The deadline for spending all CTEIG was extended through a fourth year. The total amount of the grant for MVROP has increased to \$4,248,866. The CTEIG award for 2017-18 is \$3,063,729. The following is a summary of revenue and expenditures through 04/30/2018:

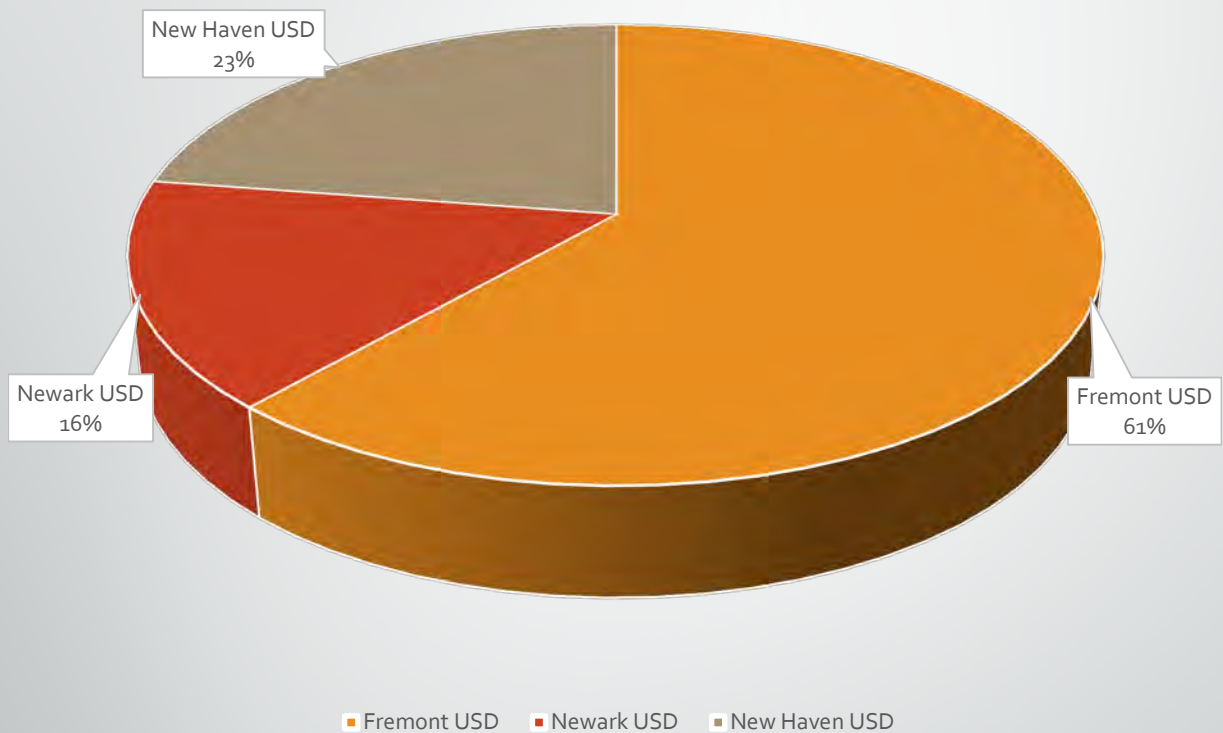
2015-16 Expenditures	\$ 856,000
2016-17 Expenditures	1,878,644
2017-18 Expenditures to date (04/30/2018)	<u>3,072,128</u>
Total Expenditures:	\$ 5,806,772
Revenue from CTEIG	\$ 4,248,866
2017-18 Projected	<u>3,063,729</u>
Total Revenue	\$ 7,312,595
Revenue from CTEIG	\$ 7,312,595
less 2015-16, 2016-17, and 2017-18 expenditures	<u>5,806,772</u>
Balance:	\$ 1,505,823

Recommendation:

None

Joyce Veasley	Business Services	Thomas Hanson
Staff Contact	Division	Superintendent

CTEIG Actual Expenditures by District (includes allocated costs)



District	Percentage	\$
Fremont USD	61.5%	\$3,570,385
Newark USD	15.9%	924,869
New Haven USD	22.6%	1,311,518
Total		\$5,806,772

CTEIG Target Expenditures by District (includes allocated costs)

Total Grant	\$7,312,595	
	Targets (Includes Center Allocations)	
	%	Amount
Fremont	65%	\$4,753,187
Newark	15%	\$1,096,889
New Haven	20%	\$1,462,519

District	Location	Estimated Cost	Status/Description	Approved Date	Projected Completion
MVROP	ROP Center	\$ 16,000	Not Started - Backup Battery Replacements for switches and servers	17-18 Budget	2017-18
MVROP	ROP Center	1,500	Not Started - New switch for Backup services	17-18 Budget	2017-18
MVROP	ROP Center	13,000	Not Started - K1 Networking Equipment and Fiber Installation Project	17-18 Budget	2017-18
MVROP	ROP Center	3,000	Not Started - Secondary Firewall for redundancy, failover and emergency backup of main internet line	17-18 Budget	2017-18
MVROP	ROP Center	1,000	In Progress - Website training for newly designed website and continued learning	17-18 Budget	2017-18
MVROP	ROP Center/ Room 101	45,000	Completed - Replace computers in Room 101	17-18 Budget	2017-18
NUSD	Newark Memorial - Jonathan Sabangan	50,000	Completed - Replace computers in Room 301 with Dell All-in-One Desktops	17-18 Budget	2017-18
MVROP	ROP Center/ Room 401	45,000	In Progress - Replace computers in Room 401 with 30 new desktops.	17-18 Budget	2017-18
FUSD	Irvington High School - Hector Albizo	49,000	Completed - Replace computers in computer lab with 36 Dell All-in-One Desktops	17-18 Budget	2017-18
MVROP	ROP Center - Teacher/Admin Upgrade	15,000	In Progress - Replace 15 teacher and staff computers with Dell All-in One Desktops	17-18 Budget	2017-18
MVROP	ROP Center	24,000	In Progress - Wireless site survey and replacement of existing wireless access points in order to support more wireless devices in classrooms	17-18 Budget	2017-18
ROP Center	Student Services	5,000	In Progress - Replace 9-10 year old Student Services PCs with updated PCs	16-17 Budget Carryover	2016-17
ROP Center	MVROP Technology	75,000	Not Started - Telephone system upgrade	17-18 Budget	2017-18
FUSD	Irvington Internet Engineering	59,876	Not Started - Fiber optic cabling which is essential component of network infrastructure, intended to bolster the program network support, data management, and cyber security. CCNA router bundles are upgrades from the older models are more in line and support by Cisco Networking Academy program	17-18 Budget	2017-18
FUSD	ROP/Irvington Animation/Game Design	85,200	Not Started - Upgrade to Cintiq 22" HD monitors, GeForce 1080 graphics cards upgrade to industry standard	17-18 Budget	2017-18
NHUSD	James Logan Digital Photo/2D Animation	11,000	Completed - Upgrade old iMacs with 6 new iMacs	16-17 Budget Carryover	2017-18
FUSD	Mission Digital Imaging & Photography	19,171	Not Started - 5 - Dell OptiPlex 7040 mini tower desktop computer will improved processing capability, high-pixel images, and provide accurate color rendition. MacBook Pro Laptop for studio capture.	17-18 Budget	2017-18
	Total	\$ 517,747			



Business and Finance #3

☒ Information
☒ Action
☐ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #3**

DATE OF BOARD MEETING: May 17, 2018

TITLE: Approve Superintendent's Contract Addendum #5

Background:

The employment agreement with the Superintendent states that the Governing Council may extend the Superintendent's contract based upon their assessment results.

Current Status:

During a closed session on April 19, 2018, the Governing Council approved the extension of the Superintendent's contract through June 30, 2020.

Recommendation:

Mission Valley ROP recommends approval of the extension of the Superintendent's contract detailed in Addendum #5 of the Superintendent's contract.

Joyce Veasley
Staff/Contact Person

Business Services
Division

Thomas Hanson
Superintendent

ADDENDUM #5 TO THE
EMPLOYEE CONTRACT BETWEEN
THOMAS HARRIS HANSON
AND THE
GOVERNING COUNCIL OF THE
MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM

The parties hereto, Thomas Harris Hanson (Superintendent) and the Governing Council of the Mission Valley ROC/P, agree to the following modifications to the Contract effective for the 2018-19 school year:

Contract Extension

The Superintendent's contract shall be extended through June 30, 2020.

Approved in a closed session of the Governing Council at Mission Valley ROP/C on April 19, 2018.

Nancy Thomas, President
Governing Council, Mission Valley ROC/P

Thomas Harris Hanson
Superintendent

Sharan Kaur, Vice-President
Governing Council, Mission Valley ROC/P

Larry Sweeney, Clerk
Governing Council, Mission Valley ROC/P



Business and Finance #4

☒ Information
☐ Action
☐ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #4**

DATE OF BOARD MEETING: May 17, 2018

TITLE: Review and Receive Preliminary Budget 2018-19

Background:

Mission Valley Regional Occupational Program submits a preliminary budget to the Governing Council in May of each year.

Current Status:

Estimates of Revenues and Expenditures for 2018-19 and multi-year projections are based upon the 2018-19 Governor's State Budget proposal. Expenditures are based upon projected salary adjustments and basic program needs.

Recommendation:

Staff recommends that the governing council review and receive the 2018-19 preliminary budget report.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Mission Valley Regional Occupational Program
Preliminary Budget Report
for Fiscal Year 2018-19



Governing Council

Nancy Thomas, President

Sharan Kaur, Vice-President

Larry Sweeney, Clerk

Administration

Thomas Hanson, Superintendent

Joyce Veasley, EdD., Director of Business Services

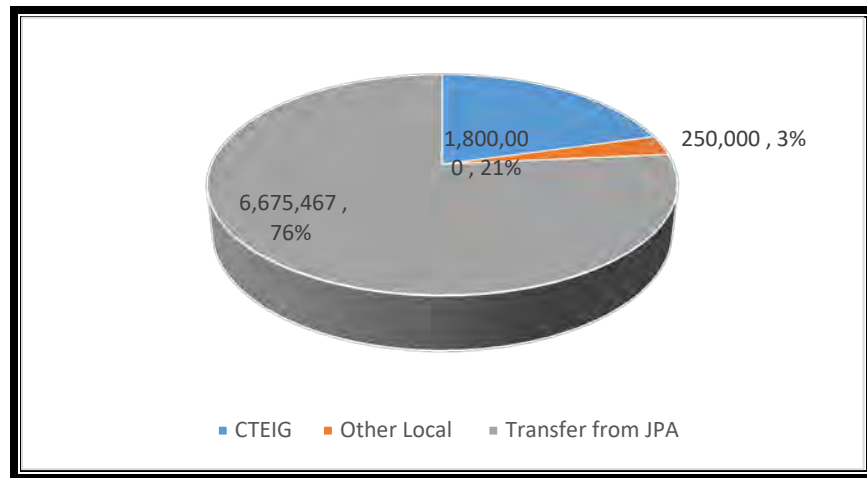
Mission Valley ROP
2018-19
Preliminary Budget

Projections						Notes/Assumptions
	Projected Year -End 2017-18	2018-19 Preliminary Budget	Difference 2017-18 to 2018-19	Subsequent Year 2019-20	Subsequent Year 2020-21	
Revenue						
CTEIG	3,500,000	1,800,000	1,700,000	-		
Other Local	225,000	250,000	(25,000)	300,000	300,000	
Transfer from JPA	6,675,467	6,675,467	-	6,675,467	6,675,467	Additional State funding pending legislation-not reflected in MYP
Total Revenue	10,400,467	8,725,467	1,675,000	6,975,467	6,975,467	Based on 2017-18 actuals to date
Expenditures						
Salaries and Benefits	5,360,250	5,454,250	(94,000)	5,563,335	5,618,968	2% Increase in 2018-19 STRS/PERS Increase
Books and Supplies	785,000	500,000	285,000	375,000	375,000	
Services and other Operating Expenditures	1,783,616	1,605,250	178,366	1,605,254	1,605,254	
Capital Outlay	2,209,258	1,000,000	1,209,258	100,000	100,000	Includes carryover projects from 2017-18
Total Expenditures	10,138,124	8,559,500	1,578,624	7,643,589	7,699,222	
Revenues less expenditures	262,343	165,967	96,376	(668,122)	(723,755)	Reserves or additional state funding to be used in deficit years
RESERVES	Actual	2018-19	2019-20	2020-19		
Beginning Balance	10,463,428	10,725,771	10,891,738	10,223,616		
Surplus/Deficit	262,343	165,967	(668,122)	(723,755)		
Ending Balance	10,725,771	10,891,738	10,223,616	9,499,861		

Overview

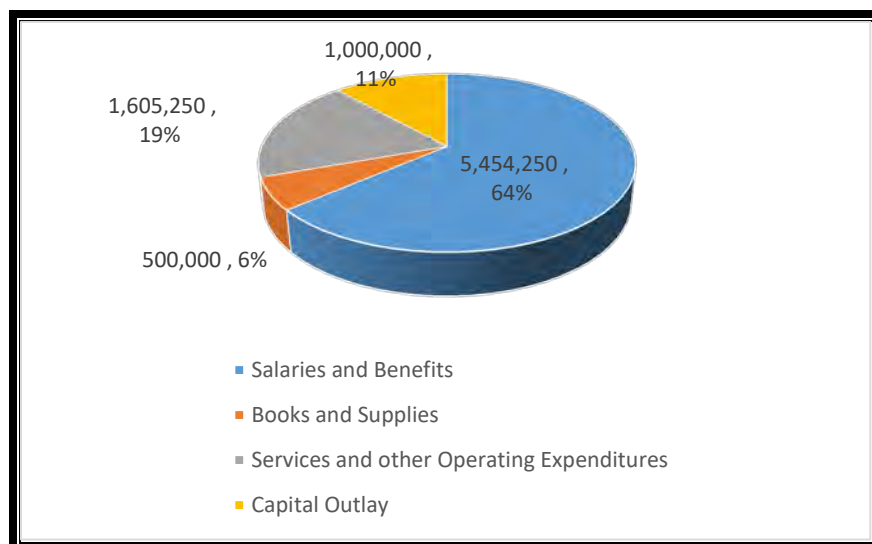
- ❖ Education Code Section 42127 (a) states that:
 - On or before July 1 of each year, the Governing Board of each school district shall accomplish the following:
 - Adopt the budget — June 28
 - File the budget with the County Superintendent of schools — June 29

Budget Assumptions 2018-19: Revenue

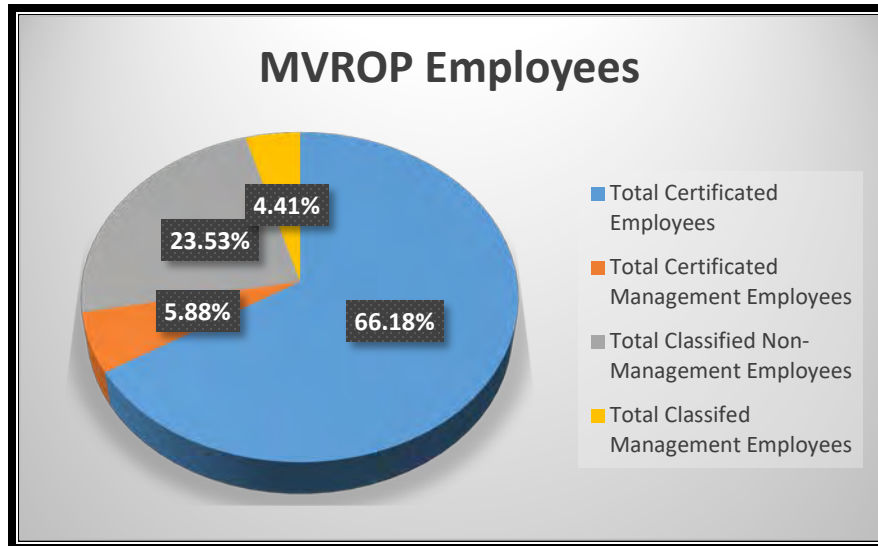


- ❖ Enrollment is 3,541
- ❖ JPA Members will pass through funds at MOE level
- ❖ Residual funds from CTEIG Grant must be used by June 30, 2019

Budget Assumptions 2018-19: Expenditures



- ❖ Classroom Staffing
 - Total FTE 31.04-excludes substitutes
- ❖ Total Staffing-68 Employees
- ❖ Step/Column movements for eligible employees are included
- ❖ STRS/PERS Contribution:
 - STRS — 16.28%
 - PERS — 17.70%



Employee Classification	Count	Note
Total Full-Time Teachers	27	
Total Part-Time Teachers	8	
Total Substitutes	10	
Total Certificated Employees	45	
Total Certificated FTE's	31.04	* Excludes Subs
Total Certificated Management Employees	4	
Total Classified Full -Time Employees	11	
Total Classified Part-Time Employees	4	
Total Classified Substitutes	1	
Total Classified Non-Management Employees	16	
Total Classified Management Employees	3	
Total Full Time Employees	45	
Total Part-time Employees	23	
Total Employees	68	

Multi-Year Budget Projection for 2019-20 and 2020-21

- ❖ Enrollment is projected at 3,647 and 3,756
- ❖ Average Daily Attendance (ADA) is projected at 1600
- ❖ There are no projections for any salary adjustments other than step and column movement for eligible employees
- ❖ STRS contribution rate increases by 1.85% each year
- ❖ PERS contribution rate increases by 2.30%

Other Budget Considerations

- ❖ Enrollment growth 3%
- ❖ May Revise is not the final budget — numbers, may change before its finalized prior to June 29

Next Steps

- ❖ Adoption of 2018-19 Budget
- ❖ State Budget Adoption — June 29
- ❖ 45-day Budget revision — July-August



End of Board Packet