



Mission Valley ROP
Thursday, October 19, 2017
4 p.m. Governing Council Meeting
MVROP Board Room
(510) 657-1865 Ext. 15141



Agenda

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, October 19, 2017
Regular Meeting (Open Session) – 4:30 p.m.**

Call to order _____p.m.

Pledge of Allegiance

Roll Call: _____ Larry Sweeney, President
_____ Nancy Thomas, Vice President
_____ Sharan Kaur, Clerk
_____ Other

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

- a. Items from the Staff
- b. Written Communication
 - *Letter Assemblymember Bill Quirk re: Congratulations to MVROP Teacher of the Year Doug Nahale*
 - *Letter from Alameda County Office of Education re: 2017-18 Adopted Budget*
- c. Items from the Board
- d. Public Comment
 - Blue Speaker Card – Items on the agenda
 - Green Speaker Card – Items not on the agenda

Consent Calendar:

- a. **Minutes:**
Approve minutes from the Governing Council meeting on September 21, 2017.
- b. **Business and Finance:**
 - B&F#1 Approve Purchase Orders over \$5,000
 - B&F#2 Approve Warrants \$5,000 and above
 - B&F#3 Approve Memorandum of Understanding between MVROP and Fremont Unified School District-Irvington High School
 - B&F#4 Approve Memorandum of Understanding between Irvington High School at Fremont Unified School District and MVROP – PLTW
 - B&F#5 Approve Memorandum of Understanding between Mission San Jose High School at Fremont Unified School District and MVROP – PLTW
 - B&F#6 Approve Memorandum of Understanding between

- Washington High School at Fremont Unified School District and MVROP – PLTW
- B&F#7 Approve Memorandum of Understanding between Centerville Junior High School at Fremont Unified School District and MVROP – PLTW
- B&F#8 Approve Memorandum of Understanding between Hopkins Junior High School at Fremont Unified School District and MVROP - PLTW
- B&F#9 Approve Memorandum of Understanding between Horner Junior High School at Fremont Unified School District and MVROP - PLTW
- B&F#10 Approve Memorandum of Understanding between Thornton Junior High School at Fremont Unified School District and MVROP – PLTW
- B&F#11 Approve Memorandum of Understanding between Walters Junior High School at Fremont Unified School District and MVROP – PLTW

End of Consent Calendar:

Motion: _____
 Second: _____
 Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review MVROP Fiscal Update

Business and Finance #2

Information

Review CTEIG Financial Update

Business and Finance #3

Information/Action

Approve Medical MVROP Center Program Capital Project

Motion: _____
 Second: _____
 Vote: _____

Business and Finance #4**Information/Action**

Approve Automotive MVROP Center Program Capital Project

Motion: _____

Second: _____

Vote: _____

Business and Finance #5**Information/Action**

Approve Business and Professional Development NMHS/NUSD
Program Capital Project

Motion: _____

Second: _____

Vote: _____

Business and Finance #6**Information/Action**

Approve Business and Professional Development Conley/NHUSD
Program Capital Project

Motion: _____

Second: _____

Vote: _____

Business and Finance #7**Information/Action**

Approve Public Safety MVROP Center Program Capital Project

Motion: _____

Second: _____

Vote: _____

Business and Finance #8**Information/Action**

Approve the Project Proposal for Prop 51 funds-Conversion of K-3 building

Motion: _____

Second: _____

Vote: _____

Board Requests

Meeting adjourned: _____pm



Communication

STATE CAPITOL
P.O. BOX 942849
SACRAMENTO, CA 94249-0020
(916) 319-2020
FAX (916) 319-2120

DISTRICT OFFICE
22320 FOOTHILL BOULEVARD, SUITE 540
HAYWARD, CA 94541
(510) 583-8818
FAX (510) 583-8800

Assembly California Legislature



BILL QUIRK
ASSEMBLYMEMBER, TWENTIETH DISTRICT

COMMITTEES
CHAIR: ENVIRONMENTAL SAFETY
AND TOXIC MATERIALS
AGRICULTURE
PUBLIC SAFETY
REVENUE AND TAXATION
UTILITIES AND ENERGY

September 14, 2017

Mr. Doug Nahale
Mission Valley ROP
5019 Stevenson Blvd
Fremont, CA 94538

Dear Mr. Nahale:

Congratulations on being selected as the Mission Valley ROP 2017-18 Teacher of the Year by the Alameda County Office of Education. I cannot thank you enough for the time and commitment you put into the education of the children in the Mission Valley ROP program.

As a former professor, I value the difference a great teacher can make in a student's life. You are one of the great teachers and we are lucky to have you in the 20th Assembly District.

Sincerely,

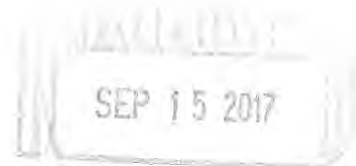
A handwritten signature in black ink that reads "Bill Quirk".

BILL QUIRK

Assemblymember – 20th Assembly District

cc: Superintendent Thomas Hanson, Mission Valley ROP

BQ.dc





Alameda County Office of Education

L. Karen Monroe
Superintendent

September 25, 2017

BOARD OF EDUCATION

Joaquin Rivera
Trustee Area 1

Amber Childress
Trustee Area 2

Ken Berrick
Trustee Area 3

Aisha Knowles
Trustee Area 4

Fred Sims
Trustee Area 5

Eileen McDonald
Trustee Area 6

Yvonne Cerrato
Trustee Area 7

Larry Sweeney, President
Board of Education
Mission Valley ROP
5019 Stevenson Blvd.
Fremont, CA 94538

RE: 2017-18 Adopted Budget

Dear President Sweeney:

In accordance with Education Code Section 42127, we have examined the Adopted Budget of Mission Valley ROP for fiscal year 2017-18 to determine if it complies with the Criteria and Standards adopted by the State Board of Education, and if it allows the ROP to meet its financial obligations during the upcoming fiscal year.

Based on our review and analysis, we are satisfied that the Adopted Budget approved by the ROP's Governing Board accurately reflects the financial status of the ROP and is consistent with the State's Criteria and Standards. We therefore approve the Adopted Budget.

We want to express our appreciation to Joyce Veasley and the ROP staff, the Governing Board, and the community for their continued diligence and hard work. If you have any questions or concerns regarding our review process, please feel free to call me at (510) 670-4140.

Sincerely,

L. Karen Monroe, Superintendent
Alameda County Office of Education

313 W. Winton Ave.
Hayward, California
94544-1136

(510) 887-0152

www.acoe.org

cc: Board of Education, Mission Valley ROP
Thomas Hanson, Superintendent, Mission Valley ROP
Joyce Veasley, Director of Business Services, Mission Valley ROP
Jeffrey B. Potter, Chief Business Officer, ACOE
Shirene Moreira, Director, District Advisory Services, ACOE



Consent Calendar



Minutes

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, September 21, 2017**

Member Sweeney called the meeting to order at 4:01 pm.

Present:

Larry Sweeney, President
Nancy Thomas, Vice President
Sharan Kaur, Clerk

Approval of Agenda:

Member Kaur made a motion to approve all items on the September 21, 2017 agenda. Member Thomas made a second to approve the motion. Members voted 3-0 to approve all items on the September 21, 2017 agenda.

Communication:

a. Items from Staff:

- The new school year has started off positively. Staff Development took place over four days, which allowed for additional training and support for the organization as a whole.
- KHS held their Back to School Night on September 14th. During the event the Green Ventures Academy hosted a dinner and ribbon cutting ceremony to share their newly renovated kitchen.
- MVROP hosted a meeting for Manufacturing Day planning at the ROP Center Campus. The participants included companies interested in joining the event along with members of the City of Fremont office. MVROP made some valuable connections that might be future tour possibilities for teachers and students.
- HOSA has now expanded to include the New Haven USD site at Logan High. There traditionally has been a low participation rate in prior years. This year the numbers are already looking stronger.
- MVROP will be sending a financial report to CDE by October 1st detailing expenditures and plans for the future phases of CTEIG. The second portion of this narrative, which is nearly complete, will be sent to CDE in December.
- October 5th ACOE will be holding their annual Teacher of the Year awards ceremony. MVROP will be honoring Automotive Technology instructor, Doug Nahale, this year.
- On October 6th MVROP will be participating in Manufacturing Day in collaboration with the City of Fremont and local businesses. Teachers and students from MVROP programs will tour company sites and learn how they relate to their classroom curriculum.

b. Oral Communication:

- MVROP Director of Business Services, Joyce Veasley, gave a CTEIG Summer Projects Update presentation to the Governing Council.

Member Sweeney requested for MVROP Administration to keep the Governing Council informed of all facility related matters and/or actions taken to improve facilities in connection with MVROP.

c. Public Comment:

None

d. Items from the Board:

Member Thomas shared Newark USD has been conducting community meetings to gather feedback on proposed cuts from \$2.8 million in reduced expenditures from the budget. These proposed reductions must be submitted by October 8th.

Member Kaur shared that New Haven USD is reducing its budget by \$4 million and are in the middle of the collective bargaining process. It is important to ask the hard questions on what is best for the health of the district.

Member Kaur went on to thank Superintendent Hanson for the communication regarding a student behavioral issue. Superintendent Hanson shared that it was currently being looked into by a NUSD Asst. Principal.

Consent Calendar:

MVROP Director of Business Services, Joyce Veasley, answered subsequent Board inquiries regarding Employment and Personnel #1.

Member Thomas made a motion to approve all items in the Consent Calendar. Member Kaur made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar.

Business and Finance #1

Review MVROP Fiscal Update

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the item.

Member Thomas requested for MVROP Administration to show the JPA Districts the service breakdown and the overall value of CTE programming due to current budget concerns. This could be accomplished by presenting to each JPA Districts Board of Education. Superintendent Hanson indicated that a similar report was delivered to Superintendent Sanchez last spring. Member Sweeney agreed the presentations are well received by each district.

This item is information only.

Business and Finance #2

Review CTEIG Financial Update

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance #2 and answered subsequent Board inquiries regarding the MVROP CTE Financial Update.

Member Sweeney requested that MVROP Administration consider a Culinary Arts classroom major remodel for James Logan High School.

This item is information only.

Business and Finance #3

**Review and Approve Mission Valley ROP
Organizational Chart 2017-18**

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance #3 and answered subsequent Board inquiries regarding the Mission Valley ROP Organizational Chart 2017-18.

Member Thomas made a motion to approve Business and Finance #3, Review and Approve Mission Valley ROP Organizational Chart 2017-18. Member Kaur made a second to approve the motion. Members voted 3-0 to approve Business and Finance #3, Review and Approve Mission Valley ROP Organizational Chart 2017-18.

Business and Finance #4

Review and Approve Report on Fiscal Year 2016-2017 Unaudited Actuals

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #4 and answered subsequent Board inquiries regarding the item.

Member Kaur made a motion to approve Business and Finance #4, Review and Approve Report on Fiscal Year 2016-17 Unaudited Actuals. Member Thomas made a second to approve the motion. Members voted 3-0 to approve Business and Finance #4, Review and Approve Report on Fiscal Year 2016-17 Unaudited Actuals.

Business and Finance #5

Review and Approve Lease and Services Agreement between Fremont Unified School District (FUSD) and Mission Valley ROP (MVROP)

MVROP Director of Business Services, Joyce Veasley, reviewed Business and Finance Item #5 and answered subsequent Board inquiries regarding the item.

Member Thomas made a motion to approve Business and Finance #5, Review and Approve Lease and Services Agreement between Fremont Unified School District (FUSD) and Mission Valley ROP (MVROP). Member Kaur made a second to approve the motion. Members voted 3-0 to approve Business and Finance #5, Review and Approve Lease and Services Agreement between Fremont Unified School District (FUSD) and Mission Valley ROP (MVROP).

Board of Education #1

Approve Variable Term Waiver Requests

MVROP Superintendent, Thomas Hanson, reviewed Board of Education Item #1.

The Governing Council opted to combine Board of Education Item #1, Approve Variable Term Waiver Request, with Board of Education Item #2, Approve Subsequent Variable Term Waiver Requests.

Board of Education #2

Approve Subsequent Variable Term Waiver Requests

Member Thomas made a motion to approve both Board of Education Item #1, Approve Variable Term Waiver Requests, and Board of Education Item #2, Approve Subsequent Variable Term Waiver Requests. Member Kaur made a second to approve the motion. Members voted 3-0 to approve both Board of Education Item #1, Approve Variable Term Waiver Requests, and Board of Education Item #2, Approve Subsequent Variable Term Waiver Requests.

Board Requests:

None

The meeting was adjourned at 5:18 p.m.

Larry Sweeney, President

Nancy Thomas, Vice President

Sharan Kaur, Clerk



Business and Finance

Includes Purchase Orders dated 09/12/2017 - 09/26/2017 ***

Board Meeting Date October 21, 2017

PO Number	Vendor Name	Description	Location	Account Number	Account Amount
PO Type PO					
PO18-02076	HARRIS SPECIALIZED STUDENT SOL	Classmate Annual Support, Maintenance	ROP Center	96-0000-0-0000-7700-5815-860-800-6013	12,995.00
PO18-02124	PEARSON EDUCATION INC	PO for textbooks		96-6387-0-6000-1000-4100-867-800-6703	6,276.48
PO18-02125	TRIMARK ECONOMY RESTAURANT FIX	Dishwasher, commercial	ROP-Newark Memorial HS	96-6387-0-6000-1000-6400-864-800-6621	13,178.11
PO18-02131	HANSEL FORD, LINCOLN, MAZDA	School Vehicle	ROP Center	96-0000-0-6000-8100-6400-860-800-6013	29,081.86
PO18-02187	POWER DISTRIBUTORS LLC	Engines/supplies		96-6387-0-6000-1000-4300-860-800-6703	5,383.25
PO18-02213	AMAZON.COM	Open PO for instructional supplies		96-6387-0-6000-1000-4300-860-800-6706	7,000.00
PO18-02219	RAY WEAVER GENERAL CONTRACTING	Replacement of counter tops		96-6387-0-6000-8100-5640-856-800-6621	11,660.00
PO18-02317	LCA ARCHITECTS INC	Rooms 204 & 206, Facilities Improvements		96-6387-0-6000-8500-6220-860-800-6616	24,940.00
				96-6387-0-6000-8500-6226-860-800-6616	500.00
PO18-02364	POWER DISTRIBUTORS LLC	Engines/supplies		96-6387-0-6000-1000-4300-854-800-6703	5,383.25
Total Number of POs					9
Total for PO Type PO					116,397.95

Information is further limited to: (Minimum Amount = 5,000.00, Department = MVROP)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

Checks Dated 09/12/2017 through 09/26/2017				Board Meeting Date October 21, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
50844097	09/13/2017	DELTA DENTAL CLIENT SERVICES	96- -9560- -	4,044.04	
			96- -9561- -	75.47	
			96- -9562- -	922.39	
50844096	09/13/2017	DELTA DENTAL INS. COMPANY ACCOUNTS RECEIVABLE	96- -9564- -	347.13	
51002772	09/20/2017	CalPERS	96-0000-3701-860-6019	5,764.18	
51002715	09/20/2017	LEVY PROMOTIONAL PRODUCTS	96-0000-4300-860-6010	3,224.85	
50844157	09/13/2017	OFFICE DEPOT	96-0000-4300-860-6013	225.24	
51002685	09/20/2017	SAVE MART SUPERMARKET FILE# 33486-01	96-0000-4300-860-6013	91.90	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-0000-4300-860-6013	1,691.87	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-0000-4300-860-6013	104.97	
51004137	09/26/2017	US BANK CORPORATE PAYMENT SYS	96-0000-4300-860-6013	3,208.40	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-0000-4310-860-6005	76.46	
51002647	09/20/2017	BJ TRAVEL	96-0000-5210-860-6001	482.89	
51002654	09/20/2017	CALCP/CAROCF CONFERENCE	96-0000-5210-860-6001	395.00	
51003733	09/25/2017	OMNI RANCHO LAS PALMAS RESORT & SPA	96-0000-5210-860-6001	360.78	
51003734	09/25/2017	OMNI RANCHO LAS PALMAS RESORT & SPA	96-0000-5210-860-6001	360.78	
51002733	09/20/2017	OPENING TECHNOLOGIES	96-0000-5210-860-6013	1,610.00	
51004137	09/26/2017	US BANK CORPORATE PAYMENT SYS	96-0000-5210-860-6013	115.00	
50844050	09/13/2017	JACKLYNN R. SPRAGUE	96-0000-5220-860-6001	5.14	
50844055	09/13/2017	MICHAEL TRAN	96-0000-5220-860-6005	13.00	
50844051	09/13/2017	MONICA SUDDARTH	96-0000-5220-860-6013	15.19	
51002737	09/20/2017	PACIFIC GAS & ELECTRIC CO	96-0000-5510-860-6013	163.21	
51002770	09/20/2017	SPURR	96-0000-5520-860-6013	265.63	
51002747	09/20/2017	AMERICAN EXPRESS FOR V REPUBLIC SERVICES	96-0000-5550-860-6013	45.82	
			96-0000-5560-860-6013	1,239.46	
50844191	09/13/2017	SONITROL	96-0000-5640-860-6013	134.00	
50844210	09/13/2017	US BANK EQUIPMENT FINANCE	96-0000-5670-860-6013	627.14	
51002698	09/20/2017	HARLAND TECHNOLOGY SERVICES A DIVISON OF SCANTRON	96-0000-5670-860-6013	709.00	
51002795	09/20/2017	XEROX CORPORATION	96-0000-5670-860-6013	2,588.35	
51003665	09/25/2017	ABS ALARM	96-0000-5670-860-6013	198.00	
51002772	09/20/2017	CalPERS	96-0000-5801-860-6013	76.49	
51003722	09/25/2017	NEW HAVEN UNIFIED SCHOOL DISTRICT ACCOUNTS RECEIVABLE	96-0000-5801-867-6007	2,954.49	
50844147	09/13/2017	MINUTEMAN PRESS	96-0000-5802-860-6013	221.60	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-0000-5813-860-6013	171.00	
51002771	09/20/2017	STATE OF CALIFORNIA JUSTICE ACCOUNTING SVCS	96-0000-5813-860-6013	64.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 09/12/2017 through 09/26/2017				Board Meeting Date October 21, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51002699	09/20/2017	HARRIS SCHOOL SOLUTIONS	96-0000-5815-860-6013	12,995.00	
51003750	09/25/2017	SHI INTERNATIONAL CORP	96-0000-5816-860-6005	984.00	
50844153	09/13/2017	MRC SMART TECHNOLOGY SOLUTIONS	96-0000-5910-860-6013	7.98	
50844070	09/13/2017	AT&T	96-0000-5920-860-6013	646.99	
51002637	09/20/2017	AT&T	96-0000-5920-860-6013	73.16	
50844055	09/13/2017	MICHAEL TRAN	96-0000-5921-860-6013	20.00	
50844089	09/13/2017	AMERICAN EXPRESS FOR V COMCAST 3787 517063 11018	96-0000-5930-860-6005	746.11	
51003695	09/25/2017	COMCAST	96-0000-5940-860-6005	166.23	
51002628	09/20/2017	ALEPH OBJECTS INCORPORATED	96-6387-4300-851-6506	342.50	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-851-6506	334.30	
51002764	09/20/2017	SMART & FINAL	96-6387-4300-851-6621	146.92	
51003749	09/25/2017	SMART & FINAL	96-6387-4300-851-6621	47.62	
51002755	09/20/2017	SAFEWAY INC	96-6387-4300-852-6621	57.70	
51002764	09/20/2017	SMART & FINAL	96-6387-4300-852-6621	55.78	
51002714	09/20/2017	LEONARD SAFETY EQUIPMENT INC. Branch 1	96-6387-4300-854-6703	234.89	
51002764	09/20/2017	SMART & FINAL	96-6387-4300-856-6621	105.10	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-856-6807	49.39	
51003681	09/25/2017	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4300-860-6106	11,261.96	
50844216	09/13/2017	WARDS SCIENCE	96-6387-4300-860-6506	158.56	
51002646	09/20/2017	BIO-RAD LABORATORIES	96-6387-4300-860-6506	168.25	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-860-6506	18.90	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6506	49.37	
51003730	09/25/2017	PROJECT LEAD THE WAY INC	96-6387-4300-860-6506	194.19	
50844187	09/13/2017	SCHOOL SPECIALTY	96-6387-4300-860-6507	4,731.28	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-860-6603	12.05	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6606	95.45	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-860-6609	174.71	
			96-6387-4300-860-6610	436.78	
51002714	09/20/2017	LEONARD SAFETY EQUIPMENT INC. Branch 1	96-6387-4300-860-6701	294.65	
51002694	09/20/2017	GOODHEART-WILLCOX CO INC	96-6387-4300-860-6703	834.25	
51002714	09/20/2017	LEONARD SAFETY EQUIPMENT INC. Branch 1	96-6387-4300-860-6703	108.98	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6703	10.77	
51002702	09/20/2017	HOME DEPOT CREDIT SERVICES DEPT 32-2500091081	96-6387-4300-860-6706	318.06	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/12/2017 through 09/26/2017				Board Meeting Date October 21, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51002714	09/20/2017	LEONARD SAFETY EQUIPMENT INC. Branch 1	96-6387-4300-860-6706	127.81	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6706	52.86	
51003710	09/25/2017	HULBERT LUMBER AND SUPPLY COMPANY	96-6387-4300-860-6706	1,653.51	
50844157	09/13/2017	OFFICE DEPOT	96-6387-4300-860-6998	205.94	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-860-6998	545.70	
51003723	09/25/2017	OFFICE DEPOT	96-6387-4300-860-6998	495.59	
51002674	09/20/2017	DICK BLICK ART MATERIALS	96-6387-4300-862-6507	285.64	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-864-6621	361.77	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-864-6621	1,690.01	
51003712	09/25/2017	IN A NUTSHELL	96-6387-4300-864-6621	321.10	
51003749	09/25/2017	SMART & FINAL	96-6387-4300-864-6621	489.37	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-865-6202	95.45	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-865-6621	25.09	
51003744	09/25/2017	SEARS COMMERCIAL ONE DEPT 53 2001872938	96-6387-4300-865-6621	486.89	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6110	60.03	
51003705	09/25/2017	FREESTYLE SALES CO INC	96-6387-4300-867-6110	5,981.21	
51002674	09/20/2017	DICK BLICK ART MATERIALS	96-6387-4300-867-6507	285.63	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4300-867-6608	438.57	
			96-6387-4300-867-6621	294.43	
51003749	09/25/2017	SMART & FINAL	96-6387-4300-867-6621	869.19	
50844161	09/13/2017	OREILLY AUTO PARTS	96-6387-4300-867-6703	347.09	
51002725	09/20/2017	MISSION VALLEY ROP REVOLVING CASH	96-6387-4300-867-6703	240.66	
51003728	09/25/2017	POWER DISTRIBUTORS LLC	96-6387-4300-867-6703	1,293.29	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4310-851-6503	10.91	
			96-6387-4310-860-6998	19.62	
50844206	09/13/2017	AMERICAN EXPRESS FOR V Troxell ACCT# 378751706311000	96-6387-4310-867-6703	104.78	
51003681	09/25/2017	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-4400-860-6106	26,692.21	
50844161	09/13/2017	OREILLY AUTO PARTS	96-6387-4400-867-6703	3,011.81	
51003673	09/25/2017	SYNCB/AMAZON #6045787810138129	96-6387-4410-851-6503	2,179.48	
50844024	09/13/2017	VIVIEN BUHAIN	96-6387-5210-854-6621	168.83	
51002746	09/20/2017	RAY WEAVER GENERAL CONTRACTING	96-6387-5640-852-6621	230.00	
			96-6387-5640-856-6621	1,500.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 13 of 15

Checks Dated 09/12/2017 through 09/26/2017				Board Meeting Date October 21, 2017	
Check Number	Check Date	Pay to the Order of	Fund-Resource-Object-Location-Cost Center	Expensed Amount	Check Amount
51002746	09/20/2017	RAY WEAVER GENERAL CONTRACTING	96-6387-5640-860-6706	15,626.00	
50844156	09/13/2017	NILES ELECTRIC CO. INC.	96-6387-5640-867-6703	950.00	
51003759	09/25/2017	AMERICAN EXPRESS FOR V TROXELL ACCT# 378751706311000	96-6387-5801-864-6621	400.00	
50844067	09/13/2017	ARAMARK UNIFORM SERVICES	96-6387-5801-867-6703	74.90	
50844206	09/13/2017	AMERICAN EXPRESS FOR V TROXELL ACCT# 378751706311000	96-6387-5801-867-6703	2,272.15	
51002660	09/20/2017	CELTIX INC	96-6387-5816-860-6106	3,202.25	
51003751	09/25/2017	SOLIS CREATIVE LLC	96-6387-5816-860-6601	48.00	
51003668	09/25/2017	ALLDATA CORPORATION	96-6387-5816-860-6701	390.00	
			96-6387-5816-860-6703	1,365.00	
			96-6387-5816-867-6703	780.00	
50844128	09/13/2017	INSPECTACON CORPORATION	96-6387-6244-860-6701	10,600.00	
51002639	09/20/2017	B&H PHOTO VIDEO REMITTANCE PROCESSING CTR	96-6387-6400-860-6106	11,469.07	
51002786	09/20/2017	TRIMARK ECONOMY RESTAURANT FIX	96-6387-6400-864-6621	6,589.06	
51002728	09/20/2017	NEWARK UNIFIED SCHOOL DISTRICT	96-9601-5801-864-6506	2,419.60	
Total Number of Checks			68	175,225.25	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 14 of 15

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #3

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
MVROP and Fremont Unified School District-Irvington High
School**

Background:

Irvington High School received funding through the California Partnership Academy grants to create career pathways for at risk students within the Information Technology industry sector. The grant's administrative requirements are fulfilled by a designated credentialed staff member whose assignment is funded through the grant.

Current Status:

Mission Valley ROP is able to provide a credentialed staff person to act as in the California Partnership Academy coordinator position at Irvington High School for the Information Technology Academy (ITA).

Recommendation:

MVROP recommends approval of the Memorandum of Understanding with Fremont Unified School District.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made between and entered into 1st day August 2017 between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP), and Fremont Unified School District Irvington High School (hereinafter referred to as IHS) in consideration of mutual covenants, the parties hereto agree as follows:

- A. DESCRIPTION OF SERVICES:** MVROP has agreed to allow Hector Albizo an employee of MVROP, to serve as the Information Technology Academy (ITA) coordinator for Irvington High School for a stipend of \$4,000 during the 2017-18 school year. For such services, IHS agrees to pay Hector Albizo for the stipend of \$4,000 plus statutory benefits.
- B. PURPOSE OF MOU:** The purpose of this MOU is to provide credentialed staff for California Partnership Academy coordinator position at Irvington High School for the Information Technology Academy (ITA).
- C. DUTIES OF IHS:** IHS agrees to pay Hector Albizo \$4,000 plus statutory benefits for said assignment by the direct payroll charge to the following budget code:
01-6385-1-0000-2100-1140-051-051-2026
- D. MVROP OBLIGATIONS:** MVROP agrees to allow Hector Albizo to serve as the Information Technology Academy coordinator for IHS for stipend of \$4,000 plus statutory benefits.
- E. COMPENSATION:** For the period of this agreement, IHS shall pay Hector Albizo a stipend of \$4,000 plus statutory benefits estimated at 16%. Total amount not to exceed: \$4,640.
- F. PERIOD OF MOU:** This MOU will be in effect for 180 days of employment during the period August 30, 2017 through June 14, 2018.
- G. INSURANCE:** MVROP warrants appropriate insurance coverage for employees of MVROP.
- H. GENERAL TERMS AND CONDITIONS:**
 - 1. **INDEMNIFICATION:** IHS and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by IHS or MVROP in the performance of this agreement.
 - 2. **INSURANCE:** IHS and MVROP will maintain general liability insurance, automobile coverage, and workers' compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
 - 3. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.

4. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
5. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
6. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
7. **CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.

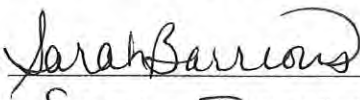
I. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

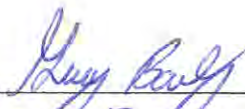
Sarah Barrious
Principal
Irvington High School
41800 Blacow Road
Fremont, CA 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

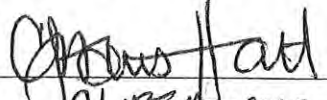
J. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. IHS and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

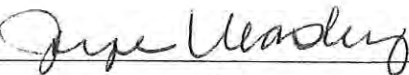
K. FUSD REPRESENTATIVE

Signature: 
Print name: SARAH BARRIOUS
Title: Principal
Date Signed: 9/18/17

Signature: 
Print name: Cheryl Bailey
Title: Director of Secondary Education
Date Signed: 9/20/17

MVROP REPRESENTATIVE

Signature: 
Print name: CLIFF ADAMS-HART
Title: Director of Educational Services
Date Signed: 8/29/17

Signature: 
Print name: JOYCE VEASLEY
Title: Director of Business Services
Date Signed: 9/11/17

Signature: Raul A. Parungao Signature: Thomas Hansen
Print name: Raul A. Parungao Print name: THOMAS HANSEN
Title: Associate Superintendent Title: Superintendent
Date Signed: 9/29/17 Date Signed: 8/29/17

Signature: Kim Wallace
Print name: Kim Wallace
Title: Superintendent
Date Signed: 10/2/17

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #4

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
Irvington High School at Fremont Unified School District and
MVROP – PLTW**

Background:

Mission Valley ROP has offered Project Lead The Way courses since 2012-13. In order to produce a continuous stream of third year students that would be coming to the MVROP Center, the foundational courses such as Introduction to Engineering Design and Principles of Engineering must be supported and maintained at the high school sites.

Current Status:

Mission Valley ROP and Irvington High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead The Way (PLTW) coursework for the school year 2017-18. Estimated costs associated with the MOU should not exceed \$3,600.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Irvington High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Irvington High School (hereinafter referred to as IHS) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Irvington High School (IHS) and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. DESCRIPTION OF SERVICES:** MVROP and IHS have agreed to support foundational PLTW engineering courses Introduction to Engineering Design (IED), and Principles of Engineering (POE) with the following effort:
- C. IHS OBLIGATIONS:** IHS will provide the teacher to teach IED and/or POE out of school staffing in the 2017-2018 school year.
- D. MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by PLTW to implement the program and classes, outside of employing a teacher.
 - 1. In the 2017-2018 school year, MVROP will pay the PLTW school membership, summer teacher training costs, provide a teacher stipend for summer training, and provide a MVROP-tagged teacher laptop in addition to \$600 teaching materials budget. To avoid reimbursements, MVROP will require PLTW teachers to submit requisitions to the MVROP business office.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2017-2018 school year, MVROP estimates support for IHS will not to exceed \$3,600 for expenditure items described in D1 above.
- E. IHS AND MVROP VISION:** It is conceptually agreed to by IHS and MVROP that as the PLTW program grows and stabilizes, MVROP would continue to provide PLTW membership, teacher summer training costs, related training stipend/s, classroom instructional material support, VEX kits for POE and computer lab refreshing when necessary. Our joint vision is to cooperatively support up to 3 sections of IED/POE at IHS in order to produce a continuous stream of third year students that would be coming to the MVROP center site for other PLTW courses such as Digital Electronics, Computer Science, and Civil Engineering and Architecture.
- F. PERIOD OF MOU:** This MOU will be in effect for the 180 instructional days during the 2017-2018 school year.

GENERAL TERMS AND CONDITIONS:

- G. INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this

agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.

- H. INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.
- J. SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors and assigns of the respective parties.
- K. FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

Kim Wallace
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. FUSD REPRESENTATIVE

I. Principal, Irvington High School

Signature: Sarah Barrions

Print name: SARAH BARRIONS

Date Signed: 9/18/17

MVROP REPRESENTATIVE

Director, Educational Services

Signature: Cliff Adams

Print name: Cliff Adams

Date Signed: 9-11-17

2. Director, Secondary Education

Signature: Greg Bailey

Print name: Greg Bailey

Date Signed: 9/20/17

Director, Business Services

Signature: Joyce Veasley

Print name: JOYCE VEASLEY

Date Signed: 9/11/17

3. Associate Superintendent, ~~Business~~ Education

Signature: Raul A. Parungao

Print name: Raul A. Parungao

Date Signed: 9/29/17

Superintendent

Signature: Thomas Hanson

Print name: THOMAS HANSON

Date Signed: 8/29/17

4. Superintendent

Signature: Kim Wallace

Print name: Kim Wallace

Date Signed: 10/2/17

D.H.

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #5

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
Mission San Jose High School at Fremont Unified School
District and MVROP – PLTW**

Background:

Mission Valley ROP has offered Project Lead The Way courses since 2012-13. In order to produce a continuous stream of third year students that would be coming to the MVROP Center, the foundational courses such as Introduction to Engineering Design and Principles of Engineering must be supported and maintained at the high school sites.

Current Status:

Mission Valley ROP and Mission San Jose High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead The Way (PLTW) coursework for the school year 2017-18. Estimated costs associated with the MOU should not exceed \$3,600.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Mission San Jose High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Mission San Jose High School (hereinafter referred to as MSJHS) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Mission San Jose High School (MSJHS) and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. DESCRIPTION OF SERVICES:** MVROP and MSJHS have agreed to support foundational PLTW engineering courses Introduction to Engineering Design (IED), and Principles of Engineering (POE) with the following effort:
- C. MSJHS OBLIGATIONS:** MSJHS will provide the teacher to teach IED and/or POE out of school staffing in the 2017-2018 school year.
- D. MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by PLTW to implement the program and classes, outside of employing a teacher.
 - 1. In the 2017-2018 school year, MVROP will pay the PLTW school membership, summer teacher training costs, provide a teacher stipend for summer training, and provide a MVROP-tagged teacher laptop in addition to \$600 teaching materials budget. To avoid reimbursements, MVROP will require PLTW teachers to submit requisitions to the MVROP business office.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2017-2018 school year, MVROP estimates support for MSJHS will not to exceed \$3,600 for expenditure items described in D1 above.
- E. MSJHS AND MVROP VISION:** It is conceptually agreed to by MSJHS and MVROP that as the PLTW program grows and stabilizes, MVROP would continue to provide PLTW membership, teacher summer training costs, related training stipend/s, classroom instructional material support, VEX kits for POE and computer lab refreshing when necessary. Our joint vision is to cooperatively support up to 3 sections of IED/POE at MSJHS in order to produce a continuous stream of third year students that would be coming to the MVROP center site for other PLTW courses such as Digital Electronics, Computer Science, and Civil Engineering and Architecture.
- F. PERIOD OF MOU:** This MOU will be in effect for the 180 instructional days during the 2017-2018 school year.

GENERAL TERMS AND CONDITIONS:

- G. INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this

agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.

- II. INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and worker's compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.
- J. SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors and assigns of the respective parties.
- K. FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

Kim Wallace
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA ~~94536~~ 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

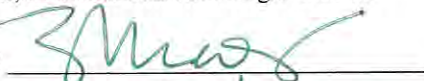
P. FUSD REPRESENTATIVE

1. Principal, Mission San Jose High School

Signature: _____

Print name: _____

Date Signed: _____


Zack Larsen
9-18-17


MVROP REPRESENTATIVE

Director, Educational Services

Signature: _____

Print name: _____

Date Signed: _____


Cliff Adams-Hart
9-11-17

2. Director, Secondary Education

Signature: Grey Bailey

Print name: Grey Bailey

Date Signed: 9/20/17

Director, Business Services

Signature: Joyce Veasley

Print name: JOYCE VEASLEY

Date Signed: 9/11/17

3. Associate ~~Superintendent, Business~~

Signature: Raul A. Parungao

Print name: Raul A. Parungao

Date Signed: 9/29/17

Superintendent

Signature: Thomas Hanson

Print name: THOMAS HANSON

Date Signed: 8/29/17

4. Superintendent

Signature: Kim Wallace

Print name: Kim Wallace

Date Signed: 10/2/17

D.H.

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #6

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
Washington High School at Fremont Unified School District
and MVROP – PLTW**

Background:

Mission Valley ROP has offered Project Lead The Way courses since 2012-13. In order to produce a continuous stream of third year students that would be coming to the MVROP Center, the foundational courses such as Introduction to Engineering Design and Principles of Engineering must be supported and maintained at the high school sites.

Current Status:

Mission Valley ROP and Washington High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead The Way (PLTW) coursework for the school year 2017-18. Estimated costs associated with the MOU should not exceed \$3,600.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Washington High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Washington High School (hereinafter referred to as WHS) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Washington High School (WHS) and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. DESCRIPTION OF SERVICES:** MVROP and WHS have agreed to support foundational PLTW engineering courses Introduction to Engineering Design (IED), and Principles of Engineering (POE) with the following effort:
- C. WHS OBLIGATIONS:** WHS will provide the teacher to teach IED and/or POE out of school staffing in the 2017-2018 school year.
- D. MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by PLTW to implement the program and classes, outside of employing a teacher.
 - 1. In the 2017-2018 school year, MVROP will pay the PLTW school membership, summer teacher training costs, provide a teacher stipend for summer training, and provide a MVROP-tagged teacher laptop in addition to \$600 teaching materials budget. To avoid reimbursements, MVROP will require PLTW teachers to submit requisitions to the MVROP business office.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2017-2018 school year, MVROP estimates support for WHS will not to exceed \$3,600 for expenditure items described in D1 above.
- E. WHS AND MVROP VISION:** It is conceptually agreed to by WHS and MVROP that as the PLTW program grows and stabilizes, MVROP would continue to provide PLTW membership, teacher summer training costs, related training stipend/s, classroom instructional material support, VEX kits for POE and computer lab refreshing when necessary. Our joint vision is to cooperatively support up to 3 sections of IED/POE at WHS in order to produce a continuous stream of third year students that would be coming to the MVROP center site for other PLTW courses such as Digital Electronics, Computer Science, and Civil Engineering and Architecture.
- F. PERIOD OF MOU:** This MOU will be in effect for the 180 instructional days during the 2017-2018 school year.

GENERAL TERMS AND CONDITIONS:

- G. INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or

supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.

- II. INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and worker's compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.
- J. SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors and assigns of the respective parties.
- K. FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education Code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.


Kim Wallace
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA ~~94536~~ 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. FUSD REPRESENTATIVE

1. Principal, Washington High School

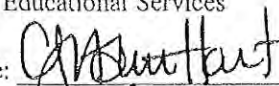
Signature: 

Print name: Robert Moran

Date Signed: 9/20/17

MVROP REPRESENTATIVE

Director, Educational Services

Signature: 

Print name: Cliff Adams

Date Signed: 9-11-17

2. Director, Secondary Education

Signature: Greg Bailey

Print name: Greg Bailey

Date Signed: 9/20/17

Director, Business Services

Signature: Joyce Veasley

Print name: JOYCE VEASLEY

Date Signed: 9/11/17

3. Associate Superintendent, ~~Business~~

Signature: Raul A. Parungao

Print name: Raul A. Parungao

Date Signed: 9/29/17

Superintendent

Signature: Thomas Hanson

Print name: THOMAS HANSON

Date Signed: 8/29/17

4. Superintendent

Signature: Kim Wallace

Print name: Kim Wallace

Date Signed: 10/2/17

D.K.

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #7

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
Centerville Junior High School at Fremont Unified School
District and MVROP – PLTW**

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Centerville Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2017-18. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Centerville Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made and entered into the 1st day of July 2017, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Centerville Junior High School (hereinafter referred to as Centerville) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Centerville Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. DESCRIPTION OF SERVICES:** MVROP and Centerville have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. CENTERVILLE OBLIGATIONS:** Centerville will provide the teacher to teach the robotics course out of school staffing in the 2017-2018 school year. The site will plan to maintain the FTE support in future years.
- D. MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT – PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2017-2018 school year, MVROP will pay the PLTW school membership (\$750), summer teacher conference costs (\$2000), and provide a teacher stipend for summer training (\$1000). Start up Vex Robotics kits will also be provided not to exceed \$10,000.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2017-2018 school year, MVROP estimates support for Centerville will equal an amount not to exceed \$13,750 for expenditure items described in D1 above.
- E. CENTERVILLE AND MVROP VISION:** It is conceptually agreed to by Centerville and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Centerville continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.
- F. PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2017 through June 30, 2018 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this

agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.

- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

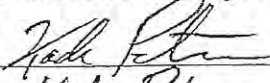
Kim Wallace
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA ~~94536~~ 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

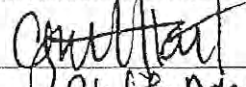
P. **FUSD REPRESENTATIVE**

1. Principal, Centerville Junior High School

Signature: 
Print name: Kade Petersen
Date Signed: 9/18/17

MVROP REPRESENTATIVE

Director, Educational Services

Signature: 
Print name: Cliff Adams
Date Signed: 9-11-17

2. Director of Secondary Education

Signature: Greg Bailey

Print name: Greg Bailey

Date Signed: 9/18/17

Director, Business Services

Signature: Joyce Veasley

Print name: JOYCE VEASLEY

Date Signed: 9/11/17

3. Associate Superintendent, Business

Signature: Paul A. Parungao

Print name: Paul A. Parungao

Date Signed: 9/29/17

Superintendent

Signature: Thomas Hanson

Print name: THOMAS HANSON

Date Signed: 8/29/17

4. Superintendent

Signature: Kim Wallace

Print name: Kim Wallace

Date Signed: 10/2/17

D.H.

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #8

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
Hopkins Junior High School at Fremont Unified School
District and MVROP - PLTW**

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Hopkins Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2017-18. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Hopkins Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made and entered into the 1st day of July 2017, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Hopkins Junior High School (hereinafter referred to as Hopkins) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Hopkins Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. DESCRIPTION OF SERVICES:** MVROP and Hopkins have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. HOPKINS OBLIGATIONS:** Hopkins will provide the teacher to teach the robotics course out of school staffing in the 2017-2018 school year. The site will plan to maintain the FTE support in future years.
- D. MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT – PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2017-2018 school year, MVROP will pay the PLTW school membership (\$750), summer teacher conference costs (\$2000), and provide a teacher stipend for summer training (\$1000). Start up Vex Robotics kits will also be provided not to exceed \$10,000.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2017-2018 school year, MVROP estimates support for Hopkins will equal an amount not to exceed \$13,750 for expenditure items described in D1 above.
- E. HOPKINS AND MVROP VISION:** It is conceptually agreed to by Hopkins and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Hopkins continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.
- F. PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2017 through June 30, 2018 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.

- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.


Kim Wallace
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

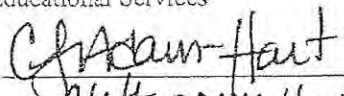
P. **FUSD REPRESENTATIVE**

1. Principal, Hopkins Junior High School

Signature: 
Print name: CORRY BROWN
Date Signed: 9/15/17

MVROP REPRESENTATIVE

Director, Educational Services

Signature: 
Print name: CLIFF ADAMS-HART
Date Signed: 9-11-17

2. Director of Secondary Education

Signature: [Signature]

Print name: Cathy Butry

Date Signed: 9/18/17

Director, Business Services

Signature: [Signature]

Print name: JOYCE VEASLEY

Date Signed: 9/11/17

3. Associate Superintendent, ~~Business~~

Signature: [Signature]

Print name: Raul A. Parungao

Date Signed: 9/29/17

Superintendent

Signature: [Signature]

Print name: THOMAS HANSON

Date Signed: 8/29/17

4. Superintendent

Signature: [Signature]

Print name: Kim Wallace

Date Signed: 10/2/17

B.H.

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #9

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
Horner Junior High School at Fremont Unified School District
and MVROP - PLTW**

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Horner Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2017-18. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Horner Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made and entered into the 1st day of July 2017, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Horner Junior High School (hereinafter referred to as Horner) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Horner Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. DESCRIPTION OF SERVICES:** MVROP and Horner have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. HORNER OBLIGATIONS:** Horner will provide the teacher to teach the robotics course out of school staffing in the 2017-2018 school year. The site will plan to maintain the FTE support in future years.
- D. MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT – PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2017-2018 school year, MVROP will pay the PLTW school membership (\$750), summer teacher conference costs (\$2000), and provide a teacher stipend for summer training (\$1000). Start up Vex Robotics kits will also be provided not to exceed \$10,000.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2017-2018 school year, MVROP estimates support for Horner will equal an amount not to exceed \$13,750 for expenditure items described in D1 above.
- E. HORNER AND MVROP VISION:** It is conceptually agreed to by Horner and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Horner continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.
- F. PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2017 through June 30, 2018 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.

- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

Kim Wallace
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. FUSD REPRESENTATIVE

1. Principal, Horner Junior High School

Signature: Jana Holmes
Print name: JANA HOLMES
Date Signed: 9/20/17

MVROP REPRESENTATIVE

Director, Educational Services

Signature: Cliff Adams-Hart
Print name: Cliff Adams-Hart
Date Signed: 9-11-17

2. Director of Secondary Education

Signature: [Signature]

Print name: Greg Bailey

Date Signed: 9/22/17

Director, Business Services

Signature: [Signature]

Print name: JOYCE VEASLEY

Date Signed: 9/11/17

3. Associate Superintendent, ~~Business~~

Signature: [Signature]

Print name: Raul A. Parungao

Date Signed: 9/29/17

Superintendent

Signature: [Signature]

Print name: THOMAS HANSON

Date Signed: 8/29/17

4. Superintendent

Signature: [Signature]

Print name: Kim Wallace

Date Signed: 10/2/17

D.H.

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #10

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
Thornton Junior High School at Fremont Unified School
District and MVROP – PLTW**

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Thornton Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2017-18. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Thornton Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made and entered into the 1st day of July 2017, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Thornton Junior High School (hereinafter referred to as THORNTON) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Thornton Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. DESCRIPTION OF SERVICES:** MVROP and Thornton have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. THORNTON OBLIGATIONS:** Thornton will provide the teacher to teach the robotics course out of school staffing in the 2017-2018 school year. The site will plan to maintain the FTE support in future years.
- D. MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT – PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2017-2018 school year, MVROP will pay the PLTW school membership (\$750), and up to \$1000 for Vex Robotics kit supplement/replacement needs for year 2 of this effort.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2017-2018 school year, MVROP estimates support for Thornton will equal an amount not to exceed \$1,750 for expenditure items described in D1 above.
- E. THORNTON AND MVROP VISION:** It is conceptually agreed to by Thornton and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Thornton continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.
- F. PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2017 through June 30, 2018 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this

agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.

- H. INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage and worker's compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.
- J. SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors and assigns of the respective parties.
- K. FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

Kim Wallace
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. FUSD REPRESENTATIVE

I. Principal, Thornton Junior High School

Signature: [Signature]
Print name: Stan Hicks
Date Signed: 9/18/17

MVROP REPRESENTATIVE

Director, Educational Services

Signature: [Signature]
Print name: Cyff Adams-Hart
Date Signed: 9-11-17

2. Director of Secondary Education

Signature: _____

Print name: _____

Date Signed: _____

Greg Barty
Greg Barty
9/18/17

Director, Business Services

Signature: _____

Print name: _____

Date Signed: _____

Joyce Veasley
JOYCE VEASLEY
9/11/17

3. Associate Superintendent, Business

Signature: _____

Print name: _____

Date Signed: _____

Raul A. Parungao
Raul A. Parungao
9/29/17

Superintendent

Signature: _____

Print name: _____

Date Signed: _____

Thomas Hanson
THOMAS HANSON
8/29/17

4. Superintendent

Signature: _____

Print name: _____

Date Signed: _____

Kim Wallace
Kim Wallace
10/2/17

D.H.

X Information
X Action

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

AGENDA ITEM

B&F #11

Date of Board Meeting: **October 19, 2017**

TITLE: **Approve Memorandum of Understanding between
Walters Junior High School at Fremont Unified School District
and MVROP – PLTW**

Background:

Mission Valley ROP has offered Project Lead the Way courses since 2012-13. In order to produce a continuous stream of students who would be coming to the MVROP Center at the high school level, the foundational courses such as Gateway to Technology (GLTW) PLTW course Automation and Robotics must be supported and maintained at the junior high school sites.

Current Status:

Mission Valley ROP and Walters Junior High School at Fremont Unified School District have created Memorandum of Understandings to outline the joint efforts in maintaining foundational Project Lead the Way (PLTW) coursework for the school year 2017-18. Estimated costs associated with the MOU should not exceed \$13,750.

Recommendation:

Staff recommends approval of the Memorandum of Understandings between Walters Junior High School at Fremont Unified School District and Mission Valley ROP.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Memorandum of Understanding (MOU)

By this agreement made and entered into the 1st day of July 2017, between Mission Valley Regional Occupational Program (hereinafter referred to as MVROP) and Walters Junior High School (hereinafter referred to as WALTERS) at Fremont Unified School District (hereinafter referred to as FUSD), in consideration of mutual covenants, the parties hereto agree as follows:

- A. PURPOSE OF MOU:** The purpose of this MOU is to outline the joint efforts between Walters Junior High School and MVROP in maintaining foundational Project Lead The Way (PLTW) coursework.
- B. DESCRIPTION OF SERVICES:** MVROP and Walters have agreed to support foundational Gateway To Technology (GTT) PLTW course Automation and Robotics with the following effort:
- C. WALTERS OBLIGATIONS:** Walters will provide the teacher to teach the robotics course out of school staffing in the 2017-2018 school year. The site will plan to maintain the FTE support in future years.
- D. MVROP OBLIGATIONS:** MVROP will provide the major items of expense required by the GTT – PLTW in order to implement the program outside of employing the teacher.
 - 1. In the 2017-2018 school year, MVROP will pay the PLTW school membership (\$750), summer teacher conference costs (\$2000), and provide a teacher stipend for summer training (\$1000). Start up Vex Robotics kits will also be provided not to exceed \$10,000.
 - 2. These levels of support are consistent with that of MVROP's PLTW consortium member schools.
 - 3. In the 2017-2018 school year, MVROP estimates support for Walters will equal an amount not to exceed \$13,750 for expenditure items described in D1 above.
- E. WALTERS AND MVROP VISION:** It is conceptually agreed to by Walters and MVROP that MVROP would continue to provide PLTW membership, teacher summer training costs as needed, and related training stipend/s while Walters continue to provide required FTE. Our joint vision is to cooperatively support a single section of Automation and Robotics in grade 8 in order to produce a continuous stream STEM-aware students entering PLTW high school programs in the attendance area. It is the vision of Mission Valley that establishing this level of sustainable coursework at the Junior High level will create a school culture that embraces and supports STEM coursework.
- F. PERIOD OF MOU:** This MOU will be in effect for 180 instructional days during the period July 1, 2017 through June 30, 2018 as required by the FUSD instructional calendar for teachers.

GENERAL TERMS AND CONDITIONS:

- G. INDEMNIFICATION:** FUSD and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by FUSD or MVROP in the performance of this agreement.

- H. **INSURANCE:** FUSD and MVROP will maintain general liability insurance, automobile coverage and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the indemnification provision, herein above.
- I. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status or sexual orientation.
- J. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors and assigns of the respective parties.
- K. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and FUSD shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
- L. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
- M. **CHANGES OR ALTERATIONS:** No changes, alterations or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- N. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed to the following.

Kim Wallace
Superintendent
Fremont Unified School District
4210 Technology Drive
Fremont, CA 94536-94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- O. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. FUSD and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

P. FUSD REPRESENTATIVE

1. Principal, Walters Junior High School

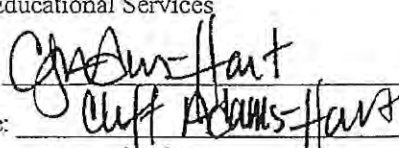
Signature: 

Print name: Brian Weems

Date Signed: 9/18/17

MVROP REPRESENTATIVE

Director, Educational Services

Signature: 

Print name: Cliff Adams

Date Signed: 9-18-17

2. Director of Secondary Education

Signature: [Signature]
Print name: Greg Bailey
Date Signed: 9/18/17

Director, Business Services

Signature: [Signature]
Print name: JOYCE VEASLEY
Date Signed: 9/11/17

3. Associate Superintendent, ~~Business~~

Signature: [Signature]
Print name: Raul A. Parungao
Date Signed: 9/29/17

Superintendent

Signature: [Signature]
Print name: THOMAS HANSEN
Date Signed: 8/29/17

4. Superintendent

Signature: [Signature]
Print name: Kim Wallace
Date Signed: 10/2/17

D.H.



End of Consent



Business and Finance



Business and Finance #1

X Information
 Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #1**

DATE OF BOARD MEETING: October 19, 2017

TITLE: Review MVROP Fiscal Update

Background:

The California Department of Education (CDE) recently released the application for a competitive Grant, the Career Technical Education Facilities Program (Prop 51).

<http://www.dgs.ca.gov/opsc/Programs/careertechnicaleducationfacilitiesprogram.aspx>

Grant applications are due on or before November 29, 2017. Awardees will be notified in February 2018, with funding in the 2018-19 Fiscal year.

Current Status:

Although the 2013-14 maintenance of effort (MOE) is no longer mandated, JPA member districts will continue to fund Mission Valley ROP at current level through June 30, 2018. JPA funding commitments have not been established for the 2018-19 school year and beyond. Mission Valley ROP will be initiating discussions this fall with JPA districts in order to address plans for 2018-19 funding.

Mission Valley ROP has received installments of CTEIG funds for 2015-16, and 2016-17. Included in the installments was an increase to the award due to the reallocation of funds from California Department of Education (CDE). We are currently preparing CDE reports on financial activity and CTE indicators of high quality that will make Mission Valley ROP eligible for year-three funding in 2017-2018. The award for 2017-18 is expected to be \$3,063,729.

Funds from Prop 51 may be used for Career Technical Education facilities at the MVROP center (modernization/equipment) and/or the JPA District Member Schools (modernization, new construction, equipment). The State Grant limits are \$3M (new) and \$1.5M (modernization) per project. Matching funds may come from the General Fund.

Recommendation:

None

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent



Business and Finance #2

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #2**

DATE OF BOARD MEETING: October 19, 2017

TITLE: Review CTEIG Financial Update

Background:

The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02. As the fiscal agent of the JPA representing the Fremont, New Haven, and Newark, Unified School Districts, MVROP received an initial grant award of \$7,312,595 Million to be expended over a three-year period, ending in 2017-18 with the opportunity to fully expend funds by the end of 2018-19. Matching funds required by the grant will be provided by JPA pass through funds, currently at maintenance of effort levels through 2017-18.

Current status:

In addition to the original CTEIG allocation, MVROP in 2016-17 received an additional \$851,630 due to the reallocation of total grant funds that were not disbursed. The deadline for spending all CTEIG was extended through a fourth year. The total amount of the grant for MVROP has increased to \$4,248,866. The CTEIG award for 2017-18 is \$3,063,729. The following is a summary of revenue and expenditures through 9/30/2017:

2015-16 Expenditures	\$ 856,000
2016-17 Expenditures	1,878,644
2017-18 Expenditures to date (09/30/2017)	<u>1,327,627</u>
Total Expenditures:	\$ 4,062,271
 Revenue from CTEIG	 \$ 4,248,866
2017-18 Projected	<u>3,063,729</u>
Total Revenue	\$ 7,312,595
 Revenue from CTEIG	 \$ 7,312,595
less 2015-16, 2016-17, and 2017-18 expenditures	<u>4,062,271</u>
Balance:	\$ 3,250,324

Recommendation:

None

Joyce Veasley

Business Services

Thomas Hanson

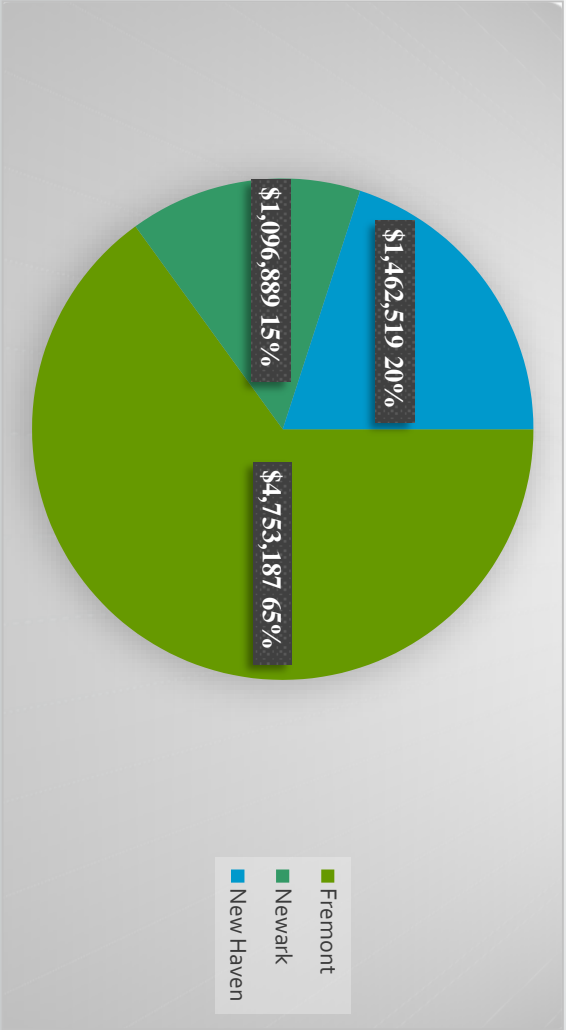
Staff Contact

Division

Superintendent

Target Expenditures by District (includes allocated costs)

Expenditure Targets		
Total Grant	\$7,312,595	
	Targets (Includes Center Allocations)	
	%	Amount
Fremont	65%	\$4,753,187
Newark	15%	\$1,096,889
New Haven	20%	\$1,462,519



2017-18

Major Projects By Program

Program	School	Districts	Budgeted Estimated Cost	Status (as of 9/2017)
AME	Logan	NHUSD	37,200	In Progress
AME	Center	All	45,000	Not Started
AME	Center	All	85,200	In Progress
AME	Mission	FUSD	19,171	In Progress
Auto	Center	All	1,182,563	In Progress
Auto	Center	All	10,943	In Progress
Auto	Logan	NHUSD	10,943	In Progress
Auto	Washington	FUSD	10,943	Not Started
Culinary	American	FUSD	70,000	Completed
Culinary	Kennedy	FUSD	65,000	Completed
Culinary	Conley	NHUSD	40,000	Not Started
Culinary	Washington	FUSD	60,000	Not Started
Engineering	Center	All	45,000	In Progress
Totals			\$1,681,963	

September 2017

District	Location	Estimated Cost	Status/Description	Approved Date	Projected Completion
MVROP	ROP Center	\$ 16,000	Not Started - Backup Battery Replacements for switches and servers	17-18 Budget	2017-18
MVROP	ROP Center	1,500	Not Started - New switch for Backup services	17-18 Budget	2017-18
MVROP	ROP Center	13,000	Not Started - K1 Networking Equipment and Fiber Installation Project	17-18 Budget	2017-18
MVROP	ROP Center	3,000	Not Started - Secondary Firewall for redundancy, failover and emergency backup of main internet line	17-18 Budget	2017-18
MVROP	ROP Center	1,000	Not Started - Website training for newly designed website and continued learning	17-18 Budget	2017-18
MVROP	ROP Center/ Room 101	45,000	Not Started - Replace computers in Room 101	17-18 Budget	2017-18
MVROP	ROP Center/ Room 204	45,000	Not Started - Replace computers in Room 204 with laptops	17-18 Budget	2017-18
MVROP	ROP Center/ Room 401	45,000	Not Started - Replace computers in Room 401 with 30 new desktops.	17-18 Budget	2017-18
FUSD	Irvington High School - Hector Albizo	49,000	Completed - Replace computers in computer lab with 36 Dell All-in-One Desktops	17-18 Budget	2017-18
MVROP	ROP Center - Teacher/Admin Upgrade	15,000	Not Started - Replace 15 teacher and staff computers with Dell All-in-One Desktops	17-18 Budget	2017-18
MVROP	ROP Center	24,000	Not Started - Wireless site survey and replacement of existing wireless access points in order to support more wireless devices in classrooms	17-18 Budget	2017-18
ROP Center	MVROP Technology	75,000	Not Started - Telephone system upgrade	17-18 Budget	2017-18
FUSD	Irvington Internet Engineering	59,876	Not Started - Fiber optic cabling which is essential component of network infrastructure, intended to bolster the program network support, data management, and cyber security. CCNA router bundles are upgraded from the older models are more in line and support by Cisco Networking Academy program	17-18 Budget	2017-18
FUSD	ROP/Irvington Animation/Game Design	85,200	Not Started - Upgrade to Citiq 22" HD monitors, GeForce 1080 graphics cards upgrade to industry standard	17-18 Budget	2017-18

September 2017

District	Location	Estimated Cost	Status/Description	Approved Date	Projected Completion
NHUSD	James Logan Digital Photo/20 Animation	11,000	Completed - Upgrade old iMacs with 6 new iMacs	16-17 Budget Carryover	2017-18
EUSD			Not Started - 5 - Dell OptiPlex 7040 mini tower desktop computer will improve processing capability, high-pixel images, and provide accurate color rendition. MacBook Pro Laptop for studio capture.		
	Mission Digital Imaging & Photography	19,171		17-18 Budget	2017-18
	Total	\$ 507,747			

Quarterly Report			
October GC Meeting	July-September		Total\$
	CTEIG	ROP (GF)	
	\$ 135,000.00	\$ -	\$ 135,000.00
	1,446,963.00	-	1,446,963.00
	845,000.00	450,000.00	1,295,000.00
	\$ 2,426,963.00	\$ 450,000.00	\$ 2,876,963.00

January GC Meeting	October-December		Total\$
	CTEIG	ROP (GF)	
Completed			
In Progress			
Future Consideration			
Totals			

April GC Meeting	January -March		Total\$
	CTEIG	ROP (GF)	

June GC Meeting	April-June		Total\$
	CTEIG	ROP (GF)	

July-September Completed CTEIG	Project Description (see narrative)	Estimated Amount	ROP Approval Date	Governing Council Approval Date
	Culinary Classroom Upgrade-AHS FUSD	\$ 70,000.00	6/1/2017	6/15/2017
	Culinary Classroom Upgrade-K.HS FUSD	65,000.00	6/1/2017	6/15/2017
	Total CTEIG Completed Projects	\$ 135,000.00		
ROP (GF)	None			
In Progress CTEIG	Total ROP (GF) Completed Projects	\$ -		
	AME Technology Upgrade-NHUSD	\$ 37,200.00	6/1/2017	6/15/2017
	AME Technology Upgrade-Center (2 classrooms)	130,200.00	6/1/2017	6/15/2017
	AME Technology Upgrade-FUSD	19,171.00	6/1/2017	6/15/2017
	Auto Trainer System-NHUSD, FUSD Center	32,829.00	6/1/2017	6/15/2017
	Engineering Ergonomic Upgrade	45,000.00	6/1/2017	6/15/2017
	Auto Spray Booth-Center	1,182,563.00	16-17	16-17
	Total CTEIG in Progress Projects	\$ 1,446,963.00		
ROP (GF)	None			
Future Consideration CTEIG	Total ROP (GF) in Progress Projects	\$ -		
	Portable-Public Safety-Center	250,000.00	10/9/2017	Pending
	Sports Therapy Double Door-Center	35,000.00	10/9/2017	Pending
	K-1 Conversion-Center	450,000.00	10/9/2017	Pending
	Business and Prof Ergonomic Upgrade-NUSD	55,000.00	10/9/2017	Pending
	Culinary Arts Classroom technology upgrade-NHUSD	55,000.00	10/9/2017	Pending
	Total CTEIG Future Consideration Projects	\$ 845,000.00		
ROP(GF)	K-3 Conversion (Prop 51 Grant)	450,000.00	10/9/2017	Pending
	Total ROP (GF) Future Consideration Projects	\$ 450,000.00		



Business and Finance #3

X Information
 X Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #3**

DATE OF BOARD MEETING: October 19, 2017

**TITLE: Approve Medical MVROP Center Program Capital
 Project**

Background:

The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02.

Current status:

MVROP Administration has consulted with JPA member districts, CTE teachers, and Advisory Committees as to the best use of CTEIG funds.

This project is for the construction of a double door in the Sports Therapy at the MVROP center classroom.

Fiscal Impact:

Estimated \$35,000

Funding Source

CTEIG

Recommendation:

That the proposed project be approved.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Project Proposal Narrative 2017-18

Date: 10/9/17

Instructor Name: Ms. Lee

Program/Course(s): Sports Therapy

Location: MVROP Center/All

Please respond to the following:

A. Description of how this project will benefit Students: (including approximate number of students)

Will allow students to have lab space like the other health classes. Would allow them to have more hands-on practice in things like taping modalities and rehab. Skills they use on their internships would benefit approximately 60-80 students a year.

B. Names of administrators ROP/Site with whom you have discussed project

Dr. Veasley, Dr. Adams-Hart

C. Describe input from advisory members used in determining the importance of this project

Advisory members have long mentioned that a larger classroom space with a lab would benefit students. In fact, most of them were surprised when they first saw our building and it was not included.

D. Please provide details of other individuals from whom you received input (including cluster leader/members)

All members of the cluster has expressed how this could improve the class for the students. We have tried other options like using the empty classroom across the hall, but that limits my ability to supervise one group while they are in the lab and the others are in a classroom.

E. Research on how project connects with industry standards and job opportunities

This project would allow me to set up a lab that simulates an athletic training room or a physical therapy clinic. It would allow students to improve and practice their skills before going out to the internship.

F. Please provide any other information that makes this a viable project

N/A

Recommendations and Approvals

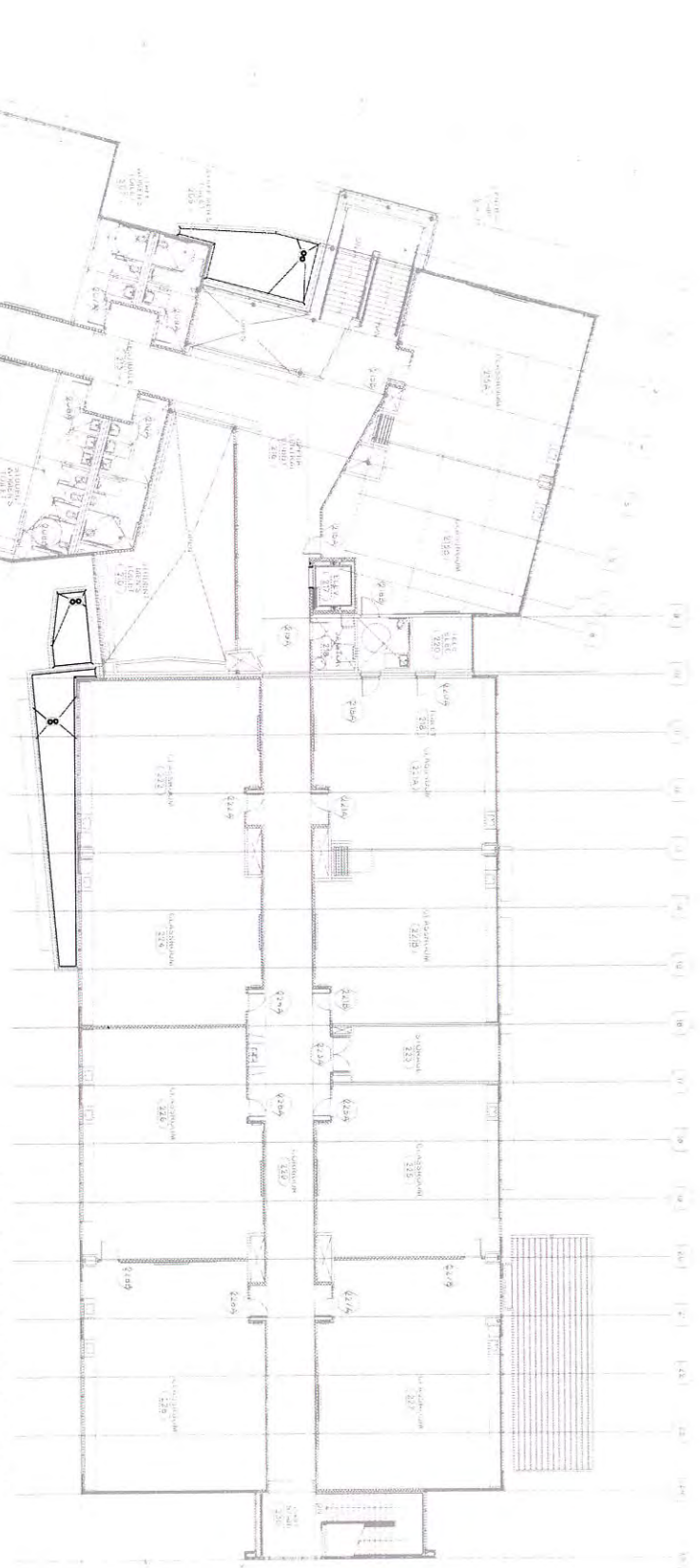
Advisory Committee Recommendation Date (attach meeting minutes) ✓

Coordinator: _____ Date: _____

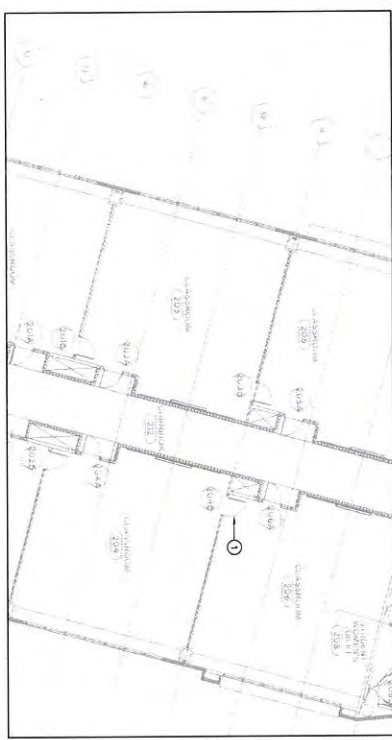
Director of Educational Services: _____ Date: _____

Director of Business Services: Dr. Veasley Date: 10/9/17

Governing Council Meeting Approval Date _____



1 2ND FLOOR OVERALL PLAN
SCALE: 1/8" = 1'-0"



1 EXISTING 2ND FLOOR PLAN
SCALE: 1/8" = 1'-0"

KEYNOTES

1. EXISTING DOOR, FRAME AND HARDWARE TO BE
2. NEW DOOR, FRAME AND HARDWARE TO BE INSTALLED



MISSION VALLEY REGIONAL
OCCUPATIONAL PROGRAM
BUILDING IMPROVEMENTS
3999 BLACOW ROAD, FREMONT, CA. 94538

PROJECT NO.	17968
DATE	10/21/17
REVISIONS	
SCALE	1/8" = 1'-0"
SHEET	A1.2

1. **WORLD STOCK IS NEW UNITS**

- ## DESIGN ISSUES

1. EDUCATIONAL OBJECTIVES

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2. CASSETTE MIXING SHALL

- ## EPOXY ANCHORS

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2. EPSON Stylus D5500

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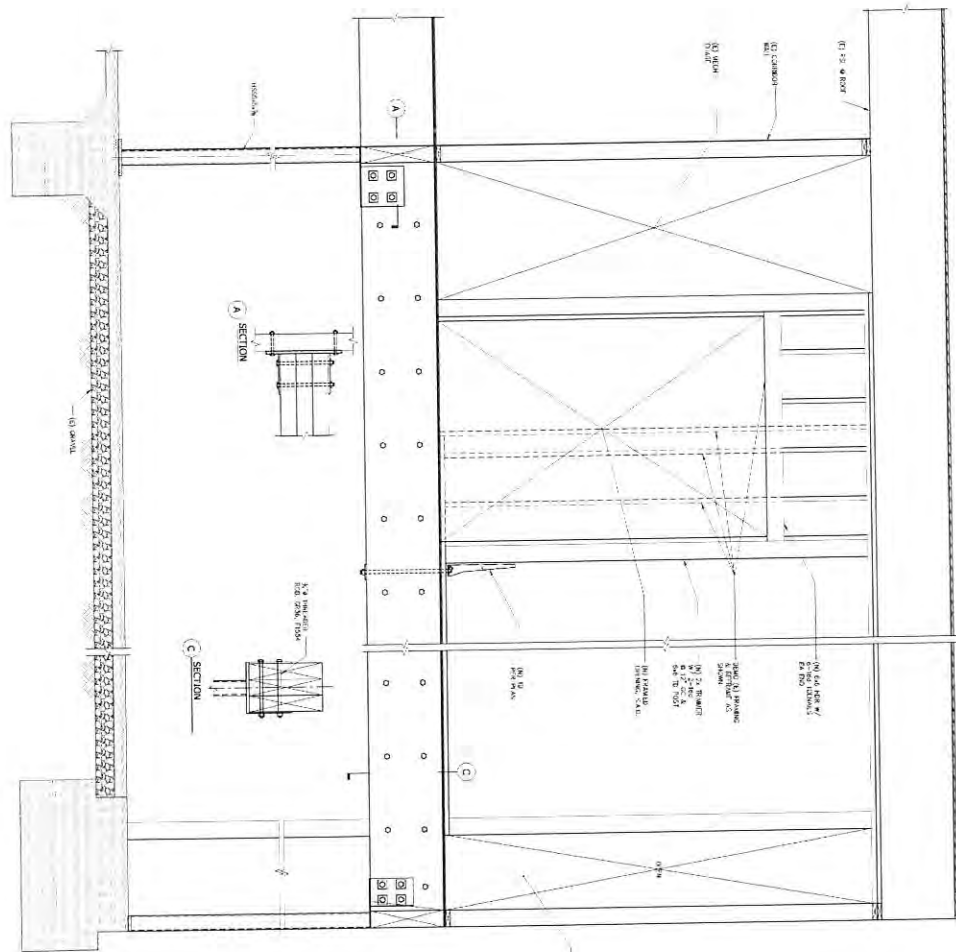
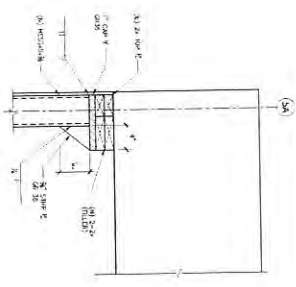
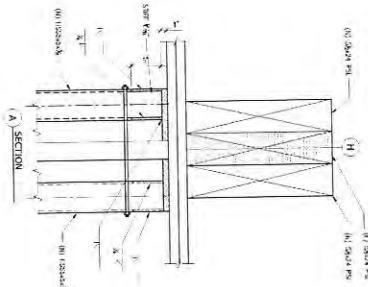
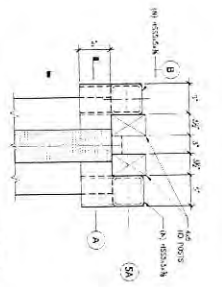
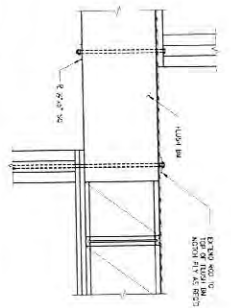
- SPECIAL INSPECTION:

SPECIAL INTERESTS SHALL BE PRIORITIZED FOR ONE SECTION 1724 & 1707 THAT THE FEE GRANT

- SPECIAL INSPECTION:**

1. *Journal of the American Medical Association*, 1997; 277: 1001-1005.

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MISSION VALLEY REGIONAL
OCCUPATIONAL PROGRAM
BUILDING IMPROVEMENTS
3999 BLACOW ROAD, FREMONT, CA. 94538



PLANS & DETAILS
SCALE: AS NOTED
DATE: 08/11/11
REVISIONS:

PROJECTION: TADS
SHEET: 04



Business and Finance #4

X Information
 X Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #4**

DATE OF BOARD MEETING: **October 19, 2017**

TITLE: **Approve Automotive MVROP Center Program Capital Project**

Background:

The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02.

Current status:

MVROP Administration has consulted with JPA member districts, CTE teachers, and Advisory Committees as to the best use of CTEIG funds

This project is for the relocation of the Auto Body classroom from room K-3 to K-1, adjacent to the newly constructed Auto Spray Booth.

Fiscal Impact:

Estimated \$450,000

Funding Source

CTEIG

Recommendation:

That the proposed project be approved.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Project Proposal Narrative 2017-18

Date: 10/9/17

Instructor Name: Mr. Cimino

Program/Course(s): Auto Body & Refinishing

Location: MVROP K-1

Please respond to the following:

- A. Description of how this project will benefit Students: (including approximate number of students)**
The move to K-1 next to the spray booth (industry standard) would allow better project efficiency. (approx. 75 students)
- B. Names of administrators ROP/Site with whom you have discussed project**
Mr. Hanson, Dr. Adams-Hart, Dr. Veasley
- C. Describe input from advisory members used in determining the importance of this project**
All advisors are in favor of this transition including Rich Mellow, TGIF Auto Body stated the two buildings in the same location is the industry standard.
- D. Please provide details of other individuals from whom you received input (including cluster leader/members)**
We have discussed this matter in our cluster meetings in the past. All members are in favor of the move. They all said it makes sense to have the two buildings next to each other.
- E. Research on how project connects with industry standards and job opportunities**
The shop and the auto spray booth next to each other means more productivity and efficiency.
- F. Please provide any other information that makes this a viable project**
Students will be able to use much-needed space to complete their projects.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) ✓

Coordinator: _____ Date: _____

Director of Educational Services: _____ Date: _____

Director of Business Services: John Veasley Date: 10/9/17

Governing Council Meeting Approval Date _____



Business and Finance #5

X Information
 X Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #5**

DATE OF BOARD MEETING: **October 19, 2017**

TITLE: **Approve Business and Professional Development
NMHS/NUSD Program Capital Project**

Background:

The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02.

Current status:

MVROP Administration has consulted with JPA member districts, CTE teachers, and Advisory Committees as to the best use of CTEIG funds.

This project will provide ergonomic furnishings for the Business and Professional Development courses at NMHS (Newark).

Fiscal Impact:

Estimated \$55,000

Funding Source

CTEIG

Recommendation:

That the proposed project be approved.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Project Proposal Narrative 2017-18

Date: 10/9/17

Instructor Name: Mr. Sabangan

Program/Course(s): Business & Professional Development

Location: NMHS/Newark

Please respond to the following:

- A. Description of how this project will benefit Students: (including approximate number of students)**
The current project will benefit approximately affect 210 students. It has come to be known, ergonomics seeks to improve the learning environment in order to optimize the overall school experience and help children to get the most of their academic experience. Thus, adjustable chairs would be suitable for our students. In addition, a higher-end colored printer/copier would be beneficial for imperative documents such as resumes and cover letters. 3/4 of my students have trouble printing their documents at school due to printing limitations. To stay current with technology in the Silicon Valley's best practices, the classroom should have accessible touch screen computers/devices as industries such as Healthcare, Business, and Transportation utilized them.
- B. Names of administrators ROP/Site with whom you have discussed project**
Dr. Veasley, Ms. Nutz
- C. Describe input from advisory members used in determining the importance of this project**
Advisory members from Google, Linkedin, Billed.com support and agree with the proposed additions to the classroom.
- D. Please provide details of other individuals from whom you received input (including cluster leader/members)**
Cluster leader and members have provided approval of the proposed additions to the classroom.
- E. Research on how project connects with industry standards and job opportunities**
Adjustable Chairs - Ergonomics apply in a wide range of situations, providing procedures, practices, and design considerations that assure productivity, safety, and health.
Copier/Printer - Majority of job application situations require applications to at least print 3-4 resumes per interview. Providing students the ability to print imperative documents improves chances of obtaining jobs.
Touch Screen Technology - Many sectors and companies now need to embrace the change just to keep up. From restaurants to doctors surgeries, the use of the touch screen is rising dramatically and starting to become the norm in our society.
- F. Please provide any other information that makes this a viable project**
N/A

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____ Date: _____

Director of Educational Services: _____ Date: _____

Director of Business Services: Dr. Veasley Date: 10/9/17

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2017-18

Date: 10/9/17

Instructor Name: Ms. Nelson

Program/Course(s): Business and professional Development

Location: ConleyCHS/New Haven

Please respond to the following:

- A. Description of how this project will benefit Students: (including approximate number of students)**
I am proposing the purchase of laptops for the business classroom. There are approximately 70 students that cycle through the business class annually, although the course is split into two semesters, meaning 35-40 laptops would be sufficient. The class contents are more accessible to students if they have the opportunity to confer with their fellow students at the roundtables versus potentially be sitting next to only one or two fellow students. In addition, laptops are becoming the prevailing norm in most industries, as they tend to be less expensive than desktops and allow work to be completed in multiple venues.
- B. Names of administrators ROP/Site with whom you have discussed project**
Dr. Veasley, Mr. Robertson, Mr. Lark
- C. Describe input from advisory members used in determining the importance of this project**
Our advisory members are always concerned that we are having our students that simulates industry standards. The increase in cooperative work situations in addition to a student's ability to use technology that is more current to the industry is imperative to their success in the workforce.
- D. Please provide details of other individuals from whom you received input (including cluster leader/members)**
We, as a cluster, have conferred with each other a number of times with regard to the needs of our own individual programs and the best ways to keep them current to present and future job expectations.
- E. Research on how project connects with industry standards and job opportunities**
See narrative above (C).
- F. Please provide any other information that makes this a viable project**
The students use Chromebooks in all of their other classrooms, and many barrow them to use at home to complete schoolwork. This familiarity and comfort with a laptop does not translate to the desktop computers that are in the classroom. Some students have said they do not know how to use a mouse and keyboard of the current set up. To continue to push our students to grow and adapt to changing standards, so should the technology used in the classroom grow and change with the new industry technological norms.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____ Date: _____

Director of Educational Services: _____ Date: _____

Director of Business Services: Dr. Veasley Date: 10/9/17

Governing Council Meeting Approval Date _____

Project Proposal Narrative 2017-18

Date: 10/10/17

Instructor Name: Mr. Crawford

Program/Course(s): Law Enforcement 1 and 2, Fire Tech, and EMR Location: MVROP Center/All

Please respond to the following:

- A. Description of how this project will benefit Students: (including approximate number of students)**
Construction of a portable to be used as a changing room for students in Law Enforcement 1 and 2, Fire Tech and EMS classes taking place on ROP's main campus. The portable would allow students to store their equipment and uniforms as well as change clothes. This would serve approximately 90 students per day.
Students in the Public Safety Cluster have assignments that require them to be in various uniforms whether its physical exercises, practical job skills exercises or community service projects. Students need a place to store equipment and change into and out of the day's uniform. Current accommodations are inadequate resulting in students of both genders changing in the same room or searching for areas such as storage closets and bathrooms to change clothes. Any extra room could be used to store emergency supplies and other equipment used by the Public Safety Cluster.
- B. Names of administrators ROP/Site with whom you have discussed project**
Dr. Veasley, Ms. Nutz
- C. Describe input from advisory members used in determining the importance of this project**
The need for more space is a constant area of discussion.
- D. Please provide details of other individuals from whom you received input (including cluster leader/members)**
I have discussed the need with Sal Jacquez several times and we explored the idea of a facility that could be used by both of our classes. I have also discussed building the portable as a class project for the construction class with Mr. Bui. This would extend the student benefit to his classes as well.
- E. Research on how project connects with industry standards and job opportunities**
CTE courses require the development of practical skills by the students. This frequently requires special gear and clothing. Most public safety careers require the wearing and maintaining of uniforms as well as specialized, individual gear. This project allows the students to wear the appropriate clothing at the appropriate time.
- F. Please provide any other information that makes this a viable project**
The addition of lockers in the portable would allow the students an increased degree of security to their property while they are in class or on assignment.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) ✓

Coordinator: _____ Date: _____

Director of Educational Services: _____ Date: _____

Director of Business Services: John Veasley Date: 10/9/17

Governing Council Meeting Approval Date _____



Business and Finance #6

X Information
 X Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #6**

DATE OF BOARD MEETING: October 19, 2017

**TITLE: Approve Business and Professional Development
Conley/NHUSD Program Capital Project**

Background:

The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02.

Current status:

MVROP Administration has consulted with JPA member districts, CTE teachers, and Advisory Committees as to the best use of CTEIG funds.

This project would provide essential technology tools for the Business Development course at Conley-Caraballo (New Haven).

Fiscal Impact:

Estimated \$55,000

Funding Source

CTEIG

Recommendation:

That the proposed project be approved.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Project Proposal Narrative 2017-18

Date: 10/9/17

Instructor Name: Ms. Nelson

Program/Course(s): Business and professional Development

Location: ConleyCHS/New Haven

Please respond to the following:

- A. Description of how this project will benefit Students: (including approximate number of students)**
I am proposing the purchase of laptops for the business classroom. There are approximately 70 students that cycle through the business class annually, although the course is split into two semesters, meaning 35-40 laptops would be sufficient. The class contents are more accessible to students if they have the opportunity to confer with their fellow students at the roundtables versus potentially be sitting next to only one or two fellow students. In addition, laptops are becoming the prevailing norm in most industries, as they tend to be less expensive than desktops and allow work to be completed in multiple venues.
- B. Names of administrators ROP/Site with whom you have discussed project**
Dr. Veasley, Mr. Robertson, Mr. Lark
- C. Describe input from advisory members used in determining the importance of this project**
Our advisory members are always concerned that we are having our students that simulates industry standards. The increase in cooperative work situations in addition to a student's ability to use technology that is more current to the industry is imperative to their success in the workforce.
- D. Please provide details of other individuals from whom you received input (including cluster leader/members)**
We, as a cluster, have conferred with each other a number of times with regard to the needs of our own individual programs and the best ways to keep them current to present and future job expectations.
- E. Research on how project connects with industry standards and job opportunities**
See narrative above (C).
- F. Please provide any other information that makes this a viable project**
The students use Chromebooks in all of their other classrooms, and many barrow them to use at home to complete schoolwork. This familiarity and comfort with a laptop does not translate to the desktop computers that are in the classroom. Some students have said they do not know how to use a mouse and keyboard of the current set up. To continue to push our students to grow and adapt to changing standards, so should the technology used in the classroom grow and change with the new industry technological norms.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) _____

Coordinator: _____ Date: _____

Director of Educational Services: _____ Date: _____

Director of Business Services: Dr. Veasley Date: 10/9/17

Governing Council Meeting Approval Date _____



Business and Finance #7

X Information
 X Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #7**

DATE OF BOARD MEETING: **October 19, 2017**

TITLE: **Approve Public Safety MVROP Center Program
Capital Project**

Background:

The California Career Technical Education Incentive Grant (CTEIG) program was established as a state education, economic, and workforce development initiative with the goal of providing pupils in kindergarten through grade twelve, inclusive, with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula (LCFF) pursuant to California Education Code (EC) Section 42238.02.

Current status:

MVROP Administration has consulted with JPA member districts, CTE teachers, and Advisory Committees as to the best use of CTEIG funds

This project is for a portable to be used as a changing room and equipment storage for Public Safety Students.

Fiscal Impact:

Estimated \$250,000

Funding Source

CTEIG

Recommendation:

That the proposed project be approved.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent

Project Proposal Narrative 2017-18

Date: 10/10/17

Instructor Name: Mr. Crawford

Program/Course(s): Law Enforcement 1 and 2, Fire Tech, and EMR Location: MVROP Center/All

Please respond to the following:

- A. Description of how this project will benefit Students: (including approximate number of students)**
Construction of a portable to be used as a changing room for students in Law Enforcement 1 and 2, Fire Tech and EMS classes taking place on ROP's main campus. The portable would allow students to store their equipment and uniforms as well as change clothes. This would serve approximately 90 students per day.
Students in the Public Safety Cluster have assignments that require them to be in various uniforms whether its physical exercises, practical job skills exercises or community service projects. Students need a place to store equipment and change into and out of the day's uniform. Current accommodations are inadequate resulting in students of both genders changing in the same room or searching for areas such as storage closets and bathrooms to change clothes. Any extra room could be used to store emergency supplies and other equipment used by the Public Safety Cluster.
- B. Names of administrators ROP/Site with whom you have discussed project**
Dr. Veasley, Ms. Nutz
- C. Describe input from advisory members used in determining the importance of this project**
The need for more space is a constant area of discussion.
- D. Please provide details of other individuals from whom you received input (including cluster leader/members)**
I have discussed the need with Sal Jacquez several times and we explored the idea of a facility that could be used by both of our classes. I have also discussed building the portable as a class project for the construction class with Mr. Bui. This would extend the student benefit to his classes as well.
- E. Research on how project connects with industry standards and job opportunities**
CTE courses require the development of practical skills by the students. This frequently requires special gear and clothing. Most public safety careers require the wearing and maintaining of uniforms as well as specialized, individual gear. This project allows the students to wear the appropriate clothing at the appropriate time.
- F. Please provide any other information that makes this a viable project**
The addition of lockers in the portable would allow the students an increased degree of security to their property while they are in class or on assignment.

Recommendations and Approvals

Advisory Committee Recommendation Date (attach meeting minutes) ✓

Coordinator: _____ Date: _____

Director of Educational Services: _____ Date: _____

Director of Business Services: Dr. Veasley Date: 10/9/17

Governing Council Meeting Approval Date _____



Business and Finance #8

X Information
 X Action
 Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
Business & Finance #8**

DATE OF BOARD MEETING: October 19, 2017

TITLE: **Approve the Project Proposal for Prop 51 funds-
Conversion of K-3 building**

Background:

The California Department of Education (CDE) recently released the application for a competitive grant, the Career Technical Education Facilities Program (Prop 51).
<http://www.dgs.ca.gov/opsc/Programs/careertechnicaleducationfacilitiesprogram.aspx>

Current status:

MVROP Administration has consulted with JPA member districts, CTE teachers, and Advisory Committees as to the best use of possible Prop 51 funds which will be awarded in 2018-19, with subsequent funding rounds over 2-3 years.

This project is detailed on the attached CDE project proposal, which if approved by the Governing Council will become part of the full application, due November 29, 2017.

Fiscal Impact:

Estimated \$900,000 total cost
\$450,000 from Prop 51 Grant
\$450,000 matching funds from MVROP

Funding Source

Prop 51 funds (potential)

Recommendation:

That the proposed project be approved.

Joyce Veasley
Staff Contact

Business Services
Division

Thomas Hanson
Superintendent



CAREER TECHNICAL EDUCATION FACILITIES PROGRAM APPLICATION

FORM A – COVER PAGE (Rev. 8/17)

For California Department of Education Use Only			
Application Log Number	Reviewer Number	Received By	<input type="checkbox"/> Original Application and Three Copies
			<input type="checkbox"/> USB/Flash Drive
Local Educational Agency Contact			

Local Educational Agency (LEA)

Mission Valley ROP

CDS Code

01404020000000

Printed Name and Title of Contact

Joyce Veasley, Director of Business Services

Address

5019 Stevenson Blvd.

City

Fremont

Zip Code

94538

County

Alameda

Telephone Number

(510) 657-1865 ext 15145

Fax Number

(510) 438-0378

Email Address

jveasley@mvrop.org

Project Information

Type of Project: ☐ New Construction (including equipment) ☒ Modernization/Reconfiguration (including equipment) ☐ Equipment Only

School Name

Mission Valley ROP

Name of Career Technical Education Industry Sector

Transportation

Number of students occupying teaching stations(s) or using equipment (per class period)

30

Proposed Schematic Drawing Attached? ☐ Yes ☐ No

School Site Plan Drawing Attached? ☐ Yes ☐ No

Career Technical Education Pathway

Operations and Systems Diagnosis/Services

Estimated Total Cost of Project (See Form B)

\$900,000

Number of Teaching Stations

30

Annual Number of Students Served

160

Square Footage of Project

2,000

Total Amount of State Funds Requested (See Form B)

\$450,000



CAREER TECHNICAL EDUCATION FACILITIES PROGRAM APPLICATION

FORM B – BUDGET JUSTIFICATION/DETAIL SHEET (Rev. 8/17)

Use additional sheets as necessary.

Local Education Agency Mission Valley ROP	Name of Sector and Pathway Transportation
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Provide sufficient detail to justify the budget. The budget justification page(s) must provide all required information even if the items have already been identified and discussed in another section. For each project or equipment description, list the associated costs. The scope and budget in this application must be consistent with the funding application submitted to Office of Public School Construction. Equipment without a 10 year life span and supplies are not eligible to participate in the California Technical Education Facilities Program.

Facilities Description and Cost					
Reconfiguration of building K-3 from Auto Body Shop to combined use of facility for diesel truck and oil change.					
Equipment Description	Make	Model	Quantity	Price	Subtotal Each Item
Estimated Total Cost of Project:					\$ 900,000.00

<p><u>State Funding Guidelines:</u> Under <i>Education Code</i> Section 17078.72, the state grant maximum is \$3 million for new construction and \$1.5 million for modernization career technical education projects.</p> <p><u>Loan From the State:</u> Under <i>State Allocation Board Regulations</i> Section 15859.194, LEAs may request a loan up to \$3 million for new construction and \$1.5 million for modernization CTE projects from the Office of Public School Construction.</p> <p>Will the LEA request a loan from the state? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please provide the amount in section c.</p>	<p align="center">Project Cost Breakdown</p> <p>a. LEA Cash Match: \$ \$ 450,000.00</p> <p>b. State Funding: \$ \$ 450,000.00</p> <p>c. Loan from State: \$</p> <p>d. Total Amount of State Funds Requested \$ \$ 450,000.00</p> <p>Total (b + c)</p> <p>Estimated Total Cost of Project</p> <p>Total (a + d) \$ \$ 900,000.00</p>
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End of Board Packet